PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 14/2/22 | Prepared by | Nagendar | Serial no. | 2578 |
| Supplier name | Sri Arihant Steels | | | HO inward no. | |
| Firm/Company | MHPL | Project | SOV-III | HO received date | |
| PO/WO date | 1/2/22 | PO/WO No. | 85067 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 1374/21-22 | 5/2/22 | 11,019 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 10,620.15 |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 103357 | Proof of delivery matches MRN | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | 398.84 |
| Amount C –Other Debits : | 10,620 |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 10,620 |
| Amount E – PO / WO value: | – |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 14/2/22 |
| Remarks: Final bill | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Nagendar | Prabhakar | | | |
| Sign: | [signature] | [signature] | | | |
| Date | 14/2/22 | 14 FEB 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
PRABHAKAR
GM MANAGER, PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice (ORIGINAL FOR RECIPIENT)

| | | |
|---|---|---|
| **Sri Arihant Steels**<br># 17, 1st Floor, H.M. Ishaque Estate<br>M.G.Road, Secunderabad.<br>GSTIN/UIN: 36ADZPG3609B1ZK<br>State Name : Telangana, Code : 36<br>E-Mail : sriarihantsteels@gmail.com | Invoice No.<br>**1374/21-22** | Dated<br>**5-Feb-22** |
| | Delivery Note<br>**1374** | Mode/Terms of Payment<br>**IMMEDIATE** |
| | Reference No. & Date. | Other References |
| Consignee (Ship to)<br>**Silver Oak Villas**<br>Part III Sy.NO.11,12,14,15,16,17,18<br>Cherlapally<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**85067 / 185127** | Dated<br>**1-Feb-22** |
| | Dispatch Doc No. | Delivery Note Date<br>**5-Feb-22** |
| Buyer (Bill to)<br>**Modi Housing Pvt Ltd**<br>5-4-187/3 & 4, II Floor<br>M.G.Road, Secunderabad<br>GSTIN/UIN : 36AADCM5906D2ZO<br>State Name : Telangana, Code : 36 | Dispatched through<br>**By Road** | Destination<br>**Silver Oak Villas** |
| | Bill of Lading/LR-RR No. | Motor Vehicle No.<br>**AP 22 TA 0436** |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **Binding Wire 721710** | 721710 | **0.125 TN** | 72,000.00 | TN | **9,000.00** |
| | ***Loading & Other Exps*** | | | | | **38.00** |
| | ***Freight A/c*** | | | | | **300.00** |
| | ***CGST @ 9%*** | | | 9 | % | **840.42** |
| | ***SGST @ 9%*** | | | 9 | % | **840.42** |
| | ***Round Off*** | | | | | **0.16** |
| | Total | | **0.125 TN** | | | **₹ 11,019.00** |

Amount Chargeable (in words) *E. & O.E*

**INR Eleven Thousand Nineteen Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 721710 | 9,338.00 | 9% | 840.42 | 9% | 840.42 | 1,680.84 |
| **Total** | **9,338.00** | | **840.42** | | **840.42** | **1,680.84** |

Tax Amount (in words) : **INR One Thousand Six Hundred Eighty and Eighty Four paise Only**

Declaration

1.We declare that this invoice shows the actual price of the goods described & that all particulars are true & correct.
2.Discrepancy in quality or quantity should be intimated at the time of delivery only or 72 hrs else deemed that material is specified as per Purchase order.
3.After Due date Credit charges will be charged @ 24 % PA.,Or 40/- Rs PMT, till the date of receipt,which ever is higher.
4. MSME UDYAM : UDYAM-TS-02-0006685

**for Sri Arihant Steels**

SRI ARIHANT STEELS SEC'BAD

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96786
Date: 9/2
Sign:

 01-02-2022 2:18:15 PM Ori

85067

31.01.22 4:50:16

# Purchase Order

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

**Supplier Details**

| Supplier | | | |
|---|---|---|---|
| Sri Arihant Steels | **Doc No** | 85067 | 185127 |
| Shop No,17, 1 st floor, F.F.H.M. Ishaque Estates, M.G Road, Secunderabad-500003 | **Doc Date** | 01-02-2022 | |
| | **Quote No** | NIL | |
| 66382042/27816848 | **Quote Date** | 01-02-2022 | |
| 9246825558 | **SupplyType** | Supply | |

**Kind Attn : Mr. Yogesh Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 2051 - Carpentry - hardware - Binding wire - 20 guage - kgs | 125.00 | 72.00 | 0.00 | 18.00 | 10,620.00 |
| | | | | | **Total Order Value . . .** | **10,620.00** |

Rupees : Ten Thousand Six Hundred Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | All items shall be of ___ brand/company |
| Payment Terms | Within 30 days of delivery. |
| Tax | All taxes included in above price. |
| Delivery Date | Next Day. |
| Delivery Location | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| Penality For Delay | Nil |
| Transportation Cost | Included in the above price. |
| Warranty | Nil |
| Advance Paid | NIL |
| Other Terms | Payment will be made only after inspection of material.Unloading Including.Above material for site use purpose. |
| Completion Date | Nil |
| Measurment | lock |
| Security | Nil |
| Remarks | Delivery at Cherlapally Contact Person Mr Purshottam-9502177288. |

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : 01/02/2022

Accepted the above Terms And Conditions

For *Sri Arihant Steels*

Name : ____________

Date : __/__/____

Requisition Form

| Company Name: | MHPLSOV | Date: | 29-01-2022 |
|---|---|---|---|
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 185127 |
| Material required before date: Urgent | | ID No. | 73378 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Binding Wire | 25kgs | 5 | Bundles | 72/-718 | |
| 2 | | | 125 Kgs | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | PO 85067 | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

APPROVED
31 JAN 2022
MINISH PARIKH
MANAGER PRO...

Remarks: - For site use purpose

| Prepared By | B.Meenakshi | Approved by | |
|---|---|---|---|
| Sign.& Date | 29-01-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

| Company Name: | MHPLSOV | Date: | 29-01-2022 |
|---|---|---|---|
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 185128 |
| Material required before date: Urgent | | ID No. | 73379 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Paper Bundles | | 12 | Nos | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For site use purpose

| Prepared By | B.Meenakshi | Approved by | |
|---|---|---|---|
| Sign.& Date | 29-01-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns

**Tax Invoice** (DUPLICATE FOR TRANSPORTER)

Floor, H.M. Ishaque Estate
M.G.Road, Secunderabad.
GSTIN/UIN: 36ADZPG3609B1ZK
State Name : Telangana, Code : 36
E-Mail : sriarihantsteels@gmail.com

| | |
|---|---|
| Invoice No. 1374/21-22 | Dated 5-Feb-22 |
| Delivery Note 1374 | Mode/Terms of Payment IMMEDIATE |
| Reference No. & Date | Other References |
| Buyer's Order No. 85067 / 185127 | Dated 1-Feb-22 |
| Dispatch Doc No. | Delivery Note Date 5-Feb-22 |
| Dispatched through By Road | Destination Silver Oak Villas |
| Bill of Lading/LR-RR No. | Motor Vehicle No. AP 22 TA 0436 |
| Terms of Delivery | |

Consignee (Ship to)
**Silver Oak Villas**
Part III Sy.NO.11,12,14,15,16,17,18
Cherlapally
State Name : Telangana, Code : 36

Buyer (Bill to)
**Modi Housing Pvt Ltd**
5-4-187/3 & 4, II Floor
M.G.Road, Secunderabad
GSTIN/UIN : 36AADCM5906D2ZO
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
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| | ***Loading & Other Exps*** | | | | | **38.00** |
| | ***Freight A/c*** | | | | | **300.00** |
| | ***CGST @ 9%*** | | | 9 | % | **840.42** |
| | ***SGST @ 9%*** | | | 9 | % | **840.42** |
| | ***Round Off*** | | | | | **0.16** |
| | Total | | **0.125 TN** | | | **₹ 11,019.00** |

INWARD WITH TIME:
Inward No. 223 Dt: 7/2/22
M&N No. 103357 Dt:
Received By Sign:
MHPL-SOV-PART-III

Amount Chargeable (in words) E. & O.E
**INR Eleven Thousand Nineteen Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
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| **Total** | **9,338.00** | | **840.42** | | **840.42** | **1,680.84** |

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3.After Due date Credit charges will be charged @ 24 % PA.,Or 40/- Rs PMT, till the date of receipt,which ever is higher.
4. MSME UDYAM : UDYAM-TS-02-0006685

**for Sri Arihant Steels**
Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No:
Date: 9/2/22
Sign: