PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/2/22	Prepared by	Prabhakar	Serial no.	...2613
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	31/1/22	PO/WO No.	85028	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21937	5/2/22	79,915-50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	79,915-50
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103253	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	79,915-00
Amount E – PO / WO value:	1,64,064-25
Amount F – Difference (A – E):	84,149-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		08 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21937
Modi Properties Private Limited,.	Invoice Date.	05-02-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	85028
	PO Date.	31-01-2022
	Req ID	73387
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	29-01-2022
	Loc Req No	178352

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8506 - Stone - granite - Sadarali Grey - 19mm - sft		900	68.25	61,425.00	18	11,056.50
	12" x 60" - 180 nos						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		900	7.00	6,300.00	18	1,134.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	67,725.00		12,190.50
	6,095.25	6,095.25	Total Invoice Amount	79,915.50		

Rupees : Seventy Nine Thousand Nine Hundred Fifteen and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90617 Date: 5/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-01-2022 16:34:12

85028
31.01.22 4:50:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	85028	178352
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8506 - Stone - granite - Sadarali Grey - 19mm - sft *12" x 60" - 180 nos*	900.00	68.25	0.00	18.00	72,481.50
2	8506 - Stone - granite - Sadarali Grey - 19mm - sft *36" x 60" - 50 nos*	750.00	68.25	0.00	18.00	60,401.25
3	8500 - Stone - granite - Beading - NA - rft *Steel Grey - 60" x 0.6" - 100 nos*	500.00	22.75	0.00	18.00	13,422.50
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft	2,150.00	7.00	0.00	18.00	17,759.00
					Total Order Value . . .	**164,064.25**

Rupees : One Lakh(s) Sixty Four Thousand Sixty Four and Paise Twenty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B & C block lift opposite lobby purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21937	5/2/22	79915.00
2.			
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 31/01/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	29.01.2022
Site & Phase :	May Flower Platinum	Time:	16:02
Supplier		Req.No.	178352
Material required before date:	02.02.2022	ID No. 73387	

No	Description	Size	Quantity	Units	Inward No	Date
1	Sadarali Grey	12"x60"	180	Nos		
2	Sadarali Grey	36"x60"	50	Nos		
3	Steel Grey	60"x6"	100	Nos		
4						
5						
6	APPROVED					
7		85028				
8	31 JAN 2022					
9	MINISH PARIKH					
10	MANAGER PROCUREMENT					

Remarks: Towards B&C block lift opposite lobby use purpose

Prepared By	B.Nandini	Approved by	S.V.Subba Reddy
Sign.& Date	29.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi properties (P) Ltd. (Mallapur)

Site:

DC No.	4267
Date	: 4/2/22
Vehicle No.	: AP36X4289
P.O. / W.O. No.	: 85028
P.O. / W.O. Date	: 31/1/22

Sl. No.	PARTICULARS	Quantity
1	Sadarali grey (19mm) 12"x60" 180 (Nos)	900 Sft.
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		900 Sft

INWARD
Inward No 18693 Dt: 4/2/22
GRN No: 103253 Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

GSTIN :

Received the above materials in good condition.

Received by :

Date : 4/2/22

Stamp:

For **SUMMIT SALES LLP**

B. Murthy

Authorised Signatory