

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|------------------|---|-------------|---|------------------|
| Date: 8/2/22 | | Prepared by: Nagendar | | Serial no.: 2637 | |
| Supplier name: Summit Sales UP | | Project: Ennapolis | | HO inward no.: | |
| Firm/Company: GVRD | | PO/WO No.: 85243 | | HO received date: | |
| PO/WO date: 7/2/22 | | Scan ID.: | | | |
| Sl no. | Bill no. | Bill date | Bill amount | Original attached | |
| 1. | 21949 | 8/2/22 | 3,059.14 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| 2. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 3. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 4. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Amount A - Bills total (Excluding Transport & Hamali Charges): | | | | 3,059.14 | |
| Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report | | | | | |
| MRN nos.: 103414 | | Proof of delivery matches MRN | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Amount B - Other Credits : Transportation charges | | | | - | |
| Amount C - Other Debits : | | | | - | |
| Amount D (D=A+B-C) - Amount to be credited to the supplier: | | | | 3,059.14 | |
| Amount E - PO / WO value: | | | | 3,059.14 | |
| Amount F - Difference (A - E): | | | | - | |
| Quantity received as per PO / WO | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received | | | |
| Close PO / WO | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other | | | |
| Payment - due date | | 14/2/22 | | | |
| Remarks: - Final bill - | | | | | |
| Approved by | Purchase Officer | Purchase Manager | MD | Accountant | Accounts Manager |
| Name: | Nagendar | MINISH PARIKH | | | |
| Sign: | Nagendar | 09 FEB 2022 | | | |
| Date | 8/2/22 | MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

| Customer Details | | | | Invoice No. | 21949 | |
|--|---------|--------|----------------------|---------------|------------|----------|
| GV Research center Pvt Ltd | | | | Invoice Date. | 08-02-2022 | |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | | | | PO No. | 85243 | |
| GSTIN : 36AAHCG4562DIZP | | | | PO Date. | 07-02-2022 | |
| PAN AAHCG4562D | | | | Req ID | 73596 | |
| | | | | Req Date | 05-02-2022 | |
| | | | | Loc Req No | 164507 | |
| Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
| 1 4039 - Consumables - Lisol Cleaning Liquid - NA - | 3808 | 5 | 76.00 | 380.00 | 18 | 68.40 |
| 2 4065 - Consumables - Vim bar - NA - nos | 3405 | 3 | 45.00 | 135.00 | 18 | 24.30 |
| 3 4014 - Consumables - Colin - 500ml - nos | 3402 | 5 | 88.00 | 440.00 | 18 | 79.20 |
| 4 4005 - Consumables - Broom with stick - NA - nos | | 3 | 115.00 | 345.00 | 18 | 62.10 |
| 5 4022 - Consumables - Dettol - NA - nos | 3401 | 8 | 86.00 | 688.00 | 18 | 123.84 |
| 6 4059 - Consumables - Surf Detergent Powder - NA - | 3402 | 5 | 25.20 | 126.00 | 5 | 6.30 |
| 7 4026 - Consumables - Dust bin - NA - nos | | 5 | 55.00 | 275.00 | 18 | 49.50 |
| 8 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 5 | 10.00 | 50.00 | 0 | 0.00 |
| 9 4098 - Consumables - Dust pan - NA - nos | | 5 | 35.00 | 175.00 | 18 | 31.50 |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |
| IGST | CGST | SGST | Total Taxable Amount | 2,614.00 | | 445.14 |
| | 222.57 | 222.57 | Total Invoice Amount | | | 3,059.14 |
| Rupees : Three Thousand Fifty Nine and Paise Fourteen Only | | | | | | |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

07-02-2022 15:58:02

Orig



85243

31.01.22 4:53:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000.
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No 85243 164507

Doc Date 07-02-2022

Quote No Nil

GSTIN 36ACQFS2044C1Z7

Quote Date 07-02-2022

040-66335551

9618244433

SupplyType Supply

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|--|------|--------|------|-------|-----------------|
| 1 4039 - Consumables - Lisol Cleaning Liquid - NA - Itrs | 5.00 | 76.00 | 0.00 | 18.00 | 448.40 |
| 2 4065 - Consumables - Vim bar - NA - nos | 3.00 | 45.00 | 0.00 | 18.00 | 159.30 |
| 3 4014 - Consumables - Colin - 500ml - nos | 5.00 | 88.00 | 0.00 | 18.00 | 519.20 |
| 4 4005 - Consumables - Broom with stick - NA - nos | 3.00 | 115.00 | 0.00 | 18.00 | 407.10 |
| 5 4022 - Consumables - Dettol - NA - nos | 8.00 | 86.00 | 0.00 | 18.00 | 811.84 |
| 6 4059 - Consumables - Surf Detergent Powder - NA - kgs | 5.00 | 25.20 | 0.00 | 5.00 | 132.30 |
| 7 4026 - Consumables - Dust bin - NA - nos | 5.00 | 55.00 | 0.00 | 18.00 | 324.50 |
| 8 4080 - Consumables - Bombay Brooms - Other - Nos | 5.00 | 10.00 | 0.00 | 0.00 | 50.00 |
| 9 4098 - Consumables - Dust pan - NA - nos | 5.00 | 35.00 | 0.00 | 18.00 | 206.50 |
| Total Order Value . . . | | | | | 3,059.14 |

Rupees : Three Thousand Fifty Nine and Paise Fourteen Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

For **G V Reserch Centers Pvt Ltd**

Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name :

08/02/2022

Name :

Date : _/_/

Purchase Order

Page(s) 2 Of 2

07-02-2022 15:58:02

Original / Office Copy / Purchase Div.Copy

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site office and sales office cleaning purpose at GMR site.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

[A large, vertical, handwritten scribble or signature mark in blue ink, extending from the middle of the page down towards the bottom.]

For **G V Reserch Centers Pvt Ltd**
Authorised Signatory

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : _____

[Handwritten signature]
[Handwritten date: 08/02/2022]

Name : _____

Date : ___/___/___

Requisition Form

| | | | |
|--------------------------------|------------------------------|----------|------------|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 05.02.2022 |
| Site & Phase: | Innopolis. | Time: | 10:50 |
| Supplier | | Req. No. | 164507 |
| Material required before date: | | ID No. | 73596 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|-----|---------------------|------|----------|-------|-----------|------|
| 1. | Lisol | - | 05 | No's | | |
| 2. | Vim bar | - | 06 | No's | | |
| 3. | Colin | - | 05 | No's | | |
| 4. | Bombay broom sticks | - | 10 | No's | | |
| 5. | Santhoor hand wash | - | 10 | No's | | |
| 6. | Surf excel | - | 10 | No's | | |
| 7. | Dust bin | - | 05 | No's | | |
| 8. | Door mats | - | 10 | No's | | |
| 9. | Dust pads | - | 05 | No's | | |
| 10. | Black covers | - | 50 | No's | | |
| 11. | | | | | | |
| 12. | | | | | | |

Remarks: Towards office use purpose.

| | | | |
|--------------|------------|--------------|-----------------|
| Prepared By | S.Nagamani | Approved by | Mr.Ramesh reddy |
| Sign. & Date | 05.02.2022 | Sign. & Date | 05.02.2022 |

Note:

APPROVED
 08 FEB 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

Ramesh

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-02-2022

| Customer Details | | DC No. | 18791 |
|--|--|------------|------------|
| GV Research center Pvt Ltd | | DC Date. | 08-02-2022 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | | PO No. | 85243 |
| | | PO Date. | 07-02-2022 |
| | | Req ID | 73596 |
| | | Req Date | 05-02-2022 |
| GSTIN : 36AAHCG4562DIZP | | Loc Req No | 164507 |
| | Description of Goods | HSN/SAC | Qty |
| 1 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 3808 | 5 |
| 2 | 4065 - Consumables - Vim bar - NA - nos | 3405 | 3 |
| 3 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 5 |
| 4 | 4005 - Consumables - Broom with stick - NA - nos | | 3 |
| 5 | 4022 - Consumables - Dettol - NA - nos | 3401 | 8 |
| 6 | 4059 - Consumables - Surf Detergent Powder - NA - kgs | 3402 | 5 |
| 7 | 4026 - Consumables - Dust bin - NA - nos | | 5 |
| 8 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 5 |
| 9 | 4098 - Consumables - Dust pan - NA - nos | | 5 |
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Subject to Hyderabad Jurisdiction

| INWARD | |
|---|------------|
| Inward No: 8205 | Dt: 8/2/22 |
| MRN No: 10344 | Dt: 8/2/22 |
| Received By: | Sign: |
| Genome Valley Research Center Pvt. Ltd. | |

8205

for Summit Sales LLP

Authorized signatory

