PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/2/22	Prepared by	T.D. Nayak	Serial no.	2781
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	MHPL	Project	800-111	HO received date	
PO/WO date	10/2/22	PO/WO No.	85399	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22043	11/2/22	5038-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,038-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	103598	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,038-00
Amount E – PO / WO value:	6,289-00
Amount F – Difference (A – E):	-1,251-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	21/2/22
Remarks: Part bill received	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nayak				
Sign:	[signature]				
Date	12/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
14 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	Invoice No.	22043
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	Invoice Date.	11-02-2022
	PO No.	85399
	PO Date.	10-02-2022
	Req ID	73704
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	10-02-2022
	Loc Req No	185136

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9555 - Tools - Safety belt - other - nos	63072090	10	259.00	2,590.00	5	129.50
2	9595 - Tools - Staff Helmets - NA - nos		15	131.00	1,965.00	18	353.70
	white						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,555.00		483.20
	241.60	241.60	Total Invoice Amount	5,038.20		

Rupees : Five Thousand Thirty Eight and Paise Twenty Only.

SUMMIT SALES LLP
IN WARD
No: 90864
Date: 11/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-02-2022 15:49:21 Ori

85399
31.01.22 4:53:35

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP	Doc No	85399	185136
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	10-02-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	10-02-2022	
040-66335551 9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9555 - Tools - Safety belt - other - nos	10.00	259.00	0.00	5.00	2,719.50
2	9593 - Tools - Labour helmet male - NA - Nos *yellow*	20.00	53.00	0.00	18.00	1,250.80
3	9595 - Tools - Staff Helmets - NA - nos *white*	15.00	131.00	0.00	18.00	2,318.70
					Total Order Value . . .	**6,289.00**

Rupees : Six Thousand Two Hundred Eighty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for commercial complex purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22043	11/2/22	5028-00
2.			
3.			
4.			
5.			

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : 11/02/2022

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : _/_/__

Requisition Form

Company Name:	MHPLSOV	Date:	10-02-2022
Site & Phase :	MHPLSOV -III	Time:	15.00
Supplier		Req. No.	185136
Material required before date:	13.02.2022	ID No.	73704

No	Description	Size	Quantity	Units	Inward no	Date
1	Saftey Belts		10	Nos		
2	Saftey Helmets(yellow)		20	Nos		
3	Saftey Helmets(white)		15	Nos		
4						
5	85329					
6						
7						
8						
9						
10						

APPROVED
11 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Commecial Complex Purpose			
Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	10-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	DC No	18865
SOV III, Sy no. 11,12,14,15,16,17,18, & 294,,Hyderabad,	DC Date	11-02-2022
	PO No.	85399
	PO Date	10-02-2022
	Req ID	73704
GSTIN : 36AADCM5906D2Z0	Req Date	10-02-2022
	Loc Req No	185136

	Description of Goods	HSN/SAC	Qty
1	9555 - Tools - Safety belt - other - nos	63072090	10
2	9595 - Tools - Staff Helmets - NA - nos		15
3			
4			
5			
6			
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INWARD WITH TIME:
Inward No. Dt:
MRN No: Dt:
Received By: Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

13:00
232 11/2/22
103598 12/2/22.

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 7775
Date: 12/2
Sign: