

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/2/22		Prepared by: T.D. Muneey		Serial no. 2786	
Supplier name: Summit Sales Ltd				HO inward no.	
Firm/Company: SODUP		Project: SOD-12		HO received date	
PO/WO date: 8/2/22		PO/WO No. 85329		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22044	11/2/22	11,328-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			11,328-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103599	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			11,328-00
Amount E – PO / WO value:			18,880-00
Amount F – Difference (A – E):			7,552-00
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other	
Payment – due date		21/2/22	
Remarks: Part Quantity received			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Muneey				
Sign:					
Date:	12/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	22044		
Silver Oak Villas LLP				Invoice Date.	11-02-2022		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	85329		
				PO Date.	08-02-2022		
				Req ID	73622		
				Req Date	07-02-2022		
				Loc Req No	183922		
GSTIN : 36ADBFS3288A2Z7				PAN ADBFS3288A			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyester Fibres - 6mm - 5 bags }	55022000	240	40.00	9,600.00	18	1,728.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				9,600.00		1,728.00	
Total Invoice Amount				864.00		864.00	
				11,328.00			

Rupees : Eleven Thousand Three Hundred Twenty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

09-02-2022 12:11:41 PM

Original

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBF53288A2Z7



Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85329	183922
Doc Date	08-02-2022	
Quote No	NIL	
Quote Date	07-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1012 - Building material - Polyester Fibres - 6mm - pkts 5 bags	400.00	40.00	0.00	18.00	18,880.00
Total Order Value . . .					18,880.00

Rupees : Eighteen Thousand Eight Hundred Eighty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order For villas plastering work

Completion Date Nil

Measurment nill

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	22044	11/2/22	11,328-00
2.			
3.			
4.			
5.			

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name : _____

Name : _____

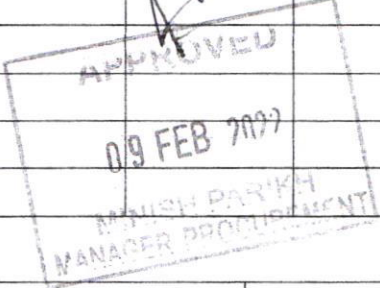
Date : ____/____/____

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		07-02-2022	
Site & Phase :		Silver Oak Villas-III		Time:		15.00	
Supplier				Req. No.		183922	
Material required before date:		12-02-2022		ID No.		73629	

No	Description	Size	Quantity	Units	Inward no	Date
1	Recron		5	Bags		
2						
3						
4						
5						
6						
7						
8						
9						
10						

85329.



Remarks: - For villas plastering purpose

Prepared By	G.Chandrakanth	Approved by	
Sign. & Date	07-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 11-02-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11, 12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN 36ADBFS3288A2Z7

DC No	18866
DC Date	11-02-2022
PO No	85329
PO Date	08-02-2022
Req ID	73622
Req Date	07-02-2022
Loc Req No	183922

Description of Goods

HSN/SAC

Qty

1 1012 - Building material - Polyester Fibres - 6mm - pkts

55022000

240

2

3

4

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INWARD WITH TIME: 13:00	
Inward No: 1702	Dr: 11/2/22
MRN No: 103599	Dr: 12/2/22
Received By:	Signature
SILVER OAK VILLAS LLP	



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction