PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/2/22	Prepared by	Snehe	Serial no.	2331
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	MRM Llp	Project	GMR	HO received date	
PO/WO date	31/1/22	PO/WO No.	84998	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21878	3/2/22	10,457.20	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,457.20.
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103221	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,457.20/-
Amount E – PO / WO value:	24,853.20/-
Amount F – Difference (A – E):	14,396/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Snehe				
Sign:	Snehe	04 FEB 2022			
Date	4/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21878
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	03-02-2022
	PO No.	84998
	PO Date.	31-01-2022
	Req ID	73391
	Req Date	29-01-2022
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Loc Req No	192749

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6	7326	50	122.00	6,100.00	18	1,098.00
2	6549 - Paints - White Cement - 25kgs - bags	2523	5	509.25	2,546.25	28	712.96
3							
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7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	8,646.25	1,810.96
	905.48	905.48	Total Invoice Amount	10,457.20	

Rupees : Ten Thousand Four Hundred Fifty Seven and Paise Twenty Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 90496 Date: 3/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-01-2022 13:58:36 84998 08.01.22 12:01:50 Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84998	192749
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	150.00	122.00	0.00	18.00	21,594.00
2	6549 - Paints - White Cement - 25kgs - bags	5.00	509.25	0.00	28.00	3,259.20
	Total Order Value . . .					**24,853.20**

Rupees : Twenty Four Thousand Eight Hundred Fifty Three and Paise Twenty Only.

Terms and Conditions :-

Specification / All items shall be of Item No 1to 8 Parryware brand, Jasper moder quarter turn range

Payment Terms Within 01 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, Admin 9502211011

Penality For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block 1st floor to 3rd floor CP jali fixing and finishing work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

S.no.			Amount
1.	21793	01/02/22	14,396/-
2.			
3.			
4.			
5.			

Bal. Amt/- 10,457/-

02/02/22

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : 31/01/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	29-01-2022
Site & Phase :	GMR	Time:	12:10
Supplier		Req. No.	192749
Material required before date:	Urgent	ID No.	73391

No	Description	Size	Quantity	Units	Inward No	Date
1.	CP Jali (without hole)	6" X 6"	150	Nos		
2.	White Cement	20 kgs	05	Bags		
3.	84998					
4.						
5.						
6.						
7.						
8.						
9.						
10.						

APPROVED

31 JAN 2022

MINISH PARIKH

Remarks: For B-Block 1st floor to 3rd floor CP jali fixing & finishing work site .

Prepared By	Rahul.T	Approved by	Ram Prasad
Sign.& Date	29-01-2022	Sign. & Date	29-01-2022

Note:

29 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	18727
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	03-02-2022
	PO No.	84998
	PO Date.	31-01-2022
	Req ID	73391
	Req Date	29-01-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	192749

	Description of Goods	HSN/SAC	Qty
1	7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	7326	50
2	6549 - Paints - White Cement - 25kgs - bags	2523	5
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 22501
Date: 4/2
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
Inward No 7481 Dt 3/2/22
MRN No 103221 Dt 4/2/22
Received By ... Sign ...