PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 5/2/22 | Prepared by | Sneha | Serial no. | 2514 |
| Supplier name | Summit Sales llp | | | HO inward no. | |
| Firm/Company | MRPLLP | Project | NGH | HO received date | |
| PO/WO date | 20/12/21 | PO/WO No. | 83787 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 21271 | 31/12/21 | 3,835/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3,835/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 101702 | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,835/- |
| Amount E – PO / WO value: | 7,670/- |
| Amount F – Difference (A – E): | 3835/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 14/2/22 |
| Remarks: | – final bill – |

| Approved by | Purchase Officer | Purchase Manager | MD | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Sneha | APPROVED | | | |
| Sign: | Sneha | 05 FEB 2022 | | | |
| Date | 5/2/22 | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 21271 |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice Date. | 31-12-2021 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 83787 |
| | PO Date. | 20-12-2021 |
| | Req ID | 72215 |
| GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H | Req Date | 20-12-2021 |
| | Loc Req No | 181791 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6094 - Miscellaneous - Spacers - Other - nos | | 2500 | 1.30 | 3,250.00 | 18 | 585.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 3,250.00 | | 585.00 |
| | 292.50 | 292.50 | Total Invoice Amount | 3,835.00 | | |

Rupees : Three Thousand Eight Hundred Thirty Five Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89151 Date: 31/12 Sign: L

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

83787

15.12.21 11:28:56

 20-12-2021 15:11:27

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 83787 | 181791 |
| **Doc Date** | 20-12-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 20-12-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 6094 - Miscellaneous - Spacers - Other - nos | 5,000.00 | 1.30 | 0.00 | 18.00 | 7,670.00 |
| | | **Total Order Value . . .** | | | **7,670.00** |

Rupees : Seven Thousand Six Hundred Seventy Only.

Part Delivery

Invoice : 21062
Amount : 13855/2
Date : 21/12/21

Terms and Conditions :-

| | |
|---|---|
| Specification / | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | Next Day. |
| Delivery Location | Nilgiri Heights<br>pocharam<br>Phone. 9849497484 |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us |
| Warranty | Nil |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block- slab-1 beams and columns -2 laying purpose |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| Remarks | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *Modi Realty Pocharam LLP*

Accepted the above Terms And Conditions

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Realty Pocharam LLP | Date: | 20-12-2021 |
| Site & Phase : | Niligiri Heights | Time: | 10:10 |
| Supplier: | | Req. No. | 181791 |
| Material required before date: 22-12-21 | | ID No. | 72215 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Spacers (Covering Blocks)** | **25mm** | 5000 | No's | | |
| 2 | | | | | | |
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Remarks: For Block - A - Slab - 1, Beams and Column - 2 laying purpose

| | | | |
|---|---|---|---|
| Prepared By | Vijay Raj | Approved by | |
| Sign & Date | 20.12.2021 | Sign. & Date | |

APPROVED
23 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18200 |
|---|---|---|
| Modi Realty Pocharam LLP | DC Date. | 31-12-2021 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 83787 |
| | PO Date. | 20-12-2021 |
| | Req ID | 72215 |
| | Req Date | 20-12-2021 |
| GSTIN : 36ABIFM1836H1Z7 | Loc Req No | 181791 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6094 - Miscellaneous - Spacers - Other - nos | | 2500 |
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**for Summit Sales LLP**

**Subject to Hyderabad Jurisdiction**

INWARD
Inward No: 10785 Dt: 31/12/21
MRN No: 101702 Dt: 03/01/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

*Authorised signatory*

SUMMIT SALES LLP
IN WARD
No: 77536
Date: 7/2
Sign:
R.R. DIST.