PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/02/22	Prepared by	Vanajakshi	Serial no.	2824
Supplier name	Anisha Associates			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	29/01/22	PO/WO No.	84967	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	307	9/02/22	8,673/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			8,673/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	103438	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges (350+18%)			413/-
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9086/-
Amount E – PO / WO value:			8,673/-
Amount F – Difference (A – E):			413/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/02/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]	14 FEB 2022			
Date	14/02/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/To M/s Modi Properties Pvt Ltd Mayflower Platinum, Mallapur GST No: 36AABCM 4761 E1ZM	No. 307 Date : 09/02/2022
	Your order No. 84967 Date 29/01/2022
	Our D.C. No. 272 Date : 08/02/2022
	Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff Ceraclean HSN code: 38249900	5ltr	06	600.00	3600	00
2)	Protek floor Cleaner (FC) HSN code: 34029011	5ltr	06	625.00	3750	00
	Transportation charges				350	00
			Total Taxable		7700	00
			CGST @ 9%		693	00
			SGTS @ 9%		693	00
			IGST @		/	
			TOTAL		9086	00

Rupees Nine Thousand and Eighty six Rupees Only

SUMMIT SALES LLP R.R. DIST.
INWARD No: 90991 Date: 14/2 Sign:

INWARD
Inward No: 8708 Dt: 8/2/22
MRN No: Dt:
Received By: Sign: Nisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashive
For Anisha Associates

Purchase Order

 07-02-2022 13:16:14

84967
08.01.22 12:01:49

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Anisha Associates	**Doc No**	84967	178344
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	29-01-2022	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	25-01-2022	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *RofF Cera clean5 ltrs*	6.00	600.00	0.00	18.00	4,248.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *protek floor cleaner F.C 5 ltrs*	6.00	625.00	0.00	18.00	4,425.00
					Total Order Value . . .	**8,673.00**

Rupees : Eight Thousand Six Hundred Seventy Three Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25.01.2022
Site & Phase :	May Flower Platinum	Time:	17:02
Supplier		Req.No.	178344
Material required before date:	28.01.2022	ID No.	73280

No	Description	Size	Quantity	Units	Inward No	Date
1	Roff-T16 Cera Clean	1lit	30	No's		
2	Floor Cleaner pH-Neutral	1lit	30	No's		
3						
4						
5						
6		84967				
7						
8						
9						
10						

Remarks: Towards Tile Deep Cleaning use Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	25.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 JAN 2022
P. PRA... K
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 272 Date : 08/02/2022

To M/s Modi Pauperties Pvt Ltd
Pono: 84967 & dt: 29/01/2022

S.No.	DESCRIPTION	Packing	Quantity
1)	Roff Ceraclean	5 ltr	06 nos
2)	Protek floor cleaner (fc)	5 ltr	06 nos
			12 nos

INWARD
Inward No: 8708 Dt: 8/2/22
MRN No: 103438 Dt:
Received By: Sign: Nisam

GSTIN : 36ABTPV3594Q1Z8

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 7770 Date: 14/2 Sign:

Customer Signature

For ANISHA ASSOCIATES

P. Sadashiva