

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/2/22		Prepared by: T.D. N. N. N.		Serial no. 2848	
Supplier name: Young A9				HO inward no.	
Firm/Company: MRPLUP		Project: 1064		HO received date	
PO/WO date: 15/12/21		PO/WO No. 83608		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	359	12/2/22	6,538-00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				6,538-00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report					
MRN nos.:		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,538-00	
Amount E – PO / WO value:				6,372-00	
Amount F – Difference (A – E):				166-00	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		21/2/22			
Remarks: Original and Measurement sheet is attached.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. N. N. N.				
Sign:					
Date	14 FEB 2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell: 9885864330

**YOUSUF ALI
INTERIORS**

**Spl.in Gypsum False Ceiling, Gypsum Partition, Pvc False Ceiling, Grid Ceiling,
Thermocol, Boarders, Flowers & etc, All types of False Ceiling Work is done**

2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad, Telangana - 500 013.

GSTIN : 36AFBPY 8773N1ZE

M/s. MODI Reality Pocharam LLP

Invoice No. 359 Date : 12/02/2022

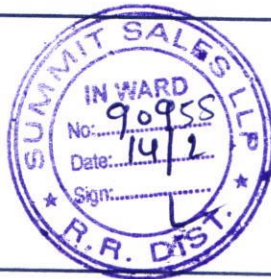
Address: Hyderabad.

P.o. No. 83648 Date : _____

Phone: _____

GSTIN: 36ABIFM1836H1Z7

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
1	False ceiling work Plane false ceiling →	—	153.94	36	5541



Total Amount Before Tax	5541.00
CGST %	498.60
SGST %	498.60
IGST %	—
Grand Total	6538.20

For **YOUSUF ALI**

Authorized Signatory

Construction division.
Advice for giving credit to contractors/suppliers.

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for estimating bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET									
Company Name:		MRPLLP		Prepared by:		Vijay Raj			
Project:		Nilgiri Heights							
Work Description:		Gypsum Plain False Ceiling work for Entrance Arch Gate Security Kiosk and Pedastrian way							
Contractor Name:		Yousuf Ali							
Date:		29.01.2022							
S.No.		Item Head		Item Description		Quantity		Units	
		Gypsum Plain False Ceiling work for Entrance Arch Gate Security Kiosk and Pedastrian way						Rate	
								Amount	
1		Entrance Arch Gate - Security Room and Pedastrian Way		Gypsum Plain False Ceiling work		153.94		Sft	
						36.00		5,541.75	
				Total Amount					
								5,541.75	
		Amount in words :- Five Thousand Five Hundred and Forty One Rupees Only							

4.

MEASUREMENT SHEET													
Company Name:		MRPLLP		Prepared by:		Vijay Raj							
Project:		Nilgiri Heights											
Work Description:		Gypsum Plain False Ceiling work for Entrance Arch Gate Security Kiosk and Pedestrian way											
Contractor Name:		Yousuf Ali											
Date:		29.01.2022											
S.No		Item Head		Item Description		A		B		C			
		Gypsum Plain False Ceiling work for Entrance Arch Gate Security Kiosk and Pedestrian way				Length		Width		Height		No's	
												Quantity	
												Units	
												Total Head	
1		Entrance Arch Gate - Security Room (SW and NW) and Pedestrian Way		Gypsum Plain False Ceiling work		9.25		7.25		1.00		1.00	
						9.25		5.50		1.00		1.00	
						6.00		6.00		1.00		1.00	
												36.00	
												Sft	
												Sft	
												Sft	
												153.94	

Purchase Order

Page(s) 1 Of 1

15-12-2021 15:07:21

Origl

83648

15.12.21 11:27:15

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Mr. Yousuf Ali
#2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013

GSTIN 36AFBPY8773N1ZE

9885864330

Doc No	83648	181779
Doc Date	15-12-2021	
Quote No	Nil	
Quote Date	19-07-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft Gypsum False Ceiling - Plain	150.00	36.00	0.00	18.00	6,372.00
Rupees : Six Thousand Three Hundred Seventy Two Only.					
Total Order Value . . .					6,372.00

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penalty For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Entrance Arch gate security kiosk purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Mr. Yousuf Ali**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	11-12-2021
Site & Phase :	Niligiri Heights	Time:	12:20
Supplier:	Yousuf Ali	Req. No.	181779
Material required before date:	15.12.21	ID No.	71982

No	Description	Size	Quantity	Units	Inward No	Date
1	Plane False Ceiling		150	Sft		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Entrance Arch Gate Security Kiosk Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	11.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.