PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	31/01/22	Prepared by	Kavitha	Serial no.	- U - 209
Supplier name	Summit Sales UP			HO inward no.	
Firm/Company	M/s Modi Educational Trust	Project	MCMET	HO received date	
PO/WO date	22/01/22	PO/WO No.	84807	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21704	25/01/22	3658/-	☑ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3658/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102844	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3658/-
Amount E – PO / WO value:	7316/-
Amount F – Difference (A – E):	3658/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	01/02/22
Remarks:	- Part Bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	31/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	21704
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	Invoice Date.	25-01-2022
	PO No.	84807
	PO Date.	22-01-2022
	Req ID	73119
GSTIN : 36AAATM5488Q2ZO PAN AAATM5488Q	Req Date	20-01-2022
	Loc Req No	162151

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3101 - Chemicals - Adhesive set - NA - kgs	39079990	10	310.00	3,100.00	18	558.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	3,100.00		558.00
	279.00	279.00	Total Invoice Amount		3,658.00	

Rupees : Three Thousand Six Hundred Fifty Eight Only.

SUMMIT SALES LLP IN WARD No: 90106 Date: 25/01 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-01-2022 17:39:40

84807
08.01.22 11:53:29

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	84807	162151
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs	20.00	310.00	0.00	18.00	7,316.00
					Total Order Value . . .	**7,316.00**

Rupees : Seven Thousand Three Hundred Sixteen Only.

Terms and Conditions :-

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	21704	25/01/22	31658/-
2.			
3.			
4.			
5.			

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Manilal Modi Memorial Hospital

Phone. Madhu Site Engineer - 9502211499

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order For site use purpose Purpose

Completion Date Nil

Measurment nill

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *MC Modi Educational Trust*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/___

Requisition Form

Company Name:	MCMET	Date:	20-01-2022
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162151
Material required before date:	22-01-2022	ID No.	73129

No	Description	Size	Quantity	Units	Inward No	Date
1	Anchor set Chemical	1 kg	20	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

8480

Remarks : Towards MCMET site use purpose.

Prepared By	J.Soundrya	Approved by	T. Madhu
Sign.& Date	20-01-2022	Sign. & Date	20-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

20 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18597
MC Modi Educational Trust	DC Date.	25-01-2022
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	PO No.	84807
	PO Date.	22-01-2022
	Req ID	73119
	Req Date	20-01-2022
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162151

	Description of Goods	HSN/SAC	Qty
1	3101 - Chemicals - Adhesive set - NA - kgs	39079990	10
2			
3			
4			
5			
6			
7			
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INWARD

Inward No: 10286	Dt: 25/01/22
MRN No: 02844	Dt: 28/1/22
Received By:	Sign:

MODI REALTY GENOME VALLEY LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 77346
Date: 21/01
Sign:
R.R. DIST.