

PURCHASE DIVISION
Advice for approval for credit to supplier

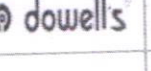
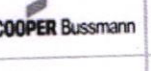
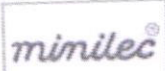
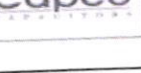
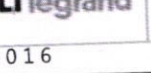
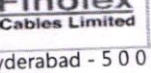
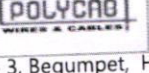
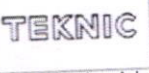
Date: <u>02/02/22</u>		Prepared by: <u>P. Prabhakar</u>		Serial no. <u>2616</u>	
Supplier name: <u>Elegant Enterprises</u>				HO inward no.	
Firm/Company: <u>GNORE</u>		Project: <u>Impepiles</u>		HO received date	
PO/WO date: <u>02/2</u>		PO/WO No. <u>85/33</u>		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	<u>0511</u>	<u>3/2/22</u>	<u>1859-00</u>	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			<u>1859-00</u>
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: <u>103399</u>	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			<u> </u>
Amount C – Other Debits :			<u> </u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>1859-00</u>
Amount E – PO / WO value:			<u>1859-00</u>
Amount F – Difference (A – E):			<u> </u>
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		<u>14/02/22</u>	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<u>P. Prabhakar</u>			
Sign:		<u>[Signature]</u>			
Date		<u>08 FEB 2022</u>			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AJBP0412E1ZY		☐ Original for Recipient	☒ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH CREDIT				
 Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transfromers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares-									
Reverse Charge : Nil			Transportation Mode : Not Applicable						
Invoice Number : EE2122-0511			Vehicle/LR Number : Not Applicable						
Invoice Date : 05 February 2022			Date of Supply : 05 February 2022						
State : Telangana		State Code : 36	Place of Supply : Hyderabad						
Details of Buyer Billed to:									
Name : M/s GV Research Centers Private Limited			Delivery Challan No. : Not Applicable		Date : - x -				
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003			Purchase Order No. : 85133		Date : 03.02.2022				
GSTIN : 36AAHCG4562D1ZP			Delivery Location : Innopolis, Sy no-542,Genome Valley,Thurkapally,						
State : Telangana		State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.						
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Anchor 6A 4 Universal Socket & Individual Switch Spike Guard 4Mtrs-22569	85369090	3.00	No's	9.00	9.00	0.00	525.00	1575.00
INWARD Inward No: 8194 Dt: 8/2/22 MRN No: 10339 Dt: 8/2/22 Received By: D. Pillay Sign: D. Pillay Genome Valley Research Center Pvt. Ltd. 									
Total Invoice Amount in Words:					Total Amount Before Tax: 1,575.00				
Rupees: One Thousand Eight Hundred Fifty Nine Only.					Add : CGST : 141.75				
					Add : SGST : 141.75				
Our Bank Details:					Add : IGST : 0.00				
Name of the Bank : HDFC Bank			Account No. : 50200009719725		R/o + Transportation : 0.50				
Branch Address : Paradise, S.D. Road, Sec-Bad-3			IFS Code : HDFC0000042		Total Amount : Rs. 1,859.00				
Receiver's Seal and Signature with Name & Mobile Number		Terms and Conditions :			for Elegant Enterprises				
		1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.			 Authorised Signatory E & O. E				
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Material Duly Checked By and Delivered to: Mr.					Eway Bill No. Not Applicable Dated: Not Applicable				
 									
Head Office : Block - A '413' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016									

8194

Requisition Form

Company Name: GV Research Centers Pvt Ltd. Date: 03.02.2022
 Site & Phase: Innopolis. Time: 10:00
 Supplier: Req. No: 164495
 Material required before date: 03.02.2022 ID No: 73512

No	Description	Size	Quantity	Units	Inward No	Date
1	Markers (Red)		20	No's		
2	Markers (Blue)		20	No's		
3	Markers (Black)		20	No's		
4	Markers (Green)		20	No's		
5	CD Markers (Red,blue,black,green)		80	No's		
6	Extension Spike		03	No's		
7						
8						
9						

Remarks: Towards Site use purpose.

Prepared By: Sridevi Approved by: Mr. Ramesh reddy
 Sign. & Date: 03.02.2022 Sign. & Date: 03.02.2021

Note:

