PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/2/22	Prepared by	T.D. Nguing	Serial no.	2706
Supplier name	Summit Sales Lap			HO inward no.	
Firm/Company	SOVLLP	Project	SOV – IX	HO received date	
PO/WO date	31/1/22	PO/WO No.	85006	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21983	9/2/22	3,098-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,098-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103495	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,098-00
Amount E – PO / WO value:	36,464-00
Amount F – Difference (A – E):	– 33,366-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks: final bill received.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nguing				
Sign:		APPROVED 10 FEB 2022			
Date	10/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	21983
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	09-02-2022
	PO No.	85006
	PO Date.	31-01-2022
	Req ID	73268
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	25-01-2022
	Loc Req No	183879

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4777 - Electrical - conducting - Junction Box - 25mm	39174000	75	35.00	2,625.00	18	472.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,625.00		472.50
	236.25	236.25	Total Invoice Amount		3,097.50	

Rupees : Three Thousand Ninty Seven and Paise Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 96797
Date: 9/2
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 01-02-2022 12:02:24 PM

85006
31.01.22 4:50:16

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	85006	183879
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	210.00	102.00	0.00	18.00	25,275.60
2	4546 - Electrical - other - Deep Box - 25mm - nos	60.00	43.00	0.00	18.00	3,044.40
3	4500 - Electrical - conducting - PVC bend - other - nos	180.00	11.00	0.00	18.00	2,336.40
4	4564 - Electrical - other - Fan Box - 1 In - nos	45.00	28.00	0.00	18.00	1,486.80
5	4658 - Electrical - other - Thermacol - NA - nos	9.00	15.00	0.00	18.00	159.30
6	4777 - Electrical - conducting - Junction Box - 25mm - nos	75.00	35.00	0.00	18.00	3,097.50
7	4585 - Electrical - other - Insulation tape - NA - nos	3.00	10.00	0.00	18.00	35.40
8	7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	12.00	70.00	0.00	18.00	991.20
9	7515 - Stationery - other - Chalkpiece - NA - boxes	6.00	6.30	0.00	0.00	37.80
				Total Order Value . . .		**36,464.40**

Rupees : Thirty Six Thousand Four Hundred Sixty Four and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21887	4/2/22	33,366-90
2.	21983	9/2/22	3,097.50
3.			
4.			
5.			

Final bill received
10/2/22

For *Silver Oak Villas LLP*

Authorised Signatory

01/02/2022

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Purchase Order

 01-02-2022 12:02:24 PM Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for illa 155, 146, 147 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 01/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form - Electrical Conducting For Slabs											
Company		Silver Oak villas LLP-III		Site & Phase		Silver Oak Villas-III					
Req. no.		183879		Req. Date		25-01-2022					
Material required before		urgent		ID no.		73268					
Prepared by:		Ch.Pranavi		Approved by (sign):							
Flat / Block no:		Villa No: 155, 146, 147									
Type A 1100 Sft 2BHK Order Value:		0	Flats								
Type A2 1100 Sft 2BHK Order Value:		3	Flats								
S No.	Item Description	Units	Qty required forType B 1010 Sft 2BHK flat	Qty required forType A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	PVC Pipe 1.5 mm Thick	Nos	70	-	3	-	210	-	210		
2	PVC Deep Box	Nos	20	-	3	-	60	-	60		
3	PVC Bends	Nos	60	-	3	-	180	-	180		
4	Fan Box	Nos	15	-	3	-	45	-	45		
5	Thermocol Sheets	Nos	3	-	3	-	9		9		
6	Junction Box	Nos	25	-	3	-	75	-	75		
7	Insulation Tapes	Boxs	1	-	3	-	3	-	3		
8	Solvent Cement 250 ML	Nos	4	-	3	-	12	-	12		
9	Chalk piece	boxs	2	-	3		6		6		
10	Total						600	-	600		
Note: For PVC pipes round off order to nearest bundles.											

85006

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No	18817
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	09-02-2022
	PO No.	85006
	PO Date.	31-01-2022
	Req ID	73268
GSTIN : 36ADBFS3288A2Z7	Req Date	25-01-2022
	Loc Req No	183879

	Description of Goods	HSN/SAC	Qty
1	4777 - Electrical - conducting - Junction Box - 25mm - nos	39174000	75
2			
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INWARD WITH TIME:

Inward No: 1689 Dt: 9/2/22

MRN No: 103495 Dt: 10/2/22

Received By: Sign:

SILVER OAK VILLAS PART-III

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77659
Date: 10/2
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction