PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	T.D. Npuing	Serial no.	L-2881
Supplier name	Souncit Saly Lep			HO inward no.	
Firm/Company	Minerg Lep	Project	GHT	HO received date	
PO/WO date	31/1/22	PO/WO No.	84986	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22078	14/2/22	3,823-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,823-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103704	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,823-00
Amount E – PO / WO value:	16,257-00
Amount F – Difference (A – E):	-12,434-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks: Final bill received.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Npuing				
Sign:	[signature]				
Date	15/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22078
Mehta & Modi Realty Kowkur LLP	Invoice Date.	14-02-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	84986
	PO Date.	31-01-2022
	Req ID	73351
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	29-01-2022
	Loc Req No	141150

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3101 - Chemicals - Adhesive set - NA - kgs	39079990	3	310.00	930.00	18	167.40
2	7109 - Plumbing - other - Araldite - other - gms	3506	2	1155.00	2,310.00	18	415.80
	1kg						
3							
4							
5							
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10							
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12							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,240.00		583.20
	291.60	291.60	Total Invoice Amount	3,823.20		

Rupees : Three Thousand Eight Hundred Twenty Three and Paise Twenty Only.

for Summit Sales LLP

SUMMIT SALES LLP
INWARD
No: 90970
Date: 14/2
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

84986
08.01.22 12:01:49

 31-01-2022 13:58:36 Origi

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84986	141150
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	10.00	703.00	0.00	18.00	8,295.40
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos	1.00	1,417.50	0.00	18.00	1,672.65
3	6548 - Paints - Janata Paste - NA - kgs	5.00	63.00	0.00	18.00	371.70
4	3101 - Chemicals - Adhesive set - NA - kgs	5.00	310.00	0.00	18.00	1,829.00
5	7109 - Plumbing - other - Araldite - other - gms *1kg*	3.00	1,155.00	0.00	18.00	4,088.70
	Total Order Value . . .					**16,257.45**

Rupees : Sixteen Thousand Two Hundred Fifty Seven and Paise Fourty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For site construction purpose
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Am
1.	21826	2/2/22	12,434.25/-
2.	22078	14/2/22	3,823-00
3.			
4.			
5.			

Final bill received
15/2/22

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
31/01/2022
Name : ______

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ______
Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	29-01-2022
Site & Phase:	GHT	Time:	11.29
Supplier:		Req. No.	141150
Material required before :	**31-01-2022**	ID No.	73351

No	Description	Size	Quantity	Units	Inward No	Date
1	Roff stone adhesive	20kgs	10	Bags		
2	Adhesive Chemical	3 liters	02	No.s		
3	Lock set chemical 84986	Std	05	Packets		
4	Jantha paste	200 grms	05	No.s		
5	Araldite	500 grms	05	No.s		
			APPROVED 31 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT			

Remarks: For site construction purpose.

Prepared By	K.Sneha	Approved by	A SURESH
Sign.& Date	29-01-2022	Sign. & Date	29-01-2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	18888
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	14-02-2022
	PO No.	84986
	PO Date.	31-01-2022
	Req ID	73351
GSTIN : 36ABLFM7631F1Z3	Req Date	29-01-2022
	Loc Req No	141150

	Description of Goods	HSN/SAC	Qty
1	3101 - Chemicals - Adhesive set - NA - kgs	39079990	3
2	7109 - Plumbing - other - Araldite - other - gms	3506	2
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INWARD
Inward No: 2101 Dt: 14 02 22
MRN No: 03704 Dt: 15 02 22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:48

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 77803 Date: 15/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction