

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                                   |                  |                                                                                                                                                                 |             |                                                                     |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------|------------------|
| Date: 5/2/22                                                                                                                                                                                                                                      |                  | Prepared by: T.D. Mueeny                                                                                                                                        |             | Serial no. 2471                                                     |                  |
| Supplier name: Summit Sales Ltd                                                                                                                                                                                                                   |                  | HO inward no.                                                                                                                                                   |             |                                                                     |                  |
| Firm/Company: MRPLU                                                                                                                                                                                                                               |                  | Project: NBH                                                                                                                                                    |             | HO received date                                                    |                  |
| PO/WO date: 29/1/22                                                                                                                                                                                                                               |                  | PO/WO No: 84980                                                                                                                                                 |             | Scan ID:                                                            |                  |
| Sl no.                                                                                                                                                                                                                                            | Bill no.         | Bill date                                                                                                                                                       | Bill amount | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                                | 21914            | 4/2/22                                                                                                                                                          | 7,670-00    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                                |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                                |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                                |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                                    |                  |                                                                                                                                                                 |             | 7,670-00                                                            |                  |
| Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                                                                                                                                                                 |             |                                                                     |                  |
| MRN nos.: 103281                                                                                                                                                                                                                                  |                  | Proof of delivery matches MRN                                                                                                                                   |             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                                 |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount C – Other Debits :                                                                                                                                                                                                                         |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                       |                  |                                                                                                                                                                 |             | 7,670-00                                                            |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                                         |                  |                                                                                                                                                                 |             | 7,670-00                                                            |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Quantity received as per PO /WO                                                                                                                                                                                                                   |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |             |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                                     |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |             |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                                |                  | 14/2/22                                                                                                                                                         |             |                                                                     |                  |
| Remarks:                                                                                                                                                                                                                                          |                  |                                                                                                                                                                 |             |                                                                     |                  |
|                                                                                                                                                                                                                                                   |                  |                                                                                                                                                                 |             |                                                                     |                  |
| Approved by                                                                                                                                                                                                                                       | Purchase Officer | Purchase Manager                                                                                                                                                | MD          | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                             | T.D. Mueeny      |                                                                                                                                                                 |             |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                             |                  |                                                                                                                                                                 |             |                                                                     |                  |
| Date                                                                                                                                                                                                                                              | 5/2/22           |                                                                                                                                                                 |             |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                                    | Upto 20k         | Above 20k                                                                                                                                                       | Above 100k  | Upto 20k                                                            | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX INVOICE

## Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

| Customer Details                                       |         |        |                      | Invoice No.              |      |          |  |
|--------------------------------------------------------|---------|--------|----------------------|--------------------------|------|----------|--|
| Modi Realty Pocharam LLP                               |         |        |                      | 21914                    |      |          |  |
| Nilgiri Heights, Pocharam, 500088                      |         |        |                      | Invoice Date. 04-02-2022 |      |          |  |
| GSTIN : 36ABIFM1836H1Z7                                |         |        |                      | PO No. 84980             |      |          |  |
| PAN ABIFM1836H                                         |         |        |                      | PO Date. 29-01-2022      |      |          |  |
|                                                        |         |        |                      | Req ID 73349             |      |          |  |
|                                                        |         |        |                      | Req Date 29-01-2022      |      |          |  |
|                                                        |         |        |                      | Loc Req No 181844        |      |          |  |
| Description of Goods                                   | HSN/SAC | Qty    | Rate                 | Gross                    | Tax% | Tax Amt  |  |
| 1 6094 - Miscellaneous - Spacers - Other - nos<br>25mm |         | 5000   | 1.30                 | 6,500.00                 | 18   | 1,170.00 |  |
| 2                                                      |         |        |                      |                          |      |          |  |
| 3                                                      |         |        |                      |                          |      |          |  |
| 4                                                      |         |        |                      |                          |      |          |  |
| 5                                                      |         |        |                      |                          |      |          |  |
| 6                                                      |         |        |                      |                          |      |          |  |
| 7                                                      |         |        |                      |                          |      |          |  |
| 8                                                      |         |        |                      |                          |      |          |  |
| 9                                                      |         |        |                      |                          |      |          |  |
| 10                                                     |         |        |                      |                          |      |          |  |
| 11                                                     |         |        |                      |                          |      |          |  |
| 12                                                     |         |        |                      |                          |      |          |  |
| 13                                                     |         |        |                      |                          |      |          |  |
| 14                                                     |         |        |                      |                          |      |          |  |
| 15                                                     |         |        |                      |                          |      |          |  |
| IGST                                                   | CGST    | SGST   | Total Taxable Amount | 6,500.00                 |      | 1,170.00 |  |
|                                                        | 585.00  | 585.00 | Total Invoice Amount | 7,670.00                 |      |          |  |

Rupees : Seven Thousand Six Hundred Seventy Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

# Purchase Order

Page(s) 1 Of 1

29-01-2022 17:23:25

Original



84980

08.01.22 12:01:49

From Company : **Modi Realty Pocharam LLP**  
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003  
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 84980      | 181844 |
| <b>Doc Date</b>   | 29-01-2022 |        |
| <b>Quote No</b>   | NIL        |        |
| <b>Quote Date</b> | 29-01-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                              | Qty      | Rate | Dis% | GST   | Amount          |
|--------------------------------------------------------|----------|------|------|-------|-----------------|
| 1 6094 - Miscellaneous - Spacers - Other - nos<br>25mm | 5,000.00 | 1.30 | 0.00 | 18.00 | 7,670.00        |
| <b>Total Order Value . . .</b>                         |          |      |      |       | <b>7,670.00</b> |

Rupees : Seven Thousand Six Hundred Seventy Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

**Delivery Location** Nilgiri Heights  
pocharam  
Phone. .9849497484

**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Block-B-Footings and Block-A-Slab-2, Beams and Column-3 laying purpose

**Completion Date** Nil**Measurement** Nil**Security** Nil

**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 31/01/2022

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

| Company Name:                                                                                   |                           | Modi Realty Pocharam LLP |          | Date:        |           | 29-01-2022 |  |
|-------------------------------------------------------------------------------------------------|---------------------------|--------------------------|----------|--------------|-----------|------------|--|
| Site & Phase :                                                                                  |                           | Niligiri Heights         |          | Time:        |           | 15:00      |  |
| Supplier:                                                                                       |                           |                          |          | Req. No.     |           | 181844     |  |
| Material required before date:                                                                  |                           | 02-02-22                 |          | ID No.       |           | 73349      |  |
| No                                                                                              | Description               | Size                     | Quantity | Units        | Inward No | Date       |  |
| 1                                                                                               | Spacers (Covering Blocks) | 25mm                     | 5000     | No's         |           |            |  |
| 2                                                                                               |                           |                          |          |              |           |            |  |
| 3                                                                                               |                           |                          |          |              |           |            |  |
| 4                                                                                               |                           |                          |          |              |           |            |  |
| 5                                                                                               |                           |                          |          |              |           |            |  |
| 6                                                                                               |                           |                          |          |              |           |            |  |
| 7                                                                                               |                           |                          |          |              |           |            |  |
| 8                                                                                               |                           |                          |          |              |           |            |  |
| 9                                                                                               |                           |                          |          |              |           |            |  |
| 10                                                                                              |                           |                          |          |              |           |            |  |
| Remarks: For Block - B - Footings and Block - A - Slab - 2, Beams and Column - 3 laying purpose |                           |                          |          |              |           |            |  |
| Prepared By                                                                                     |                           | Vijay Raj                |          | Approved by  |           |            |  |
| Sign. & Date                                                                                    |                           | 29.01.2022               |          | Sign. & Date |           |            |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

## DELIVERY CHALLAN

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 04-02-2022

Supplier / Customer / Transporter - Copy

| Customer Details                  |                                              | DC No.     | 18760      |
|-----------------------------------|----------------------------------------------|------------|------------|
| Modi Realty Pocharam LLP          |                                              | DC Date.   | 04-02-2022 |
| Nilgiri Heights, Pocharam, 500088 |                                              | PO No.     | 84980      |
| GSTIN : 36ABIFM1836H1Z7           |                                              | PO Date.   | 29-01-2022 |
|                                   |                                              | Req ID     | 73349      |
|                                   |                                              | Req Date   | 29-01-2022 |
|                                   |                                              | Loc Req No | 181844     |
| Description of Goods              |                                              | HSN/SAC    | Qty        |
| 1                                 | 6094 - Miscellaneous - Spacers - Other - nos |            | 5000       |
| 2                                 |                                              |            |            |
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|                           |                          |
|---------------------------|--------------------------|
| 19:30 INWARD              |                          |
| Invoice No: 10950         | Di: 4/02/22              |
| MRN No: 103271            | Di: 5/02/22              |
| Received By: <i>RShda</i> | Sign: <i>[Signature]</i> |
| NILGIRI HEIGHTS           |                          |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

