PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/2/22	Prepared by	T.D.Adhikary	Serial no.	2096
Supplier name	ARN UPVC windows and Doors			HO inward no.	
Firm/Company	GVDC	Project	119,191 Sqmtr Square	HO received date	
PO/WO date	9/2/22	PO/WO No.	85091	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	014	15/2/22	68,413-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			68,413-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☑ Installation report			
MRN nos.:	—	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			68,413-00
Amount E – PO / WO value:			66,672-00
Amount F – Difference (A – E):			1741-00
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	21/2/22		

Remarks: Installation report is attached.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.Adhikary	APPROVED 17 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Sign:					
Date	17/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36BNJPC2335M1ZY

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

ARN UPVC WINDOWS AND DOORS

Plot No. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad. Mob : 9700057664

INV. NO: 014 INVOICE DATE :..15/02/2022

TRANSPORTATION NAME :.....
VEHICLE NO.AP29TA-7203 L/R No.....
DATE & TIME OF SUPPLY :.....
PLACE PF SUPPLY :..Tarkapally

DETAILS OF RECEIVER (BILLED TO)

M/s - G V Discovery Centers pvt Ltd
5-4-187/3&4, II Floor, Soham mansion,
M.G. Road, Secunderabad - 500003

STATE CODE:..... GSTIN NO.36AAHCG4944K1ZC.....

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE:..... GSTIN NO.....

S. NO.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
①	39252000	UPVC windows (Fixed) - 6Nos	78.68 sft	310/-	24,390=80
②	39252000	UPVC open windows - 2Nos	25.36 sft	460/-	11,665=60
③	39252000	UPVC sliding windows - 2Nos 2 Track	69.59 sft	315/-	21,920=85

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9122 Date: 16/2 Sign:

TOTAL BEFORE TAX		57,977=25
ADD : CGST	9%	5,217=95
ADD : SGST	9%	5,217=95
ADD : IGST		
TAX AMOUNT GST		
GRAND TOTAL		68,413=15

BANK DETAILS : STATE BANK OF INDIA, MOULALI BRANCH
ARN UPVC WINDOWS AND DOORS
A/C. No. 39583763458 IFSC Code : SBIN0020096

Rupees in Words.....

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secundarabad Juridiction only.
- Our Responsibility Ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature.....

For **ARN UPVC WINDOWS AND DOORS**

Authorised Signature

INSTALLATION REPORT

Company/ firm:	G.V.D.C	Requisition nos.:	13452
Project:	Genopolis	PO no.:	85091
Supplier:	ARN UPVC windows & doors	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	15/02/22		UPVC fixed windows	2·64 X 4·62 m x 6 nos	7320 Sqm
2.					
3.	15/02/22		UPVC Openable windows	2·64 x 4·62 x 2 nos	24·40 Sqm
4.					
5.	15/02/22		UPVC 2 tracks sliding windows	7·76 x 4·62 x 2 nos	71·70 Sqm
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	169·30 Sqm

Remarks:

Approved by	Project manager	Security	Admin (Audit)
	PROJECT MANAGER 17 FEB 2022	Ranjan	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made ~~per PO~~. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Purchase Order

 09-02-2022 15:23:25 Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
ARN UPVC Windows and Doors Plot no. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad - 500040 **GSTIN** 36BNJPC2335M1ZY 9700057664	**Doc No**	85091	13452
	Doc Date	09-02-2022	
	Quote No	Nil	
	Quote Date	14-01-2022	
	SupplyType	Supply And Installation	

Kind Attn : Mr. Rohith Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2428 - Carpentry - windows - UPVC window - NA - Sft *Fixed window - 2.64 x 4.62 - 06 nos*	73.20	310.00	0.00	18.00	26,776.56
2	2428 - Carpentry - windows - UPVC window - NA - Sft *Openabla window - 2.64 x 4.62 - 02 nos*	24.40	460.00	0.00	18.00	13,244.32
3	2428 - Carpentry - windows - UPVC window - NA - Sft *2 Track sliding window - 7.76 x 4.62 - 02 nos*	71.70	315.00	0.00	18.00	26,650.89
				Total Order Value . . .		**66,671.77**

Rupees : Sixty Six Thousand Six Hundred Seventy One and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 3days.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 6,667/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Security kiosk North & South purpose.
Completion Date	Work to be completed within 6 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

09/02/2022

Name : _____

Accepted the above Terms And Conditions

For ***ARN UPVC Windows and Doors***

Name : _____

Date : __/__/____

Estimate/Draft PO

Page(s) 1 Of 1 02-02-2022 10:30:03 Ori

85091
31.01.22 4:50:17

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5000
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
ARN UPVC Windows and Doors Plot no. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad - 500040 **GSTIN** 36BNJPC2335M1ZY 9700057664	**Doc No**	85091	13452
	Doc Date	02-02-2022	
	Quote No	Nil	
	Quote Date	14-01-2022	
	SupplyType	Supply And Installation	

Kind Attn : Mr. Rohith Kumar

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APPROVED BY
03 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

T.O Mcmg

APPROVED BY
07 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : 02/02/2022

Accepted the above Terms And Conditions
For *ARN UPVC Windows and Doors*

Name : _____

Date : __/__/____

Requisition Form - UPVCWindows

Company	G V Discovery Centers	Site&Phase	GENOPOLIS
Req. no	13452	Req Date	18-01-2022
Material required before	urgent	ID no	73011
Prepared by	brahmam	Approved by (sign)	
Flat / Block no.	**security kiosk north & south**		
Name of the Supplier :-			

APPROVED
18 JAN 2022
PURCHASE

S No	Item Description	Units	Qty required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	(Fixed Window) 0.8MX1.4M	No's	8	-	8		
2	(2 Track Sliding Window) 2.35X1.4M	No's	2		2		
3	(12 MM thick glass door) 0.85MX2.3M	No's	2	-	2		
4	(2 Track) Sliding Window	No's		-	-		
	Total		12		12		

2 - Open
6 - Fixed.

UPVC Windows

~~85090~~
Correct

85091

APPROVED
02 FEB 2022
MANISH PASRICHA
MANAGER PROCUREMENT

85161

APPROVED BY
03 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
07 FEB 2022
SOHAM MODI
MANAGING DIRECTOR