PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/2/22	Prepared by	T.D. Murthy	Serial no.	2460
~~Supplier name~~	G. Krishna Murthy & Sons			~~HO inward no.~~	
Firm/Company	SVVLLP	Project	SVV-IX	HO received date	
PO/WO date	21/12/21	PO/WO No.	83799	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	426	4/1/22	1300-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1300-00

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	101789	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1300-00
Amount E – PO / WO value:	1,300-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	7/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Murthy				
Sign:	[signature]	[signature] 04 FEB 2022			
Date	4/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36ACPPG6253J1Z9
Under Composition Scheme

BILL OF SUPPLY

Ph : 66338850
27810914

G. KRISHNA MURTHY & SONS

Dealers in : Detergents, Disinfectant, House Keeping Materials, General Goods & waxes

3-4-448, General Bazar, Secunderabad -3.

TRUE COPY

83799/183795

No. 426

Date: 4/1/2022.

M/s. Silver oak Villas LLP.

Qty.	PARTICULARS	Rate	Amount Rs.	Ps.
2	Steel Dustbin. SS	650/-	1300 -	00
		TOTAL	1300 -	00

INWARD WITH ...
Inward No: 1545
MRN No: 101789
Received By:
Date: 5/1/22
6/1/22
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP
IN WARD
No: 89400
Date: 6.1.01
Sign:
R.R. DIST.

1300/

Goods once sold will not be taken back or exchanged.

Signature

For G. Krishna Murthy And Sons.

Proprietor

83799
15.12.21 11:28:56

Purchase Order

 21-12-2021 14:26:21

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
G. Krishna Murthy & Sons	**Doc No**	83799	183795
# 3-4-448, General Bazar, Secunderabad -3.	**Doc Date**	21-12-2021	
	Quote No	Nil	
GSTIN 36ACPPG6253J1Z9	**Quote Date**	20-10-2021	
040-66338850/27810914 9849049544	**SupplyType**	Supply	

Kind Attn : Mr. Raja Shekar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4026 - Consumables - Dust bin - NA - nos *SS Dust bin 8 ltrs with lid*	2.00	650.00	0.00	0.00	1,300.00
					Total Order Value . . .	**1,300.00**

Rupees : One Thousand Three Hundred Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MD sir site Visit purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 23/12/2021

Accepted the above Terms And Conditions
For ***G. Krishna Murthy & Sons***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	20-12-2021
Sit & Phase :	Silver Oak Villas-III	Time:	17.00
Supplier		Req. No.	183795
Material required before date:		ID No.	72237

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch lights		02	Nos		
2	Metal dust bin with lid 83799		02	Nos		
3						
4						
5						
6						
7						

Remarks:For site use purpose			
Prepared By	ChPranavi	Approved by	
Sign.& Date	20-12-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE