PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/2/22	Prepared by	Manu	Serial no.	2686
Supplier name	MAA Sai Seatings			HO inward no.	
Firm/Company	MRM LLp	Project	GMR	HO received date	
PO/WO date	19/1/22	PO/WO No.	84682	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	207	10/2/22	1,22,130/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,22,130/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 103545	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	122,130/-
Amount E – PO / WO value:	122,130/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu	11 FEB 2022			
Date	11/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **207**	Dated **10-Feb-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MODI REALITY MALLAPUR LLP** 5-4-187/3&3,II Nd FLOOR, SOHAM MANSION, MG ROAD,SECUNDERABD. DELIVERY AT: GULMOHAR RESIDENCY SURVEY NO.19,MALLAPUR, HYDERABAD. NEXT TO NFC RAILWAY OVER BRIDGE. GSTIN/UIN : 36AAEFM1459R1ZP State Name : Telangana, Code : 36	Buyer's Order No. **84682/192661**	Dated **19-Jan-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**KABIL CHAIR**	9403	**13 nos**	4,500.00	nos	**58,500.00**
2	**NET VISITOR CHAIR**	9403	**15 nos**	3,000.00	nos	**45,000.00**
						1,03,500.00
	CGST-9%					**9,315.00**
	SGST 9%					**9,315.00**
	Total		**28 nos**			**₹ 1,22,130.00**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90889 Date: 11/2 Sign:

INWARD MODI REALTY MALLAPUR LLP Ward No MRN No Received By Sign

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Twenty Two Thousand One Hundred Thirty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	1,03,500.00	9%	9,315.00	9%	9,315.00	18,630.00
Total	**1,03,500.00**		**9,315.00**		**9,315.00**	**18,630.00**

Tax Amount (in words) : **INR Eighteen Thousand Six Hundred Thirty Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

MAA SAI SEATINGS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 21-Jan-22 11:46:04 AM

84682
08.01.22 11:50:03

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Maa Sai Seatings	**Doc No**	84682	192661
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	19-01-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	30-06-2021	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos *with casters*	13.00	4,500.00	0.00	18.00	69,030.00
2	5502 - Furniture - Chairs - NA - nos *without casters*	15.00	3,000.00	0.00	18.00	53,100.00
	Total Order Value . . .					**122,130.00**

Rupees : One Lakh(s) Twenty Two Thousand One Hundred Thirty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizantal surface in dark grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 61,000/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site office purpose.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Maa Sai Seatings***

Date : __/__/____

Estimate/Draft PO

 19-Jan-22 12:24:00 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Maa Sai Seatings	**Doc No**	84682	192661
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	19-01-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	30-06-2021	
9246243243	**SupplyType**	Supply	

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APPROVED BY
19 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Maa Sai Seatings*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODIREALTY MALLAPUR LLP	Date:	10-01-2022
Site & Phase :	GULMOHAR RESIDENCY	Time:	12:00
Supplier		Req. No.	192661
Material required before date: 14.01.2022		ID No.	72816

No	Description	Size	Quantity	Units	Inward No	Date
1.	Chairs without casters 4990+18%	std	15	No's		
2.	Chairs with casters 4990+18%.	std	13	No's		
3.						
4.				78308		
5.						
6.	84682					
7.						
8.						
9.						
10.						

Remarks: For site office staff use purpose at GMR Site. & Security Room purpose.

Prepared By	A.Sravani	Approved by	
Sign.& Date	10.01.2022	Sign. & Date	

Note:

Sravani

APPROVED BY 10 JAN 2022 M... ...ASAD PROJECT MANAGER

APPROVED BY
17 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

11/01/22

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
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- ☐ Replenishing SSLLP stock
- ☐ Other

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

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	CGST-9%					**9,315.00**
	SGST 9%					**9,315.00**
	Total		**28 nos**			**₹ 1,22,130.00**

INWARD
MODI REALTY MALLAPUR LLP
Inward No 7550 Dt. 10/2/22
MRN No 103546 Dt. 11/2/22
Sign. 10/2/22

E. & O.E

Amount Chargeable (in words)

INR One Lakh Twenty Two Thousand One Hundred Thirty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
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for MAA SAI SEATINGS

Authorised Signatory

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