PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/2/22	Prepared by	T.D. Mhaing	Serial no.	2405
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	24/12/21	PO/WO No.	83896	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21898	4/2/22	679-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	679-00
Proof of delivery by way of: ☐ ☑DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	—	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	679-00
Amount E – PO / WO value:	2,184-00
Amount F – Difference (A – E):	– 1,505-00
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14/2/22
Remarks: Final bill received.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mhaing				
Sign:	[signature]	05 FEB 2022			
Date	5/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21898
Modi Realty Pocharam LLP	Invoice Date.	04-02-2022
-Nilgiri Heights, Pocharam, 500088	PO No.	83896
	PO Date.	24-12-2021
	Req ID	72346
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	23-12-2021
	Loc Req No	181795

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	575.00		103.50
	51.75	51.75	Total Invoice Amount	678.50		

Rupees : Six Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90534 Date: 4/2 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 24-12-2021 12:45:30 Oric

83896

5:35:00

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000(
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	83896	181795
	Doc Date	24-12-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	17-10-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVC*	2.00	394.00	0.00	18.00	929.84
3	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *Steel*	1.00	488.00	0.00	18.00	575.84
				Total Order Value . . .		**2,184.18**

Rupees : Two Thousand One Hundred Eighty Four and Paise Eighteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

*) Part Bill received of Rs. 1505/-
B.No: 21269 and Bal. Bill to be
31/12/21 receivable. 18/1/22

*) final bill received
1/7/22

For *Modi Realty Pocharam LLP*
Authorised Signatory
27/12/2021
Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP		Date:	23-12-2021	
Site & Phase :	Niligiri Heights		Time:	17:10	
Supplier:	SSLLP		Req. No.	181795	
0Material required before date:		Urgent	ID No.	72346	

No	Description	Size	Quantity	Units	Inward No	Date
1	**Measurement tapes**	**5m**	5	No's		
2	**Measurement tapes**	30m	3	No's		
3						
4						
5	83896					
6						
7						
8						
9						
10						

Remarks: for site purpose

APPROVED
27 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	S.Sharvani	Approved by	
Sign.& Date	23.12.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	18747
Nilgiri Heights, Pocharam, 500088	DC Date.	04-02-2022
	PO No.	83896
	PO Date.	24-12-2021
	Req ID	72346
GSTIN : 36ABIFM1836H1Z7	Req Date	23-12-2021
	Loc Req No	181795

	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	5
2			
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INWARD

Inward No: 0948	Dt: 4/02/22
MRN No:	Dt:
Received By: Bhola	Sign:

NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 77525 Date: 9/5/2 Sign:

Subject to Hyderabad Jurisdiction