

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/2/22		Prepared by		T.D. N. [Signature]		Serial no.		2044	
Supplier name		Moham Ram.						HO inward no.			
Firm/Company		MMRKLUP		Project		GHT		HO received date			
PO/WO date		29/1/22		PO/WO No.		84406		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	048			16/2/22		1,68,504-w			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								1,68,504-w			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report											
MRN nos.:						Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges								-			
Amount C – Other Debits :								-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								1,68,504-w			
Amount E – PO / WO value:								1,67,265-w			
Amount F – Difference (A – E):								1,231-w			
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				21/2/22							
Remarks: Installation report is attached.											
Approved by		Purchase Officer		Purchase Manager		MD		Accountant		Accounts Manager	
Name:		T.D. N. [Signature]		[Signature]							
Sign:		[Signature]		[Signature]							
Date		16/2/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE**Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items**

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: <u>Mehra & Modf Realty</u> <u>Kowker LLP</u> GST No. : <u>36ABLFM7681F123</u>		Invoice No. 048 Date : <u>16/2/22</u>
		Delivery Note : Buyers Order No. : <u>84406</u> Date : <u>29/1/22</u>
		Despatched Through : Destination :

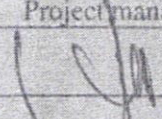
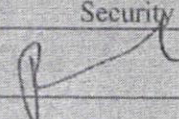
Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	SS Railing		408	350	1,42,800-00
					
GST No. : 36CRBPB0826R1ZO		Gross Value			1,42,800-00
Rupees in words: <u>One lakh Sixty eight thousand five hundred and four only</u>		Add CGST 9 %			12,852-00
		Add SGST 9 %			12,852-00
		Add IGST %			—
Terms & Conditions 1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit. 2. 27% Interest will be charged on bills remaining unpaid after due date 3. Payments within.....days.		GRAND TOTAL			1,68,504-00
		For LEELA STEEL RAILING & FURNITURE  Proprietor			

INSTALLATION REPORT

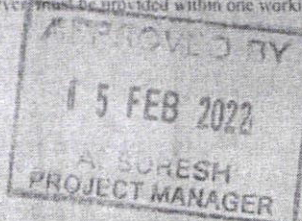
Company/ firm:	mmakllp	Requisition nos.:	140997
Project:	CHT	PO no.:	84406
Supplier:	LEELA STEEL	Material type:	SS Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	17/2/2022		SS RAILING	136x3	408 S/L
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					408
Remarks: CLUB HOUSE INSIDE SS RAILING finig					
work completed					

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However must be provided within one working day of request from purchase.



Purchase Order

Page(s) 1 Of 1

29-01-2022 11:03:07



84406

08.01.22 11:42:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Leela Steel Railing & Furniture
Main office: 1-2-3-5/1, India Nagar Colony, Venkateshwara Temple
Road, Beside Kattalmandi, Uppal, Hyderabad.

GSTIN 36CRBPB0826R1Z0

8125765219/7075802950

Doc No	84406	140997
Doc Date	29-01-2022	
Quote No	Nil	
Quote Date	23-12-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6039 - Miscellaneous - SS Railing - NA - rft 3' - in sft	405.00	350.00	0.00	18.00	167,265.00
Total Order Value . . .					167,265.00

Rupees : One Lakh(s) Sixty Seven Thousand Two Hundred Sixty Five Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 3days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 16,727/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Club House purpose. Fittg charges including in above price.
Completion Date	Work shall be completed within 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **Mehta & Modi Realty Kowkur LLP**
Authorised Signatory

Name : _____

Accepted the above Terms And Conditions
For **Leela Steel Railing & Furniture**

Name : _____

Date : ____/____/____

Requisition Form - SS Railing									
Company		MMR KOWKUR LLP		Site & Phase		GHT			
Req. no.		140997		Req. Date		07 January 2022			
Material required before		10 January 2022		ID no.		72722			
Prepared by:		A Suresh		Approved by (sign):					
Flat / Block no:		Club house							
Name of the supplier		SSLIP							
Required for		3 Floor							
S No.	Item Description	Units	Qty required per villa	No of flats	Quantity required	Qty available at site	Balance Qty to be ordered	Inward No	Date
1	SS Railing work	Rft	45.0	3	135.0	-	135.0		
2					135.0		-		
							135.0		
							-		
							-		

22/01/22

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLIP stock
- ☐ Other



T.D. N. Suresh
21/1/22