(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/02/22	Prepared by	Vanajakshi	Serial no.	2739
Supplier name	~~SSLLP~~ Anisha Associates			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	29/12/21	PO/WO No.	84009	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	311	10/02/22	5661/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5661/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	101553	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5661/-
Amount E – PO / WO value:			14,096.75
Amount F – Difference (A – E):			13,530.75
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	21/02/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	11/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales llp
Cherlapally, Behind Kingstone college
GSTNo: 36ACBFS
2044 C1Z7

No. 311 Date : 10/02/2022
Your order No. 84009 Date 29/12/2021
Our D.C. No. 277 Date : 10/02/2022
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Tile grout silk (New way) filler HSN code: 38245090	1 kg	10	48.00	480	00
			Total Taxable		480	00
			CGST @ 9%		43	20
			SGTS @ 9%		43	20
			IGST @		/	
			TOTAL		566	00

INWARD
Inward No: 17681 Dt: 11/2/22
MRN No: 101553 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 90891
Date: 11/2
Sign:
R.R. DIST.

Rupees five Hundred and sixty six Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadasiva
For Anisha Associates

Purchase Order

    29-12-2021 10:52:41

84009

5:44:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	84009	169299
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	29-12-2021	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	29-12-2021	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk*	50 60.00	48.00	0.00	18.00	3,398.40
2	3134 - Chemicals - Tile Grout - 1kg - pkts *White*	60.00	48.00	0.00	18.00	3,398.40
3	3101 - Chemicals - Adhesive set - NA - kgs *Cera brand*	20.00	309.32	0.00	18.00	7,299.95
				Total Order Value . . .		**14,096.75**

Rupees : Fourteen Thousand Ninty Six and Paise Seventy Five Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	311	10/02/22	5661/-
2.			
3.		255	14,002/-
4.		29/12	
5.			

Bal Amount : 13,530.75
785
474

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*
Authorised Signatory
Name : 30/12/2021

Accepted the above Terms And Conditions
For *Anisha Associates*
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	24-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169299
Material required before date:		ID No.	72436

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Adhesive Set Cera Brand	1kg	20	Kgs		
2	Tile Grout Silk	1Kg	60	Kgs		
3	Tile Grout White 84009	1kg	60	Kgs		

Remarks: For Stock Replenishing purpose			
Prepared By	Vanajakshi		APPROVED BY
Sign.& Date	24-12-2021	Sign. & Date	27 DEC 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.