PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/2/22	Prepared by	T.D. Nyeung	Serial no.	2784
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-IX	HO received date	
PO/WO date	3/2/22	PO/WO No.	85110	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22051	11/2/22	16,591-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,591-00

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	103597	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,591-00
Amount E – PO / WO value:	16,591-00
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nyeung				
Sign:	[signature]	[signature] APPROVED 14 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	12/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	22051
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	11-02-2022
	PO No.	85110
	PO Date.	03-02-2022
	Req ID	73494
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	02-02-2022
	Loc Req No	183914

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg	3214	20	703.00	14,060.00	18	2,530.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	14,060.00		2,530.80
	1,265.40	1,265.40	Total Invoice Amount	16,590.80		

Rupees : Sixteen Thousand Five Hundred Ninty and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90894
Date: 11/2
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-02-2022 17:34:20

85110
31.01.22 4:50:17

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	85110	183914
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20kg*	20.00	703.00	0.00	18.00	16,590.80
					Total Order Value . . .	**16,590.80**

Rupees : Sixteen Thousand Five Hundred Ninty and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For main door stone sticking purpose
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	02-02-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183914
Material required before date:	urgent	ID No.	73494

No	Description	Size	Quantity	Units	Inward Number	Date
1	Roff stone Adhesive	Std	20	Bags		
2						
3						
4	85110					
5						

Remarks: - For main door stone sticking purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	02-02-2022	Sign. & Date	APPROVED 0 3 FEB 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	18870
DC Date.	11-02-2022
PO No.	85110
PO Date.	03-02-2022
Req ID	73494
Req Date	02-02-2022
Loc Req No	183914

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	20
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INWARD WITH TIME:
Inward No: 1703 Dt: 11/2/22
MSN No: 103597 Dt: 12/2/22
Received By: Sign:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77720
Date: 12/2
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory