PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/2/22	Prepared by	T.D.N.[illegible]	Serial no.	2704
Supplier name	Summit Sales Lep			HO inward no.	
Firm/Company	sovcep	Project	SOV-IX	HO received date	
PO/WO date	7/2/22	PO/WO No.	85237	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21981	9/2/22	8,066-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,066-00

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	103490	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,066-00
Amount E – PO / WO value:	8,066-00
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.N.[illegible]	APPROVED			
Sign:	[signature]	10 FEB 2022			
Date	10/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	21981
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	09-02-2022
	PO No.	85237
	PO Date.	07-02-2022
	Req ID	73557
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	05-02-2022
	Loc Req No	183920

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	20	125.00	2,500.00	18	450.00
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	40	50.40	2,016.00	18	362.88
3	6614 - Paints - Blue Oxide Powder - NA - Kgs		10	80.00	800.00	18	144.00
4	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	10	84.00	840.00	18	151.20
5	4057 - Consumables - Sponges - NA - nos	3921	50	9.00	450.00	18	81.00
6	4005 - Consumables - Broom with stick - NA - nos		2	115.00	230.00	18	41.40
7							
8							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,836.00	1,230.48
	615.24	615.24	Total Invoice Amount	8,066.48	

Rupees : Eight Thousand Sixty Six and Paise Fourty Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96795 Date: 9/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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85237
31.01.22 4:53:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	85237	183920
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6023 - Miscellaneous - GI- Bucket - other - nos	20.00	125.00	0.00	18.00	2,950.00
2	3134 - Chemicals - Tile Grout - 1kg - pkts	40.00	50.40	0.00	18.00	2,378.88
3	6614 - Paints - Blue Oxide Powder - NA - Kgs	10.00	80.00	0.00	18.00	944.00
4	6613 - Paints - Red Oxide Powder - NA - Kgs	10.00	84.00	0.00	18.00	991.20
5	4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
6	4005 - Consumables - Broom with stick - NA - nos	2.00	115.00	0.00	18.00	271.40
				Total Order Value . . .		**8,066.48**

Rupees : Eight Thousand Sixty Six and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

08/02/2022

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	05-02-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183920
Material required before date: 08-02-2022		ID No.	73557

No	Description	Size	Quantity	Units	Inward no	Date
1	GI Bucket		20	Nos		
2	Silk Grout	1kg	20	Pkt		
3	White Grout 85237	1kg	20	Pkt		
4	Red Oxide Powder	1/2 Kg	10	Nos		
5	Blue Oxide Powder	1/2 Kg	10	Nos		
6	Sponges		50	Nos		
7	Wash Room Cleaning Brush		5	Nos		
8	Ceiling Broom Stick		2	Nos		
9						
10						

Remarks: - For site use purpose

Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	08-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	18815
Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	09-02-2022
	PO No.	85237
	PO Date.	07-02-2022
	Req ID	73557
GSTIN : 36ADBFS3288A2Z7	Req Date	05-02-2022
	Loc Req No	183920

	Description of Goods	HSN/SAC	Qty
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	20
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	40
3	6614 - Paints - Blue Oxide Powder - NA - Kgs		10
4	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	10
5	4057 - Consumables - Sponges - NA - nos	3921	50
6	4005 - Consumables - Broom with stick - NA - nos		2
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23	INWARD WITH TIME:		
24	Inward No: 1687 Dt: 9/2/22		
25	MRN No: 10349 Dt: 10/2/22		
26	Received By: Sign:		
27			
28	SILVER OAK VILLAS PART-III		
29			
30			

SUMMIT SALES LLP
INWARD
No: 77657
Date: 10/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction