PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	Sneha	Serial no.	2432
Supplier name	Anisha Associates			HO inward no.	
Firm/Company	GVRC pvt ltd	Project	Innopolis	HO received date	
PO/WO date	29/1/22	PO/WO No.	84964	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	299	1/2/22	41,300/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			39,530/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	163277	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	1500+18%		1,770/-
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			41,300/-
Amount E – PO / WO value:			39,530/-
Amount F – Difference (A – E):			1,770/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	14/2/22		
Remarks:	– final bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	05 FEB 2022			
Date	5/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s G.V Reserch centers Pvt ltd Innopolis, Genome. GSTNO: 36AAHCG7 4562 D1ZP

No. 299 Date : 01/02/2022
Your order No. 84964 Date 29/01/2022
Our D.C. No. 261 Date : 01/02/2022
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A (vitrofix) HSN Code: 38245090	20kg	50	670.00	33500	00
	Transportation charges				1500	00
			Total Taxable		35,000	00
			CGST @ 9%		3150	00
			SGTS @ 9%		3150	00
			IGST @		/	
			TOTAL		41,300	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90490 Date: 3/2/22 Sign:

INWARD	
Inward No:	Dt: 1/2/22
MRN No:	Dt:
Received By: D. Rajkumar	Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.	

Rupees Fourty One Thousand Three Hundred Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

Purchase Order

Page(s) 1 Of 1 29-01-2022 12:47:00 Original

84964

08.01.22 12:01:49

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Anisha Associates		**Doc No**	84964	164472
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.		**Doc Date**	29-01-2022	
		Quote No	NIL	
GSTIN 36ABTPV3594Q1Z8	NA	**Quote Date**	27-01-2022	
66209804	9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	50.00	670.00	0.00	18.00	39,530.00
					Total Order Value . . .	**39,530.00**

Rupees : Thirty Nine Thousand Five Hundred Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2727 block,2nd and 3rd floor east and west sidelobby tiling work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 29/01/2022

Contact - -

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	27.01.2022
Site & Phase:	Innopolis	Time:	04:52
Supplier		Req. No.	164472
Material required before date:	29-01-2022	ID No.	73308

No	Description	Size	Quantity	Units	Inward No	Date
1.	Roff Stone Tile Adhesive	25	50	kgs		
	84964					

Remarks: Towards 2727 block, 2nd and 3rd floor east and west side lobby tiling work purpose.

Prepared By:	Md. Sufyan Rabbani	Approved by	V. Ramesh Reddy
Sign & Date:	27.01.2022	Sign. & Date	27.01.2022

Note:

APPROVED
27 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 261 Date 01/02/2022

To M/s G.V Reserch center's Pvt ltd

Po no: 84964 & dt: 29/01/2022

S.No.	DESCRIPTION	Packing	Quantity
1)	Roff S.T.A (Vikotix)	20kg	50 nos
	INWARD Inward No: 8119 Dt: 1/2/22 MRN No: 63278 Dt: 5/2/22 Received By: D. Rajkumar Sign: D. Rajkumar Genome Valley Research Center Pvt. Ltd		
	GSTIN : 36ABTPV3594Q1Z8		50 nos

For ANISHA ASSOCIATES

P. Sadashivam

Customer Signature

SUMMIT SALES LLP R.R. DIST.
INWARD No: 77465 Date: 3/2 Sign: