PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Hemda	Serial no.	2866
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	Shup	HO received date	
PO/WO date	9/2/22	PO/WO No.	85359	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2379	12/2/22	1,37,097/-	☑ Yes ☐ No
2.	2399	14/2/22	1,45,342/-	☑ Yes ☐ No
3.			—	☐ Yes ☐ No
4.			—	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,82,439/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	103638, 103689	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,82,439/-
Amount E – PO / WO value:	304,740/-
Amount F – Difference (A – E):	22,301/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	24/4/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemanda	APPROVED			
Sign:		16 FEB 2022			
Date	15/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2379 **Date :** 12-Feb-22 P.O. No. : 85359//169452 Date : 12-Feb-22

Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 12-Feb-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :1414 3592 8623

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD CHERLAPALLY State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	7/20 SERVICE WIRE	85446090	1,000 METER	17.00	17,000.00
2	2515 SUDHAKAR 25MM x 1.5MM PVC PIPE	39172310	400.00 NOS	95.73	38,292.00
3	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	400.00 NOS	75.82	30,328.00
4	25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY	39174000	300.00 NOS	40.68	12,204.00
5	SPRING WIRE 30 METERS	72299032	10 BOXES	12.70	127.00
6	25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	39174000	1,000.00 NOS	9.38	9,380.00
7	254 SUDHAKAR 25MM PVC JUNCTION BOX 4WAY	39174000	300.00 NOS	29.51	8,853.00
					1,16,184.00
	CGST TAX 9 %				10,456.56
	SGST TAX 9%				10,456.56
	ROUNDED				(-)0.12

INWARD
Inward No: 17686 Dt: 12/2/22
MRN No: 103638 Dt: 14/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 91051
Date: 15/2
Sign:

Indian Rupees One Lakh Thirty Seven Thousand Ninety Seven Only **1,37,097.00**

Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2399	Date : 14-Feb-22	P.O. No. 85359 // 169452	Date : 14-Feb-22
Reverse Charge (Y/N) : No		D.C. No. BY TROLLEY	Date : 14-Feb-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. : 131436493792

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	2515 SUDHAKAR 25MM x 1.5MM PVC PIPE	39172310	400.00 NOS	95.73	38,292.00
2	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	300.00 NOS	75.82	22,746.00
3	25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	39174000	500.00 NOS	9.38	4,690.00
4	25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY	39174000	120.00 NOS	40.68	4,882.00
5	254 SUDHAKAR 25MM PVC JUNCTION BOX 4WAY	39174000	600.00 NOS	29.51	17,706.00
6	INSULATION TAPES	85469090	500.00 NOS	9.00	4,500.00
7	PVC ROUND SHEET	39174000	300.00 NOS	5.00	1,500.00
8	25MM PVC CLOSURE - PKT OF 100 NOS	39174000	15.00 NOS	75.00	1,125.00
9	PVC FAN BOX	39174000	150.00 NOS	23.00	3,450.00
10	6 AMPS CONNECTOR	85369090	200.00 NOS	16.00	3,200.00
11	2M METAL BOX	85381010	200.00 NOS	22.00	4,400.00
12	6M METAL BOX	85381010	200.00 NOS	42.00	8,400.00
13	8M METAL BOX	85381010	180.00 NOS	46.00	8,280.00
					1,23,171.00
	CGST TAX 9 %				11,085.39
	SGST TAX 9%				11,085.39
	ROUNDED				0.22
					1,45,342.00

INWARD
Inward No: 17693 Dt: 14/2/22
MRN No: 103689 Dt: 14/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 91052
Date: 15/2
Sign:
R.R. DIST.

Indian Rupees One Lakh Forty Five Thousand Three Hundred Forty Two Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 15-02-2022 12:14:21 PM

85359
31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	85359	169452
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	09-02-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	07-02-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	17.00	0.00	18.00	20,060.00
2	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos 400	800.00	191.46	50.00	18.00	90,369.12
3	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos 400	700.00	151.65	50.00	18.00	62,631.45
4	4500 - Electrical - conducting - PVC bend - other - nos 1.5 1000	1,500.00	18.76	50.00	18.00	16,602.60
5	4546 - Electrical - other - Deep Box - 25mm - nos 300	600.00	81.36	50.00	18.00	28,801.44
6	4777 - Electrical - conducting - Junction Box - 25mm - nos 300	900.00	59.02	50.00	18.00	31,339.62
7	4564 - Electrical - other - Fan Box - 1 In - nos	150.00	23.00	0.00	18.00	4,071.00
8	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
9	4617 - Electrical - other - Metal box - 8way - nos	180.00	46.00	0.00	18.00	9,770.40
10	4616 - Electrical - other - Metal box - 6way - nos 200	400.00	42.00	0.00	18.00	19,824.00
11	4613 - Electrical - other - Metal box - 2way - nos	200.00	22.00	0.00	18.00	5,192.00
12	4647 - Electrical - other - Spring wire - NA - mtrs	300.00	12.67	0.00	18.00	4,485.18
13	4780 - Electrical - conducting - PVC stripe connector - NA - nos	200.00	16.00	0.00	18.00	3,776.00
14	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos 300	200.00	5.00	0.00	18.00	1,180.00
15	4553 - Electrical - other - Dummy - NA - nos	15.00	75.00	0.00	18.00	1,327.50
					Total Order Value . . .	**304,740.31**

Rupees : Three Lakh(s) Four Thousand Seven Hundred Fourty and Paise Thirty One Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2379	12/2/22	1,37,097/-
2.	2399	14/2/22	1,45,342/-

For *Summit Sales LLP*
Authorised Signatory
Name :
Contact - -

Accepted the above Terms And Conditions
For *Shubham Enterprises*
Name :
Date : __/__/____

Purchase Order

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by emai.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact - -

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	07.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169452
Material required before date:	10.01.2022	ID No.	73689

No	Description	Size	Quantity	Units	Inward No	Date
1	A1 service wire	7/20	1000	Mtrs		
2	Pipe	1"1.5mm	800	Nos		
3	Pipe	1"1.2mm	700	Nos		
4	Bends	1.5mm	1500	Nos		
5	Deep box	25mm	600	Nos		
6	Junction box	25mm	900	Nos		
7	Fan box	1"	150	Nos		
8	Insulation tapes 85359.		500	Nos		
9	Metal box	8	180	Nos		
10	Metal box	6	400	Nos		
11	Metal box	2	200	Nos		
12	Spring wire		300	Mtrs		
13	Strip connectors		200	Nos		
14	PVC round covers	3"	200	Nos		
15	Dummy packet		15	Nos		

Remarks: For stock Replenishing purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	07.02..2022	Sign. & Date	

APPROVED BY
09 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.