

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/2/22 Prepared by: Hee Serial no. 2241

Supplier name: Shubham Enterprises HO inward no. -

Firm/Company: SSV Project: SSV HO received dated: -

PO/WO date: 20/1/22 PO/WO No.: 84707 Scan ID: 96920

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	256	31/1/22	14,868/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges): 14,868/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 103062 (103063) Proof of delivery matches MRN ☐ Yes ☐ No

Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 14,868/-

Amount E - PO / WO value: 1,39,401/-

Amount F - Difference (A - E): 1,15,533/-

Quantity received as per PO /WO ☐ Yes ☐ Excess received ☒ Short received ☐ Part received

Close PO / WO ☐ Yes ☒ No - wait for balance material ☐ Other

Payment - due date: 14/2/22

Remarks: Part B

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name: Hee					
Sign: Hee					
Date: 2/2/22					
Approval limit: Upto 20k	MA	Above 20k	Above 20k	Above 20k	Above 20k

- Notes: 1. In case amount to be credited to supplier and the bills total does not match, and amounts to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like duplicate slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2150 Date : 31-Jan-22 P.O. No. : 84707/169375 Date 31-Jan-22

Reverse Charge (Y/N) : No

D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

SUMMIT SALES LLP

Bill to Party : 5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE	AMOUNT
1 6M METAL BOX	85381010	300.00 NOS.	Rs. 42.00	Rs. 12,600.00
CGST TAX 9 % SGST TAX 9% ROUNDED				12,600.00 1,134.00 1,134.00
INWARD Inward No: 17624 Dt: 31/01/22 MRN No: 103063 Dt: 02-2/22 Received By: Sign: gy SUMMIT SALES LLP INWARD No: 90309 Date: 2/2/22 Sign: P.R.R. DIS				14,868.00

Indian Rupees Fourteen Thousand Eight Hundred Sixty Eight Only
Despatched Through :
Destination :

SUDHAKAR
PIPES AND FITTINGS

Honeywell
THE POWER OF CONNECTED

norisys®



Bharat M.S. Pipes

HAVELLS



1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 36310016000000013**
IFS Code : **PUNB0363100**

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

84707

From Company : **Summit Sales LLP**

5-4-187/384, II nd floor, MG Road, Secunderabad-500003.

08.01.22 11:53:28

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises	Doc No	84707	169375
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	20-01-2022	
	Quote No	NIL	
	Quote Date	17-01-2022	
	Supply Type	Supply	

GSTIN 36AELFS6374J1ZC

6656-8151..

040-66318150/23468151

9849153774

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1/3509 - Computers and Peripherals - Internet Cable - NA - mtrs	305.00	20.50	0.00	18.00	7,377.95
Cat 6 - cable					
2/4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	540.00	11.00	0.00	18.00	7,009.20
3/4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	17.00	0.00	18.00	20,060.00
4/4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	200.00	151.65	50.00	18.00	17,894.70
5/4546 - Electrical - other - Deep Box - 25mm - nos	120.00	81.36	50.00	18.00	5,760.29
6/4564 - Electrical - other - Fan Box - 1 In - nos	50.00	23.00	0.00	18.00	1,357.00
7/4585 - Electrical - other - Insulation tape - NA - nos	540.00	9.00	0.00	18.00	5,734.80
8/4647 - Electrical - other - Spring wire - NA - mtrs	150.00	12.67	0.00	18.00	2,242.59
9/4617 - Electrical - other - Metal box - 8way - nos	30.00	46.00	0.00	18.00	1,628.40
10/4616 - Electrical - other - Metal box - 6way - nos	300.00	42.00	0.00	18.00	14,868.00
11/4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
12/4799 - Electrical - other - Change over - 25 Amps - nos	12.00	940.00	0.00	18.00	13,310.40
Havells					
13/4801 - Electrical - conducting - PVC round cover - 6 In - nos	300.00	8.00	0.00	18.00	2,832.00
14/4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
15/4780 - Electrical - conducting - PVC stripe connector - NA - nos	100.00	210.00	0.00	18.00	24,780.00

Total Order Value ...

130,401.33

Rupees : One Lakh(s) Thirty Thousand Four Hundred One and Paise Thirty Three Only.

APPROVED BY

22 JAN 2022

SCHAN MODI
MANAGING DIRECTOR

Terms and Conditions :-

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

For MDS APPROVAL

APPROVED BY

22 JAN 2022

SCHAN MODI
MANAGING DIRECTOR

Terms and Conditions :-

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

APPROVED BY

22 JAN 2022

SCHAN MODI
MANAGING DIRECTOR

Terms and Conditions :-

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Requisition Form

Company Name:		SSLLP		Date:		24.01.2022	
Site & Phase :		SSHLP		Time:		10:30	
Supplier				Req. No.		169398	
Material required before date:		10.01.2022		ID No.		732565	
No	Description	Size	Quantity	Units	Inward No	Date	
1	A1 service wire	7/20	1000	Mtrs			
2	Pipe	1"1.5mm	600	Nos			
3	Pipe	1"1.2mm	400	Nos			
3	Bends	1.5mm	1000	Nos			
4	Deep box	25mm	240	Nos			
5	Junction box	25mm	180	Nos			
6	Fan box	1"	100	Nos			
7	Metal box	8	120	Nos			
8	Metal box	6	300	Nos			
9	Dummy box		10	Nos			
Remarks: For Stock Replenishing Purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign. & Date		24.01.2022		Sign. & Date			

APPROVED BY

25 JAN 2022

SUTAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.