PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/2/22	Prepared by	Monica	Serial no.	2721
Supplier name	Reflection Electricals pvt Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	5/2/22	PO/WO No.	85218	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4071	10/2/22	114,111.90/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	114,111.90/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,14,112/-
Amount E – PO / WO value:	1,14,112/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monica	APPROVED			
Sign:	Monica	11 FEB 2022			
Date	11/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Invoice No.	Dated
4071	**10-Feb-2022**
Delivery Note	Mode/Terms of Payment
1007	**Against Delivery**
Reference No. & Date.	Other References
4071 dt. 10-Feb-2022	
Buyer's Order No.	Dated
85218/169428	**5-Feb-2022**
Dispatch Doc No.	Delivery Note Date
	10-Feb-2022
Dispatched through	Destination
Your Self	**Cherlapally**
Terms of Delivery	

Consignee (Ship to)

Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Plate 8M(S) BP968S**	853810	18 %	**95.0000 nos**	87.00	nos	**8,265.00**
2	**Venia 6M Plate BP956**	853890	18 %	**240.0000 nos**	72.00	nos	**17,280.00**
3	**Venia Switch 6A 1way B0110**	853650	18 %	**600.0000 nos**	34.50	nos	**20,700.00**
4	**Venia Socket 6A B1212**	853669	18 %	**300.0000 nos**	57.00	nos	**17,100.00**
5	**Venia Switch 16A 1 Way B0130**	853650	18 %	**100.0000 nos**	55.50	nos	**5,550.00**
6	**Venia Fan Regulator B1900**	853650	18 %	**90.0000 nos**	189.00	nos	**17,010.00**
7	**Venia Blaking Plate B3900**	853890	18 %	**900.0000 nos**	12.00	nos	**10,800.00**
							96,705.00
	OUTPUT CGST						**8,703.45**
	OUTPUT SGST						**8,703.45**
	Rounding Off						**0.10**
	Total			**2,325.0000 nos**			**₹ 1,14,112.00**

TS10UA 9758
7337528678

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 433 Date 10/2/22 Sign.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 90882 Date 11/2/22 Sign:

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Fourteen Thousand One Hundred Twelve Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853810	8,265.00	9%	743.85	9%	743.85	1,487.70
853890	28,080.00	9%	2,527.20	9%	2,527.20	5,054.40
853650	43,260.00	9%	3,893.40	9%	3,893.40	7,786.80
853669	17,100.00	9%	1,539.00	9%	1,539.00	3,078.00
Total	**96,705.00**		**8,703.45**		**8,703.45**	**17,406.90**

Tax Amount (in words) : **INR Seventeen Thousand Four Hundred Six and Ninety paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

INWARD
Inward No: 17674 Dt: 11/2/22
MRN No: 103555 Dt: 4/2/22
Received By: Sign:
SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 08-02-2022 11:17:56

85218
31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	85218	169428
	Doc Date	05-02-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	31-01-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4632 - Electrical - other - Modular Plate - 8way - nos	95.00	290.00	70.00	18.00	9,752.70
2	4631 - Electrical - other - Modular Plate - 6way - nos	240.00	240.00	70.00	18.00	20,390.40
3	4681 - Electrical - switches - Switch - 6Amps - nos	600.00	34.50	0.00	18.00	24,426.00
4	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	57.00	0.00	18.00	20,178.00
5	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	185.00	70.00	18.00	6,549.00
6	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	630.00	70.00	18.00	20,071.80
7	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	12.00	0.00	18.00	12,744.00
	Total Order Value . . .					**114,111.90**

Rupees : One Lakh(s) Fourteen Thousand One Hundred Eleven and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replinishing purpose.
Completion Date	Nil
Measurment	Nil

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
09 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Purchase Order

 08-02-2022 11:17:56 Original / Office Copy / Purchase Div.Copy

Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	31.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169428
Material required before date: 10.01.2022		ID No.	73507

No	Description	Size	Quantity	Units	Inward No	Date
1	Module plate	8	95	Nos		
2	Module plate	6	240	Nos		
3	Switch 85218	6amps	600	Nos		
4	Socket	6amps	300	Nos		
5	Switch	16amps	100	Nos		
6	Socket	16amps	100	Nos		
7	Fan dimmer		90	Nos		
8	Blank Plate		900	Nos		
9	Distribution box 85219	4way	20	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	31.01..2022	Sign. & Date	

APPROVED BY
02 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.