PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/02/2022	Prepared by	MINISH.	Serial no.	2600
Supplier name	SSLLP			HO inward no.	
Firm/Company	Modi Realty Mallapur CP	Project	GMR.	HO received date	
PO/WO date	03/02/2022	PO/WO No.	85112	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21958.	03/02/2021	7,552/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		7,552/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 103461		Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7,552/-
Amount E – PO / WO value:			17,460/-
Amount F – Difference (A – E):			9,908/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	10/02/2022		
Remarks: final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		09 FEB 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21958
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	08-02-2022
	PO No.	85112
	PO Date.	03-02-2022
	Req ID	73483
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	02-02-2022
	Loc Req No	192777

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyster Fibres - 6mm - 02 bags	55022000	160	40.00	6,400.00	18	1,152.00
2							
3							
4							
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7							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,400.00	1,152.00
	576.00	576.00	Total Invoice Amount	7,552.00	

Rupees : Seven Thousand Five Hundred Fifty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP INWARD No: 96745 Date: 8/2 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-02-2022 17:34:20

85112
31.01.22 4:50:17

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabac
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	85112	192777
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1012 - Building material - Polyster Fibres - 6mm - pkts *02 bags*	160.00	40.00	0.00	18.00	7,552.00
2	2148 - Carpentry - hardware - Plastic gampa - other - nos	5.00	126.00	0.00	18.00	743.40
3	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10nos*	4,320.00	1.40	0.00	18.00	7,136.64
4	4009 - Consumables - Coconut Broom - other - nos	10.00	15.75	0.00	0.00	157.50
5	4080 - Consumables - Bombay Brooms - Other - Nos	10.00	10.00	0.00	0.00	100.00
6	4057 - Consumables - Sponges - NA - nos	100.00	9.00	0.00	18.00	1,062.00
7	4585 - Electrical - other - Insulation tape - NA - nos	30.00	10.00	0.00	18.00	354.00
8	9537 - Tools - Hacksaw blade - double - nos	30.00	10.00	0.00	18.00	354.00
					Total Order Value . . .	**17,459.54**

Rupees : Seventeen Thousand Four Hundred Fifty Nine and Paise Fifty Four Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21928	05/02/22	9,908/-
2.			
3.			
4.			
5.			

Bal. Amt - 7,552/- 04/2/22

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Contact - -

Purchase Order

03-02-2022 17:34:20

Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For general and cleaning work
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Mallapur LLP	Date:	02.02.22
Site & Phase :	GMR	Time:	11:20
Supplier		Req. No.	192777
Material required before date:	04.02.22	ID No.	73483

No	Description	Size	Quantity	Units	Inward No	Date
1.	Recron	std	200	Packets		
2.	Plastic gampa	Std	5	No's		
3.	Blue sheets	Std	10	No's		
4.	Coconut brooms	Std	10	No's		
5.	Bombay brooms 8511	Std	10	No's		
6.	Sponges	Std	100	No's		
7.	Tapes	Std	30	No's		
8.	Hacksaw blades	Std	30	No's		
9.						
10.						

Remarks: For general and cleaning work purpose at GMR site .

Prepared By	A.janaki	Approved by	
Sign.& Date	02.02.22	Sign. & Date	

Note:

APPROVED
03 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
01 FEB 2022

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18800
Modi Reality Mallapur LLP	DC Date.	08-02-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	85112
	PO Date.	03-02-2022
	Req ID	73483
	Req Date	02-02-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	192777

	Description of Goods	HSN/SAC	Qty
1	1012 - Building material - Polyster Fibres - 6mm - pkts	55022000	160
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SUMMIT SALES LLP IN WARD No: 77650 Date: 9/2 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Inward No 7524 Dt. 8/02
MRN No 103461 Dt. 9/2/22
Received By ...... Sign......

Authorised signatory