

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/2/22		Prepared by: T.D.N. Nungu		Serial no. 2845	
Supplier name: Summit Sales Ltd				HO inward no.	
Firm/Company: MARK Ltd		Project: GHT		HO received date	
PO/WO date: 10/2/22		PO/WO No. 85003		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22062	12/2/22	8503-00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			8,503-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103645	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8,503-00
Amount E – PO / WO value:			14,757-00
Amount F – Difference (A – E):			6,253-00
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other	
Payment – due date		not 21/2/22	
Remarks: Part bill received.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.N. Nungu				
Sign:					
Date	14 FEB 2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22062	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signature

Purchase Order

Page(s) 1 Of 2

10-02-2022 15:49:21



31.01.22 4:53:35

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	Doc No	85403	141187
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	10-02-2022	
GSTIN 36ACQFS2044C1Z7	Quote No	nil	
040-66335551	Quote Date	09-02-2022	
9618244433	SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9595 - Tools - Staff Helmets - NA - nos	10.00	131.00	0.00	18.00	1,545.80
2 9593 - Tools - Labour helmet male - NA - Nos male	100.00	53.00	0.00	18.00	6,254.00
3 9592 - Tools - Labour helmet female - NA - nos female	10.00	53.00	0.00	18.00	625.40
4 9555 - Tools - Safety belt - other - nos	20.00	259.00	0.00	5.00	5,439.00
5 6164 - Miscellaneous - Safety Jacket - NA - Nos orange	10.00	85.00	0.00	5.00	892.50
Total Order Value . . .					14,756.70
Rupees : Fourteen Thousand Seven Hundred Fifty Six and Paise Seventy Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy.no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for commercial complex purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	22062	12/2/22	2503-00
2.			
3.			
4.			
5.			

Name :

Name :

Date : / /

Contact :-

Purchase Order

Page(s) 2 Of 2

10-02-2022 15:49:21

Original / Office Copy / Purchase Div.Copy

Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 11/02/2022

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

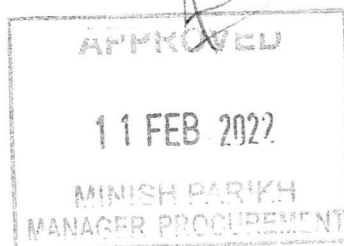
Name : _____

Date : __/__/__

Requisition Form

Company Name:		Mehta& modi realty kowkur llp		Date:		09-02-2022	
Site & Phase :		GHT		Time:		17:15	
Supplier		11-02-2022		Req. No.		141187	
Material required before date:					ID No.		73705
S No	Description	Size	Quantity	Units	Inward No	Date	
1.	Staff helments	Std	10	Nos			
2.	Male helments	Std	100	Nos			
3.	Female helments	Std	10	Nos			
4.	Safety belts	Std	20	Nos			
5.	Orange jackets(night Labours safety purpose)	Std	10	Nos			
Remarks: - For GHT Site staff&labours Use purpose.							
Prepared By		K.Sneha		Approved by		A.Suresh	
Sign.& Date		09-02-2022		Sign. & Date		09-02-2022	

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-02-2022

Customer DetailsMehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18881
DC Date.	12-02-2022
PO No.	85403
PO Date.	10-02-2022
Req ID	73705
Req Date	09-02-2022
Loc Req No	141187

Description of Goods

HSN/SAC

Qty

1 9595 - Tools - Staff Helmets - NA - nos

2 9592 - Tools - Labour helmet female - NA - nos

3 9555 - Tools - Safety belt - other - nos

4 6164 - Miscellaneous - Safety Jacket - NA - Nos

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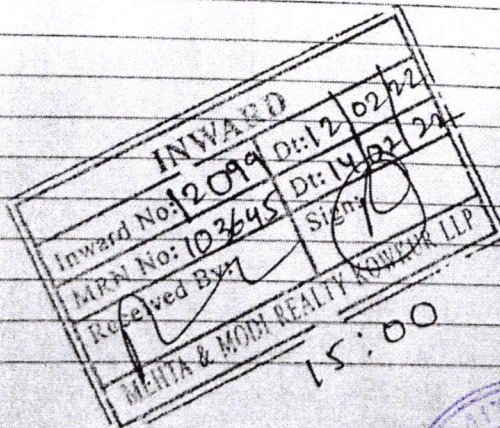
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction