PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	Nagendra	Serial no.	2506
Supplier name	Summit Sales UP			HO inward no.	
Firm/Company	MMR Kowkur UP	Project	GHT	HO received date	
PO/WO date	19/10/21	PO/WO No:	81767	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21901	4/2/22	41,630.4	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	41,630.4
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 100986 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	41,630.4
Amount E – PO / WO value:	41,630.4
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks:	– Final bill –

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Nagendra				
Sign:	[signature]				
Date	5/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 05 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21901
Mehta & Modi Realty Kowkur LLP	Invoice Date.	04-02-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	83453
	PO Date.	09-12-2021
	Req ID	71902
	Req Date	09-12-2021
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	140940

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8184 - Steel - other - MS Gate - NA - Sft		168	210.00	35,280.00	18	6,350.40
	10'0 x 7'0 - 02 sets						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	35,280.00		6,350.40
	3,175.20	3,175.20	Total Invoice Amount	41,630.40		

Rupees : Fourty One Thousand Six Hundred Thirty and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90537 Date: 4/01 Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

83453
09.12.21 3:16:08

 09-12-2021 10:33:07

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	83453	140940
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8184 - Steel - other - MS Gate - NA - Sft *10'0 x 7'0 - 02 sets*	168.00	210.00	0.00	18.00	41,630.40
				Total Order Value . . .		**41,630.40**

Rupees : Fourty One Thousand Six Hundred Thirty and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per given in the drawing. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. on dt. 01/09/2021 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Main entrance purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

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Requisition Form - MS Sliding Gates										
Company		MMR KOWKUR LLP		Site & Phase	GHT					
Req. no.		140940		Req. Date	08 December 2021					
Material required before		12 December 2021		ID no.	71902					
Prepared by:		A Suresh		Approved by (sign):						
Flat / Block no:		Main Entracne Sliding Gates Purpose								
Name of the supplier		SSLLP								
Required for		2	Floor							
S No.	Item Description	Units	Qty required per villa	No of flats	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date	
1	MS Slding Gates(10' x 7') x 4 Nos	Sft	280.0	1	280.0	-	280.0			
2						-	-			
3										
4										
	Total									

83453

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Greenwood Heights Kowkur

Site:

DC No. 4131
Date : 20/12/21
Vehicle No. : AP36X3984
P.O. / W.O. No. : 83453
P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	M.S. Railing 15'0" X 2'6" (Return)	08
2	M-S gate 10'0" X 7'0"	02
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13.		
14		
15		
16	INWARD	
17	Inward No: 11867 Date: 21/12/21	
18	MRN No: 100986 Date: 22/12/21 Received By: Sign:	
19	[illegible] REALTY KOWKUR LLP	
20		

13:59

GSTIN :

Received the above materials in good condition.

Received by : Balraj

Stamp:

Date : 27/12/21

SUMMIT SALES LLP R.R. DIST
IN WARD
No: 76465
Date: 29/12
Sign:

For SUMMIT SALES LLP

Authorised Signatory