PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Sneha	Serial no.	2753
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	M&MRKLLP	Project	GHT	HO received date	
PO/WO date	8/2/22	PO/WO No.	85286.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22014	9/2/22	318.60/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	318.60/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	318.60/-
Amount E – PO / WO value:	318.60/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	16 FEB 2022			
Date	15/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22014
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	09-02-2022
	PO No.	85286
	PO Date.	08-02-2022
	Req ID	73522
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	03-02-2022
	Loc Req No	141149

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2175 - Carpentry - hardware - Wood Screws - 100 nos in a packet		3	45.00	135.00	18	24.30
2	2176 - Carpentry - hardware - Wood Screws - 100 nos in a packet		3	45.00	135.00	18	24.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	270.00	48.60
	24.30	24.30	Total Invoice Amount	318.60	

Rupees : Three Hundred Eighteen and Paise Sixty Only.

SUMMIT SALES LLP IN WARD No: 90529 Date: 9/2 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 08-02-2022 15:55:19

85286
31.01.22 4:53:34

Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderat
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	85286	141149
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2175 - Carpentry - hardware - Wood Screws - 25x8mm - pkts *100 nos in a packet*	3.00	45.00	0.00	18.00	159.30
2	2176 - Carpentry - hardware - Wood Screws - 30x8mm - pkts *100 nos in a packet*	3.00	45.00	0.00	18.00	159.30
					Total Order Value . . .	**318.60**

Rupees : Three Hundred Eighteen and Paise Sixty Only.

Terms and Conditions :-

Specification /	As spefified in the quotes
Payment Terms	After de;livery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Door frames fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form - WPC Door Frames

Company	MMR KOWKUR LLP	Site & Phase	GHT
Req. no.	141149	Req. Date	03-02-2022
Material required before	04-02-2022	ID no.	73522
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	A - 401 to 405		
Type Type IV 1715 Sft 3BHK Order Value:	5 Flats		
Club house Sft 1230 2 BHK Order Value:			

85285

S No.	Item Description	Units	Qty required for Type A1 & B1 1715 Sft 3BHK Villa	Qty required for Type A2 & b2 1715 Sft 3BHK flat	Qty required for Type A1 & B1 1715 Sft Villa requirment	Qty required for Type A2 & b2 1940 3BHK flat requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00		1.00		5.00		5.00
2	Door frameD1 7'.3" x 3'." without threshold	Nos	3.00		3.00		15.00		15.00
3	Door fram D3 7'.3" x 2'6" without threshold	Nos	2.00		2.00		10.00		10.00
4	Door frame D2 7.3" x2'.6" with threshold	Nos	1.00		1.00		5.00		5.00
	Total		7.0		7.00		35.00		35.00

85286

85287

S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date
1	Main door side 7' 3" X 5" X 3"	Nos	10.00	0.00	10.00	7.43		
2	Main door top /bottom 4' X 5" X 3"	Nos	10.00	0.00	10.00	4.10		
3	Other door sides 7' 0" X 4" X 2 1/2"	Nos	160.00	0.00	160.00	77.61		
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	70.00	0.00	70.00	4.16		
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	30.00	0.00	30.00	6.23		
6	L Patti (1" x 1")	Nos	200.00	0.00	200.00			
7	Wooden Screw star 25 X 8 MM	Nos	300.00	0.00	300.00			
8	Wooden Screw star 30 X 8 MM	Nos	300.00	0.00	300.00			
9	SS Screw star 1OO X 4.85 MM	Nos	300.00	0.00	300.00			04 FEB 2022
10	Total		1380.0	0.0	1380.0			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Supplier / Customer / Transporter - Copy

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18840
DC Date.	09-02-2022
PO No.	85286
PO Date.	08-02-2022
Req ID	73522
Req Date	03-02-2022
Loc Req No	141149

	Description of Goods	HSN/SAC	Qty
1	2175 - Carpentry - hardware - Wood Screws - 25x8mm - pkts		3
2	2176 - Carpentry - hardware - Wood Screws - 30x8mm - pkts		3
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INWARD
Inward No: 2080 Dt: 09/02/22
MRN No: 103575 Dt: 10/2/22
Received By: Sign
MEHTA & MODI REALTY KOWKUR LLP
17:33

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77820
Date: 16/2
Sign:

for Summit Sales LLP

Authorised signatory