PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/2/22	Prepared by	T.D. [signature]	Serial no.	2847
Supplier name	Summit Sales Kap			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	4/1/22	PO/WO No.	84225	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22066	14/2/22	2,153-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,153-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103586	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,153-00
Amount E – PO / WO value:	2,153-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. [signature]				
Sign:	[signature]				
Date	14/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
14 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22066
Nilgiri Estates	Invoice Date.	14-02-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	84225
	PO Date.	04-01-2022
	Req ID	72647
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	03-01-2022
	Loc Req No	175467

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	16	59.85	957.60	18	172.36
	8'0 x 2'0 - 01 no						
2	8500 - Stone - granite - Beading - NA - rft		28	19.95	558.60	18	100.56
	Tanbrowna - 0.7" x 7'0 - 04 nos						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		44	7.00	308.00	18	55.44
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,824.20		328.36
	164.18	164.18	Total Invoice Amount	2,152.56		

Rupees : Two Thousand One Hundred Fifty Two and Paise Fifty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 90955
Date: 14/2
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 04-01-2022 15:53:52

84225

5:44:07

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	84225	175467
Doc Date	04-01-2022	
Quote No	Nil	
Quote Date	04-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *8'0 x 2'0 - 01 no*	16.00	59.85	0.00	18.00	1,129.97
2	8500 - Stone - granite - Beading - NA - rft *Tanbrowna - 0.7" x 7'0 - 04 nos*	28.00	19.95	0.00	18.00	659.15
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	44.00	7.00	0.00	18.00	363.44
				Total Order Value . . .		**2,152.56**

Rupees : Two Thousand One Hundred Fifty Two and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House guest room purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Nilgiri Estates*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	03-01-2022
Site & Phase :	NILGIRI ESTATE	Time:	16:30
Supplier		Req. No.	175467
Material required before date:		ID No.	72647

No	Description	Size	Quantity	Units	Inward No	Date
1	Ten Brown Granite	8ft X 2 ft	01	Pieces		
2	Ten Brown Granite	7' X 6"	04	Pieces		
3						
4						
5	84225					
6						
7						
8						
9						
10						

Remarks:- For Club house Guest Room purpose(Bathrooms)

Prepared By	Akheel	Approved by	Akheel
Sign.& Date	03.01.2022	Sign. & Date	03.01.2022

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

<u>DELIVERY CHALLAN</u>

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estate

Site:

DC No.	4287
Date	10/2/22
Vehicle No.	TS10UB5649
P.O. / W.O. No. :	84225
P.O. / W.O. Date :	4/1/22

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 8'.0x2'.0 = 01 (N/01)	16.00 sft
2	— do — benting 0.7'x7'.0 = 04 (,,)	28.00 sft
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
22859 10/02/22
103586 12/02/22
Ashish
Nilgiri Estate

GSTIN :

Received the above materials in good condition.

Received by : [signature]

Date : 10/2/22

Stamp: [signature] 10/2/22

SUMMIT SALES LLP
IN WARD
No: 77767
Date: 14/2
Sign:
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory