PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	Sneha	Serial no.	2512
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	Modi Realty Pocharamllp	Project	NGH	HO received date	
PO/WO date	11/12/21	PO/WO No.	83526	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	.21272	31/12/21	772.90/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			772.90/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	1016'	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			772.90/-
Amount E – PO / WO value:			2,318.70/-
Amount F – Difference (A – E):			1,545.8/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	14/2/22		
Remarks:	Final bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	05 FEB 2022			
Date	5/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21272
Modi Realty Pocharam LLP	Invoice Date.	31-12-2021
Nilgiri Heights, Pocharam, 500088	PO No.	83526
	PO Date.	11-12-2021
	Req ID	71962
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	10-12-2021
	Loc Req No	181777

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9595 - Tools - Staff Helmets - NA - nos		5	131.00	655.00	18	117.90
	White						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	655.00	117.90
	58.95	58.95	Total Invoice Amount	772.90	

Rupees : Seven Hundred Seventy Two and Paise Ninty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89152 Date: 31/12 Sign: L

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

 11-12-2021 13:56:09

Purchase Order

83526
09.12.21 3:17:43

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details				
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc No**	83526	181777
		Doc Date	11-12-2021	
		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7		**Quote Date**	11-12-2021	
040-66335551	9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9595 - Tools - Staff Helmets - NA - nos *White*	15.00	131.00	0.00	18.00	2,318.70
			Total Order Value . . .			**2,318.70**

Rupees : Two Thousand Three Hundred Eighteen and Paise Seventy Only.

Terms and Conditions :-

Part Delivy

Inv no 20980
Date : 13/12/21
Amount: 1545.80.

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Staff purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

1540

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	10-12-2021
Site & Phase :	Niligiri Heights	Time:	15:13
Supplier;	SSLLP	Req. No.	181777
0Material required before date: Urgent		ID No.	71962

No	Description	Size	Quantity	Units	Inward No	Date
1	**Engineers helmets**	std	15	No's		
2						
3						
4						
5	83526					
6						
7						
8						
9						
10						

Remarks: for staff use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	10.12.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	18201
Nilgiri Heights, Pocharam, 500088	DC Date.	31-12-2021
	PO No.	83526
	PO Date.	11-12-2021
	Req ID	71962
	Req Date	10-12-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181777

	Description of Goods	HSN/SAC	Qty
1	9595 - Tools - Staff Helmets - NA - nos		5
2			
3			
4			
5			
6			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 10786 Dt: 31/12/21
MRN No: ~~101665~~ Dt: 04/1/22
Received By: Bhdr Sign:
NILGIRI HEIGHTS

MRN - 10170

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 77535
Date: 7/1/2
Sign:
R.R. DIST.