

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/2/22		Prepared by: <i>Manish</i>		Serial no.: 2721																															
Supplier name: Reflection Electricals Pvt Ltd		Project: SHLP		HO inward no.:																															
Firm/Company: SHLP		PO/WO No.: 85218		HO received date:																															
PO/WO date: 5/2/22		Scan ID:																																	
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	4071	10/2/22	114,111.90/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				114,111.90/-																															
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.:		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges				—																															
Amount C – Other Debits :				—																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,14,112/-																															
Amount E – PO / WO value:				1,14,112/-																															
Amount F – Difference (A – E):				—																															
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		21/2/22																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>MD</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td><i>Manish</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td><i>Manish</i></td> <td>11 FEB 2022</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date:</td> <td>11/2/22</td> <td>MINISH PARIKH MANAGER PROCUREMENT</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	Name:	<i>Manish</i>					Sign:	<i>Manish</i>	11 FEB 2022				Date:	11/2/22	MINISH PARIKH MANAGER PROCUREMENT				Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager																														
Name:	<i>Manish</i>																																		
Sign:	<i>Manish</i>	11 FEB 2022																																	
Date:	11/2/22	MINISH PARIKH MANAGER PROCUREMENT																																	
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

4071

Dated

10-Feb-2022

Delivery Note

1007

Mode/Terms of Payment

Against Delivery

Reference No. & Date.

4071 dt. 10-Feb-2022

Other References

Buyer's Order No.

85218/169428

Dated

5-Feb-2022

Dispatch Doc No.

Delivery Note Date

10-Feb-2022

Dispatched through

Destination

Your Self

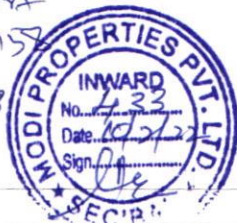
Cherlapally

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia Plate 8M(S) BP968S	853810	18 %	95.0000 nos	87.00	nos	8,265.00
2	Venia 6M Plate BP956	853890	18 %	240.0000 nos	72.00	nos	17,280.00
3	Venia Switch 6A 1way B0110	853650	18 %	600.0000 nos	34.50	nos	20,700.00
4	Venia Socket 6A B1212	853669	18 %	300.0000 nos	57.00	nos	17,100.00
5	Venia Switch 16A 1 Way B0130	853650	18 %	100.0000 nos	55.50	nos	5,550.00
6	Venia Fan Regulator B1900	853650	18 %	90.0000 nos	189.00	nos	17,010.00
7	Venia Blaking Plate B3900	853890	18 %	900.0000 nos	12.00	nos	10,800.00
							96,705.00
							8,703.45
							8,703.45
							0.10
Total							₹ 1,14,112.00

OUTPUT CGST
OUTPUT SGST
Rounding Off

7. made
TSIDVA
9758
7337528678



Amount Chargeable (in words)

E. & O.E

INR One Lakh Fourteen Thousand One Hundred Twelve Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	8,265.00	9%	743.85	9%	743.85	1,487.70
853890	28,080.00	9%	2,527.20	9%	2,527.20	5,054.40
853650	43,260.00	9%	3,893.40	9%	3,893.40	7,786.80
853669	17,100.00	9%	1,539.00	9%	1,539.00	3,078.00
Total	96,705.00		8,703.45		8,703.45	17,406.90

Tax Amount (in words) : **INR Seventeen Thousand Four Hundred Six and Ninety paise Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for **Reflections Electricals Pvt Ltd.**

Authorized Signatory

INWARD	
Inward No: 17674	Dt: 11/2/22
MRN No: 103555	Dt: 11/2/22
Received By:	Sign: 89
SUMMIT SALES LLP	

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 2

08-02-2022 11:17:56



85218

31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003 GSTIN 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	Doc No	85218	169428
	Doc Date	05-02-2022	
	Quote No	NIL	
	Quote Date	31-01-2022	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4632 - Electrical - other - Modular Plate - 8way - nos	95.00	290.00	70.00	18.00	9,752.70
2 4631 - Electrical - other - Modular Plate - 6way - nos	240.00	240.00	70.00	18.00	20,390.40
3 4681 - Electrical - switches - Switch - 6Amps - nos	600.00	34.50	0.00	18.00	24,426.00
4 4791 - Electrical - other - Modular socket - 6 A - nos	300.00	57.00	0.00	18.00	20,178.00
5 4713 - Electrical - switches - Switch - 16-amps - nos	100.00	185.00	70.00	18.00	6,549.00
6 4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	630.00	70.00	18.00	20,071.80
7 4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	12.00	0.00	18.00	12,744.00
Total Order Value . . .					114,111.90

Rupees : One Lakh(s) Fourteen Thousand One Hundred Eleven and Paise Ninty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Wipro' brand North west series**Payment Terms** After Delivery & Production of bill**Tax** VAT included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 5yrs**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 2 Of 2

08-02-2022 11:17:56

Original / Office Copy / Purchase Div.Copy

Security

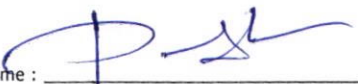
Nil

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		31.01.2022	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169428	
Material required before date:		10.01.2022		ID No.		73507	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Module plate	8	95	Nos			
2	Module plate	6	240	Nos			
3	Switch	6amps	600	Nos			
4	Socket	6amps	300	Nos			
5	Switch	16amps	100	Nos			
6	Socket	16amps	100	Nos			
7	Fan dimmer		90	Nos			
8	Blank Plate		900	Nos			
9	Distribution box	4way	20	Nos			
Remarks: For Stock Replenishing Purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		31.01..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

