

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/2/22		Prepared by: Hemda		Serial no. 2733																															
Supplier name: Supreme Agencies		Project: SSCP		HO inward no.																															
Firm/Company: SSCP		PO/WO No. 8/2/22		HO received date																															
PO/WO date: 8/2/22		PO/WO No. PJ280		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	4889	18/2/22	18,657/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A - Bills total (Excluding Transport & Hamali Charges):				18,657/-																															
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 103558		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B - Other Credits : Transportation charges				-																															
Amount C - Other Debits :				-																															
Amount D (D=A+B-C) - Amount to be credited to the supplier:				18,657/-																															
Amount E - PO / WO value:				18,657/-																															
Amount F - Difference (A - E):				-																															
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other																																	
Payment - due date		18/2/22																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>MD</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td>Hemda</td> <td>MINISH PARIKH</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td>\$</td> <td>12 FEB 2022</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>11/2/22</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	Name:	Hemda	MINISH PARIKH				Sign:	\$	12 FEB 2022				Date	11/2/22					Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager																														
Name:	Hemda	MINISH PARIKH																																	
Sign:	\$	12 FEB 2022																																	
Date	11/2/22																																		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

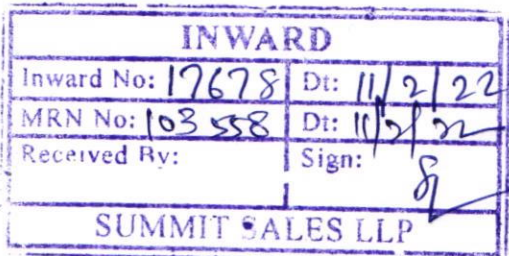
**Supreme Agencies**

Original For Buyer

GST INVOICE

Branch Office & Godown: 8-7-21, Old Bowenpally, Secunderabad - 500011 Tel: (040) 48543886, 48543889 Email: info@supremehyd.co.in

Name and Address of Buyer C2260 SUMMIT SALES LLP 3 5-4-187/3&4, II ND FLOOR M G ROAD SECUNDERABAD.-500003., Telangana Buyer's GSTIN No: 36ACQFS2044C1Z7		GSTIN No : 36ABWPS5297A1Z1	
		Tax Invoice No. 4889	Invoice Date 10-Feb-22
		DC No. & Date. /	Due Date 10-Feb-22
		P.O. No. 85280/169443	P.O. Date 8-Feb-22
		Terms of Payment AGANIST DELIVERY	Mode Of Dispatch ROAD
Consignee Delivery Address C2260 SUMMIT SALES LLP 3 5-4-187/3&4, II ND FLOOR M G ROAD SECUNDERABAD.-500003., Telangana State Code : 36.		Transporter Name AUTO	Vehicle No TS10UA9758
		L/R No.	L/R Date
		Freight Terms	Bill Type GST Bill

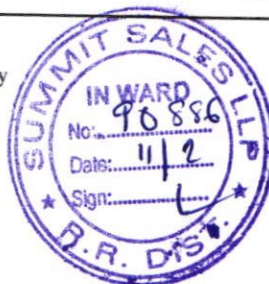
S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
1	DURA FIL 25MMX1220MMX2000MM DAWN - DURA FIL EACH SHEET OF 1.22X2=2.44 SQMTR, 24 SHEETX2.44 SQMTR=58.56 SQMTR 	39211900	1	58.56 SQM	270.00	15811.20	18.00	2846.02
Total			1	58.56 SQM		15811.20		2846.02

GST Sum In Words:

Rupees Two Thousand Eight Hundred Forty-Six And Two Paise Only

Bill Amount In Words:

Rupees Eighteen Thousand Six Hundred Fifty-Seven Only



Gross Total	15811.20
Freight Amt	0.00
CGST Amt	1,423.01
SGST Amt	1,423.01
IGST Amt	0.00
Round off	-0.22
Total Amount	18657.00

Terms & Conditions:

- Our risk responsibility ceases after goods leave our godown.
- Failure to pay on due date will attract interest @ 24% p.a.
- All payments to be made through a crossed cheque / NEFT / RTGS
- Goods Once Sold Cannot be taken back or Exchange.
- All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

Page(s) 1 Of 1

09-02-2022 12:11:41 PM



31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Supreme Agencies
Fatehnagar

GSTIN 36ABWPS5297A1Z1
23776002

23771946
9849137074

Doc No	85280	169443
Doc Date	08-02-2022	
Quote No	Nil	
Quote Date	04-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6066 - Miscellaneous - Armor Board - NA - Nos 6' x 4'	24.00	658.80	0.00	18.00	18,657.22
Total Order Value . . .					18,657.22
Rupees : Eighteen Thousand Six Hundred Fifty Seven and Paise Twenty Two Only.					

Terms and Conditions :-

Specification /	All items shall be of "Supreme" brand, according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by you us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Stock maintainace Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Supreme Agencies**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		04.02.2022	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169443	
Material required before date:		10.01.2022		ID No.		73635	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Mastic pad-Armour Board	6'x4'	24	Nos			
Remarks: For stock Replenishing purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		04.02..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



85280