PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/2/22	Prepared by	Manoj	Serial no.	2563
Supplier name	Barcode Enterprise			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	8/2/21	PO/WO No.	85255	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	606	3/2/22	18,880/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,880/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	–	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,880/–
Amount E – PO / WO value:	18,880/–
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	8/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
11 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Barcode Enterprises
Reg:H.No:-13-1-131/2, Plot.no.26, Sagar Bhai Jewelry,opp Line, Tulja Nivas,
Motinagar,Hyderabad
Mobile: 810 66 89 372
GSTIN/UIN: 36BYQPP0197Q1ZC
E-Mail:barcodeenterprisess@gmail.com

Invoice No.	Dated.
GST/ 606	03-02-2022
Delivery Note	Mode/Terms of payment 100% advance
Supplier's Ref.	Other Reference(s)
Buyer's Order No. Verbal	Date 02-02-2022
Despatch Doc. No.	Date
Despatched thro.	Date

Buyer
SUMMIT SALES LLP
5-4-187/3&4,II nd floor, MG Road,
Secunderabad -500003.
Hyderabad.
Telangana -36.
E-mail:ksuneelkumar.2012@gmail.com
Ph No :+ 91 9502199355
GSTIN/UIN :36ACQFS2044C1Z7

Sl No.	Description of Goods	Quantity	Rate	Per	Amount
1.	Plain Label - Tamper Proof (synthetic) Size : 25x20mm - 4 Accross (5 Rolls x 5,000 No's) HSN CODE:39199010	5 Rolls	0.60 Ps Each Label	5,000 No's Each Roll	15,000.00
2.	Barcode Ribbon - Wax-Resin Size : 110mm x 70mtrs HSN CODE:96121090	5 Rolls	200.00 Each Roll		1,000.00
					16,000.00
	SGST@9% CGST@9%				1,440.00 1,440.00
	Total				18,880.00

INWARD
Inward No: 762 Dt: 4/2/22
MRN No: Dt:
Received By: Samarath Sign:
MODI PROPERTIES

Amount Chargeable (in Words)
Indian Rupees : Eighteen thousand Eight hundred and Eighty Rupees only

HSN/SAC	Total Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount
	18,880.00	9%	1,440.00	9%	1,440.00
Total	18,880.00		1,440.00		1,440.00

Tax amount in words : Two thousand eight hundred and eighty Rupees only

Bank Details:- M/S.BARCODE ENTERPRISES
Bank Name : Union Bank of India
A/c.No.: 135511100001404
Branch : Rajeev Nagar
IFS Code : UBIN0813559

for Barcode Enterprises
Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96735
Date: 8/2
Sign:

Requisition Form

Company Name:	Summit Sales LLP	Date:	02-02-2022
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183394
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Label		5	No		
2	ribbon		5	No		
3						
4						
5	85255					
6						
7						
8						
9						
10						

Remarks: This is for Head OFfice

Prepared By	Suneel	Approved by	
Sign.& Date	02-02-2022	Sign. & Date	

APPROVED
10 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 08-02-2022 11:18:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

85255
31.01.22 4:53:34

Supplier Details			
Barcode Enterprises H.no.13-1-131/2 plot.no.26, Tulja Nivas, Moti Nagar Hyderbad	**Doc No**	85255	183394
	Doc Date	08-02-2022	
	Quote No	Nil	
GSTIN 36BYQPP0197Q1ZC	**Quote Date**	08-02-2022	
8106689372	**SupplyType**	Supply	

Kind Attn : Mr.Magendra Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6174 - Miscellaneous - labels - NA - Rolls *5000 each rolls*	5.00	3,000.00	0.00	18.00	17,700.00
2	6175 - Miscellaneous - Ribbon - NA - Rolls *Was Resion 5000 each rols*	5.00	200.00	0.00	18.00	1,180.00
				Total Order Value . . .		**18,880.00**

Rupees : Eighteen Thousand Eight Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 yr
Advance Paid	Rs.18880/- vide cheq...... dtd..... of yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Barcoading purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Barcode Enterprises***

Name : ____________________

Date : __/__/____