PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	Sneha	Serial no.	2520
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	Modi Realty pocharam llp	Project	NGH	HO received date	
PO/WO date	6/12/21	PO/WO No:	83335	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1028	20/12/21	2,787.75	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,787.75/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 100723 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,787.75/-
Amount E – PO / WO value:	2,787.75/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	14/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	05 FEB 2022			
Date	5/2/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	21028
Nilgiri Heights, Pocharam, 500088	Invoice Date.	20-12-2021
	PO No.	83335
	PO Date.	06-12-2021
	Req ID	71734
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	02-12-2021
	Loc Req No	181768

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8187 - Steel - other - MS Light Stand - NA - Nos	7216	5	472.50	2,362.50	18	425.24
	5'						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	2,362.50		425.24
	212.62	212.62	Total Invoice Amount	2,787.75		

Rupees : Two Thousand Seven Hundred Eighty Seven and Paise Seventy Five Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90625 Date: 7/2 Sign: L

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

83335
02.12.21 2:45:21

 06-12-2021 12:01:50

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83335	181768
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 8187 - Steel - other - MS Light Stand - NA - Nos 5'	5.00	472.50	0.00	18.00	2,787.75
		Total Order Value . . .			**2,787.75**

Rupees : Two Thousand Seven Hundred Eighty Seven and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand	Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. on dtd.17/07/2019 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Extra.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Block A slab casting at night time purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 06/12/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

505

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	02-12-2021
Site & Phase :	Niligiri Heights	Time:	17:20
Supplier:		Req. No.	181768
0Material required before date: 05.12.21		ID No.	71734

No	Description	Size	Quantity	Units	Inward No	Date
1	**Light Stand**		05	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

83335

APPROVED
06 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Block - A - Slab casting at night time Purpose

Prepared By	Vijay Raj	Approved By	
Sign & Date	02.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Reality LLP (Pocharam)	DC No. 4127
	Date : 13/12/21
	Vehicle No. : TS10UB5649
Site:	P.O. / W.O. No. : 83335
	P.O. / W.O. Date : 1/11/21

Sl. No.	PARTICULARS	Quantity
1	M.S. Light Stand 5'	05 (Nos)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		05 Nos

INWARD
Inward No: 10689 Dt: 14/12/21
MRN No: 100723 Dt: 15/12/21
Received By: Sign:
NILGIRI HEIGHTS

GSTIN :

Received the above materials in good condition.

Received by:

Date : 13/12/21

Stamp:

13/12/21

SUMMIT SALES LLP R.R. DIST.
INWARD No: 22541 Date: 9/2 Sign:

For SUMMIT SALES LLP

Authorised Signatory

Authorised Signatory

Name :

Name :

Date : __/__/__

Contact