PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	4/2/22	Prepared by	Sneha	Serial no.	2386
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Mehta & Modi Realty Kwikup	Project	GHT	HO received date	
PO/WO date	20/1/22	PO/WO No.	84716	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21833	2/2/22	81,676.88/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	81,676.88/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	102728	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	81,676.88/-
Amount E – PO / WO value:	173,700.72/-
Amount F – Difference (A – E):	92,023.84/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	14/2/22
Remarks:	Part bill –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneha				
Sign:	Sneha	04 FEB 2022			
Date	4/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21833
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	02-02-2022
	PO No.	84716
	PO Date.	20-01-2022
	Req ID	73077
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	19-01-2022
	Loc Req No	141125

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9099 - Tiles - Regal Beige - 600 mm X 1200 mm -		103	672.00	69,216.00	18	12,458.88
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	69,216.00		12,458.88
	6,229.44	6,229.44	Total Invoice Amount	81,674.88		

Rupees : Eighty One Thousand Six Hundred Seventy Four and Paise Eighty Eight Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 9043 Date: 2/2 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 20-Jan-22 1:18:51 PM

84716 .Copy

08.01.22 11:53:28

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderа
G S T No. : 36ABLFM7631F1Z3

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84716 141125
	Doc Date	20-01-2022
	Quote No	nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-01-2022
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9099 - Tiles - Regal Beige - 600 mm X 1200 mm - Boxes	103.00	672.00	0.00	18.00	81,674.88
2	9104 - Tiles - Urbanwood natural - 200mm x 1200mm - Boxes	97.00	804.00	0.00	18.00	92,025.84
					Total Order Value . . .	**173,700.72**

Rupees : One Lakh(s) Seventy Three Thousand Seven Hundred and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 47.24 , including GST, Box sft is 11.62 .
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for B711, 712 , purpose.
Completion Date	Nil
Measurment	Nil
Security	Collect the tiles from GMR Mallapur
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
20 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Pr/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21833	2/2/22	81,676.88/-
2.			
3.			
4.			
5.			

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Requisition Form -Large Tile

Company		MMR KOWKUR LLP		Site & Phase	GHT					
Req. no.		141125		Req. Date	19 January 2022					
Material required before		20 January 2022		ID no,	730787					
Prepared by:		A Suresh		Approved by (sign):	73077					
Flat / Block no:		B- 711 & 712								
Name of the supplier		SSLLP								
Required for		2	Flats							
S No.	Item Description 8/1/16	Units	Qty required per villa	No of flats	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date	
1	Regal Beige Large tile (4' X 2')	Sft	800.0	2	1,600.0	-	1,600.0	103		
2	Urbanwood Natrual (8" x 4')	Sft	750.0	2	1,500.0		1,500.0	97		
			1,550.0		3,100.0		3,100.0			
							-			
							-			

APPROVED 20 JAN 2022 PRABHAKAR GENERAL MANAGER

APPROVED BY 20 JAN 2022 MANAGING DIRECTOR

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003
Tel 040 - 6633 5551

M/s Mehta & Modi Realty Kountue LLP

Site C.H.T

DC No	4047
Date	24/01/2022
Vehicle No	TS10UB3123
PO / WO No	84216
PO / WO Date	20-01-2022

Sl No	PARTICULARS	Quantity
1	Regal Beige 600mm x 1200mm	103 No's
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

MRN. 102728

INWARD
Inward No: 12016 Dt: 24/01/22
MRN No: 102728 Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

GSTIN :

Received the above materials in good condition.

Received by Somesh

Stamp:

Date: 24/01/2022

For SUMMIT SALES LLP

24/01/2022

Authorised Signatory

SUMMIT SALES LLP
INWARD
No: 22561
Date: 4/2
Sign:
R.R. DIST.