PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	T.D.Muruga	Serial no.	2461
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRP LLP	Project	NG4	HO received date	
PO/WO date	28/1/22	PO/WO No:	84942	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21896	4/2/22	7,817-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			7,817-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	103246	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7,817-00
Amount E – PO / WO value:			9,068-00
Amount F – Difference (A – E):			–1,251-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	14/2/22
Remarks:	Part bill received.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muruga				
Sign:	[signature]	05 FEB 2022			
Date	5/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	21896
Nilgiri Heights, Pocharam, 500088	Invoice Date.	04-02-2022
	PO No.	84942
	PO Date.	28-01-2022
	Req ID	73261
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	25-01-2022
	Loc Req No	181838

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6164 - Miscellaneous - Safety Jacket - NA - Nos orange		30	85.00	2,550.00	5	127.50
2	9555 - Tools - Safety belt - other - nos	63072090	12	259.00	3,108.00	5	155.40
3	9593 - Tools - Labour helmet male - NA - Nos	6506	30	53.00	1,590.00	18	286.20
4							
5							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,248.00	569.10
	284.55	284.55	Total Invoice Amount	7,817.10	

Rupees : Seven Thousand Eight Hundred Seventeen and Paise Ten Only.

for Summit Sales LLP

SUMMIT SALES LLP INWARD No: 90533 Date: 4/2 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 28-01-2022 17:55:23

84942
08.01.22 12:01:49 v.Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84942	181838
	Doc Date	28-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6164 - Miscellaneous - Safety Jacket - NA - Nos *orange*	30.00	85.00	0.00	5.00	2,677.50
2	9555 - Tools - Safety belt - other - nos	12.00	259.00	0.00	5.00	3,263.40
3	9593 - Tools - Labour helmet male - NA - Nos	50.00	53.00	0.00	18.00	3,127.00
					Total Order Value . . .	**9,067.90**

Rupees : Nine Thousand Sixty Seven and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location Nilgiri Heights
pocharam
Phone. .9849497484
Penality For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site safety purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21896	4/2/22	7817-00
2.			
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*
Authorised Signatory
29/01/2022
Name : ____

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____
Date : __/__/____

Requisition Form

Name:	Modi Realty Pocharam LLP	Date:	25.01.22
& Phase :	Niligiri Heights	Time:	16:37
Supplier:		*Req.* No.	181838
Material required before date: 28.01.22		ID No.	73261

No	Description	Size	Quantity	Units	Inward No	Date
1	**Safety jackets (labour)**	**Std**	30	No's		
2	Safety belts	Std	12	No's		
3	Labour helmets (male)	Std	50	No's		
4						
5						
6						
7						
8						
9						
10						

Remarks: for site safety purpose

8492

27 JAN 2022

Prepared By	S.Sharvani	Approved by	
Sign.& Date	25.01.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	18745
Nilgiri Heights, Pocharam, 500088	DC Date.	04-02-2022
	PO No.	84942
	PO Date.	28-01-2022
	Req ID	73261
GSTIN : 36ABIFM1836H1Z7	Req Date	25-01-2022
	Loc Req No	181838

	Description of Goods	HSN/SAC	Qty
1	6164 - Miscellaneous - Safety Jacket - NA - Nos		30
2	9555 - Tools - Safety belt - other - nos	63072090	12
3	9593 - Tools - Labour helmet male - NA - Nos	6506	30
4			
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INWARD
Inward No: 10946 Dt: 4/02/22
GRN No: 103206 Dt: 4/2/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No. 77527
Date 5/2
Sign
R.R. DIST.