PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/2/22	Prepared by	Hemendra	Serial no.	2799
Supplier name	Ganesh Tube Traders			HO inward no.	
Firm/Company	SSLLP	Project	SLLP	HO received date	
PO/WO date	4/2/22	PO/WO No.	85162	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	673	11/2/22	79,296/-	☑ Yes □ No
2.			–	□ Yes □ No
3.			–	□ Yes □ No
4.			–	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	79,296/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103576	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	79,296/-
Amount E – PO / WO value:	85,504/-
Amount F – Difference (A – E):	6,208/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	19/4/22
Remarks: Part Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemendra	APPROVED			
Sign:	[signature]	14 FEB 2022			
Date	12/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor

Bill To :

SUMMIT SALES LLP

5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7

Telangana

Ship To :

SUMMIT SALES LLP

5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7

Telangana

Invoice No.	: **673**
Ref. No.	: **85162**
Invoice Date	: **11-Feb-2022**
Destination	:
Vehicle No.	:
E-way Bill No	:
Despatch From	:

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**J PASTE**	350699	18 %	**20 NO**	60.00	NO		1,200.00
2	**ARALDITE 500GMS**	350699	18 %	**120 NO**	550.00	NO		66,000.00
								67,200.00
	CGST							6,048.00
	SGST							6,048.00
					Total:			**79,296.00**

INWARD
Inward No: 17685 Dt: 11/2/22
MRN No: 103576 Dt: 11/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 90916 Date: 12/2 Sign:

Total Amount In Words: **INR Seventy Nine Thousand Two Hundred Ninety Six Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	67,200.00	9%	6,048.00	9%	6,048.00	12,096.00
Total	**67,200.00**		**6,048.00**		**6,048.00**	12,096.00

Tax Amount (in words) : **INR Twelve Thousand Ninety Six Only**

Company's Bank Details

Bank Name : **HDFC BANK**

A/c No. : **50200014835551**

Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC'BAD

Authorised Signatory

5-2-270, PLOT NO. 29, HYDERBASTI
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 04-02-2022 18:07:42

85162
31.01.22 4:50:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders	**Doc No**	85162	169435
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	04-02-2022	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	04-02-2022	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	10.00	485.00	0.00	28.00	6,208.00
2	6548 - Paints - Janata Paste - NA - kgs *500 GRMS*	20.00	60.00	0.00	18.00	1,416.00
3	7109 - Plumbing - other - Araldite - other - gms *1 kg*	60.00	1,100.00	0.00	18.00	77,880.00
				Total Order Value . . .		**85,504.00**

Rupees : Eighty Five Thousand Five Hundred Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

...IVERY DETAILS

S.no.	...	Bill Dt.	Amount
1.	673	11/2/22	79,296/=
2.			
3			

For *Summit Sales LLP*

Authorised Signatory

04/02/2022

Name :

Contact - -

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	02.02.2022
Site & Phase :	SSHLP	Time:	[illegible]00
Supplier		Req.No.	169435
Material required before date:	10.01.2022	ID No.	73539

No	Description	Size	Quantity	Units	Inward No	Date
1	White cement Ganesh Tube	25kg	10	Bags		
2	Janatha paste " 85162	500grms	20	Nos		
3	Araldite "	1kg	60	Nos		
4	Green hose pipe Jinkru	3/4"	20	Bundles		

Remarks: For stock Replenishing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	02.02..2022	Sign. & Date	03 FEB 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR