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PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 5/2/22 | Prepared by | Sneha | Serial no. | 2396 |
| ~~Supplier name~~ | Summit Sales Up | | | ~~HO inward no.~~ | |
| Firm/Company | K. Srinu | Project | AVR Gulmohar Homes | HO received date | |
| PO/WO date | 29/1/22 | PO/WO No. | 84977 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 21869 | 3/2/22 | 23,283-71. | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 23,283.71/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 103236 | Proof of delivery matches MRN: ☑ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 23,283.71/- |
| Amount E – PO / WO value: | 23,283.71/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 14/2/22 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | MD | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Sneha | APPROVED | | | |
| Sign: | Sneha | 05 FEB 2022 | | | |
| Date | 5/2/22 | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | Invoice No. | 21869 |
|---|---|---|
| K Srinu | Invoice Date. | 03-02-2022 |
| Sy No. 786, Miryalguda, Nalgonda District | PO No. | 84977 |
| | PO Date. | 29-01-2022 |
| | Req ID | 73340 |
| GSTIN : 36CAWPK8329R1Z8 PAN CAWPK8329R | Req Date | 28-01-2022 |
| | Loc Req No | 165568 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - White | | 3 | 2625.00 | 7,875.00 | 18 | 1,417.50 |
| 2 | 6570 - Paints - OBD - 20kgs - buckets Day Break | 3210 | 3 | 2113.34 | 6,340.02 | 18 | 1,141.20 |
| 3 | 6535 - Paints - External Waterbase Primer - 20ltrs - | 3210 | 2 | 2758.47 | 5,516.94 | 18 | 993.04 |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 19,731.96 | | 3,551.74 |
| | 1,775.87 | 1,775.87 | Total Invoice Amount | 23,283.71 | | |

Rupees : Twenty Three Thousand Two Hundred Eighty Three and Paise Seventy One Only.

SUMMIT SALES LLP
IN WARD
No: 90482
Date: 3/2/22
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 of 1    29-01-2022 14:37:48    Original /

84977
08.01.22 12:01:49

From Company : **K.Srinu Contractor**
S no: 4-545,Kakuturivari Palem, Tangtur, Prakasham, Andhra Pradesh-523274
G S T No. : 36CAWPK8392R2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 84977 | 165568 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 29-01-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 06-12-2021 | |
| 040-66335551    9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - buckets *White* | 3.00 | 2,625.00 | 0.00 | 18.00 | 9,292.50 |
| 2 | 6570 - Paints - OBD - 20kgs - buckets *Day Break* | 3.00 | 2,113.34 | 0.00 | 18.00 | 7,481.22 |
| 3 | 6535 - Paints - External Waterbase Primer - 20ltrs - buckets | 2.00 | 2,758.47 | 0.00 | 18.00 | 6,509.99 |
| | | | | | **Total Order Value . . .** | **23,283.71** |

Rupees : Twenty Three Thousand Two Hundred Eighty Three and Paise Seventy One Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 1st quality. Sl no 1-NCL, 2 to 5 Asian brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day |
| **Delivery Location** | AVR Gulmohar Homes<br>Sy no-786, Miryalguda, Nalgonda Dist.<br>Phone. 9550139944 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 69, 70, 10, 11 Purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *K.Srinu Contractor*

Authorised Signatory

31/01/2022

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

## Requisition Form

| Company Name: | K.Srinu | Date: | 28-01-2022 |
|---|---|---|---|
| Site & Phase: | AVR Gulmohar Homes | Time: | 12.00 |
| Supplier: | SSLLP | Req. No. | 165568 |
| | Urgent | ID No. | 73340 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Ace external emulsion (Color code- 4202) | 20Ltrs | 03 | buckets | | |
| 2 | Tractor emulsion (day break) (Color code-0942) | 20 ltrs | 03 | Buckets | | |
| 3 | External primer | 20 Ltrs | 02 | buckets | | |
| | | | | | | |
| | 84977 | | | | | |
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APPROVED
29 JAN 2022
MINESH P SIKH
MANAGER PROCUREMENT

Remarks: above materials used for villa no 69,70,10,11 paint purpose.

| Prepared By | Zakir | Approved by | |
|---|---|---|---|
| Sign. & Date | 28-01-2022 | Sign. & Date | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18718 |
|---|---|---|
| K Srinu | DC Date. | 03-02-2022 |
| Sy No. 786, Miryalguda, Nalgonda District | PO No. | 84977 |
| | PO Date. | 29-01-2022 |
| | Req ID | 73340 |
| GSTIN : 36CAWPK8329R1Z8 | Req Date | 28-01-2022 |
| | Loc Req No | 165568 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - buckets | | 3 |
| 2 | 6570 - Paints - OBD - 20kgs - buckets | 3210 | 3 |
| 3 | 6535 - Paints - External Waterbase Primer - 20ltrs - buckets | 3210 | 2 |
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INWARD
Inward No: 15156 Dt: 04/02/22
MRN No: 103236 Dt: 04/02/22
Received By: Security Sign:

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 77519
Date: 5/2
Sign:

for Summit Sales LLP

*Authorised signatory*