PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/2/22	Prepared by	Monika	Serial no.	2719
Supplier name	Reflection Electricals pvt Ltd			HO inward no.	
Firm/Company	SSHLP	Project	SHLP	HO received date	
PO/WO date	17/1/22	PO/WO No.	84584	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4065	10/2/22	34,621/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	34,621/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103556	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34,621/-
Amount E – PO / WO value:	227,037.90/-
Amount F – Difference (A – E):	192,417/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monika	APPROVED			
Sign:	Monika	11 FEB 2022			
Date	11/2/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4065**	Dated **10-Feb-2022**
	Delivery Note **1005**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4065 dt. 10-Feb-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **84584/169365**	Dated **17-Jan-2022**
	Dispatch Doc No.	Delivery Note Date **10-Feb-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia 6M Plate BP956**	853890	18 %	**120.0000 nos**	72.00	nos	**8,640.00**
2	**Venia Switch 6A 1way B0110**	853650	18 %	**600.0000 nos**	34.50	nos	**20,700.00**
							29,340.00
	OUTPUT CGST						**2,640.60**
	OUTPUT SGST						**2,640.60**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**720.0000 nos**			**₹ 34,621.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 437 Date 10/2/22 Sign.

INWARD
Inward No: 17675 Dt: 11 | 2 | 22
MRN No: 103556 Dt: 11 | 2 | 22
Received By: Sign:
SUMMIT SALES LLP

M. madh
TS10UA 9758
7337528678.

Amount Chargeable (in words) — E. & O.E

INR Thirty Four Thousand Six Hundred Twenty One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853890	8,640.00	9%	777.60	9%	777.60	1,555.20
853650	20,700.00	9%	1,863.00	9%	1,863.00	3,726.00
Total	**29,340.00**		**2,640.60**		**2,640.60**	**5,281.20**

Tax Amount (in words) : **INR Five Thousand Two Hundred Eighty One and Twenty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90883 Date: 11/2 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 22-01-2022 12:39:34

84584
08.01.22 11:50:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	84584	169365
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	17-01-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	10-01-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4596 - Electrical - other - MCB - 16Amps - nos	144.00	105.00	0.00	18.00	17,841.60
2	4605 - Electrical - other - MCB - 6Amps - nos	144.00	105.00	0.00	18.00	17,841.60
3	4632 - Electrical - other - Modular Plate - 8way - nos	285.00	290.00	70.00	18.00	29,258.10
4	4631 - Electrical - other - Modular Plate - 6way - nos	480.00	240.00	70.00	18.00	40,780.80
5	4628 - Electrical - other - Modular Plate - 2 way - nos	190.00	30.00	0.00	18.00	6,726.00
6	4681 - Electrical - switches - Switch - 6Amps - nos	600.00	34.50	0.00	18.00	24,426.00
7	4791 - Electrical - other - Modular socket - 6 A - nos	600.00	57.00	0.00	18.00	40,356.00
8	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	185.00	70.00	18.00	6,549.00
9	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	295.00	70.00	18.00	10,443.00
10	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	630.00	70.00	18.00	20,071.80
11	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	12.00	0.00	18.00	12,744.00
					Total Order Value . . .	**227,037.90**

Rupees : Two Lakh(s) Twenty Seven Thousand Thirty Seven and Paise Ninty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP

For *Summit Sales LLP*

Authorised Signatory

Name :

Contact - -

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP Stock
- ☐ Other

APPROVED BY
25 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Name :

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.*

Date : __/__/____

Partially
Bill no :- 3864
dt :- 28/1/22
amount :- 1,93,089/-
Bal. amount receivable/-

Purchase Order

 22-01-2022 5:18:40 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replinishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169365
Material required before date:	10.01.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16Amps	144			
2	MCB	6Amps	144			
3	Module plate	8	285			
4	Module plate	6	480			
5	Module plate	2	190			
6	switch	6Amps	600			
7	socket	6Amps	600			
8	switch	16Amps	100			
9	socket	16Amps	100			
10	Fan dimmer		90			
11	Blank plate		900			
12	Distribution box	4way	10			
13	Distribution box	6way	10			

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	10..01..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
10 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE