PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/2/22	Prepared by	Heda	Serial no.	2085
Supplier name	Global Safety Solutions			HO inward no.	
Firm/Company	SSUP	Project	SSUP	HO received date	
PO/WO date	1/2/22	PO/WO No.	85045	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1836	8/2/22	1,68,115/-	☑ Yes ☐ No
2.			–	☐ Yes ☐ No
3.			–	☐ Yes ☐ No
4.			–	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	(1,68,115/-)	1,68,581/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 103796	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	1300/- + 18%	1,534/-
Amount C – Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		1,68,115/-
Amount E – PO / WO value:		1,96,975/-
Amount F – Difference (A – E):		28,860/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received	
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other	
Payment – due date	24/2/22	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Heda				
Sign:	[signature]	APPROVED 17 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	17/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

Invoice No. **1836**	Dated **8-Feb-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date. **1836 dt. 8-Feb-22**	Other References
Buyer's Order No. **85045-169421**	Dated **8-Feb-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
Summit Sales LLP
M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Hillson Make Beston Safety Shoes** *6/40, 7/40, 8/40, 9/40, 10/20*	64029990	12 %	**180 prs**	450.00	prs		**81,000.00**
2	**Safety Shoes (12%)** *Female 8/20, 7/9*	64024000	12 %	**29 prs**	700.00	prs		**20,300.00**
3	**Honda Safety Helmet Yellow**	65061010	18 %	**200.00 Nos**	50.00	Nos		**10,000.00**
4	**Honda Loader Helmet**	65061010	18 %	**300.00 Nos** 200 100	50.00	Nos		**15,000.00**
5	**Reflective Safety Jacket Orange**	62071990	5 %	**300.00 Nos**	75.00	Nos		**22,500.00**
								1,48,800.00
	CGST@2.5%				*2.50*	%		**562.50**
	SGST@2.5%				*2.50*	%		**562.50**
	CGST@6%				*6*	%		**6,078.00**
	SGST@6%				*6*	%		**6,078.00**
	CGST@9%				*9*	%		**2,367.00**
	SGST@9%				*9*	%		**2,367.00**
	Freight Outwards@18%	8704	18 %					**1,300.00**
	Total							**₹ 1,68,115.00**

E. & O.E

Amount Chargeable (in words)
INR One Lakh Sixty Eight Thousand One Hundred Fifteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
64029990	81,000.00	6%	4,860.00	6%	4,860.00	9,720.00
64024000	20,300.00	6%	1,218.00	6%	1,218.00	2,436.00
65061010	25,000.00	9%	2,250.00	9%	2,250.00	4,500.00
62071990	22,500.00	2.50%	562.50	2.50%	562.50	1,125.00
8704	1,300.00	9%	117.00	9%	117.00	234.00
Total	**1,50,100.00**		**9,007.50**		**9,007.50**	**18,015.00**

Tax Amount (in words) : **INR Eighteen Thousand Fifteen Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91138
Date: 16/2
Sign:

INWARD
Inward No: 17705 Dt: 15/2/22
MRN No: 103796 Dt: 16/2/22
Received By:
Sign:
SUMMIT SALES LLP

Company's PAN : **AAOFG9573A1**

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

INWARD
Inward No: 17669 Dt: 8/2/22
MRN No: 103431 Dt: 8/2/22
Received By:
Sign:
SUMMIT SALES LLP

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 01-02-2022 10:56:33

85045
31.01.22 4:50:16

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Global Safety Solutions
5-5-48, Ranigunj, secunderbad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No	85045	169421
Doc Date	01-02-2022	
Quote No	NIL	
Quote Date	17-01-2022	
SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name		Qty	Rate	Dis%	GST	Amount
1	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-10*		20.00	450.00	0.00	5.00	9,450.00
2	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-09*		40.00	450.00	0.00	5.00	18,900.00
3	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-08*		40.00	450.00	0.00	5.00	18,900.00
4	6155 - Miscellaneous - Safety Shoe - NA - pair *male size-07*		40.00	450.00	0.00	5.00	18,900.00
5	6155 - Miscellaneous - Safety Shoe - NA - pair *Male size-06*		40.00	450.00	0.00	5.00	18,900.00
6	6164 - Miscellaneous - Safety Jacket - NA - Nos *Orange*		300.00	75.00	0.00	5.00	23,625.00
7	6155 - Miscellaneous - Safety Shoe - NA - pair *Female-7*		20.00	700.00	0.00	5.00	14,700.00
8	6155 - Miscellaneous - Safety Shoe - NA - pair *Female-8*	9	20.00	700.00	0.00	5.00	14,700.00
9	6155 - Miscellaneous - Safety Shoe - NA - pair *Female-9*	X	20.00	700.00	0.00	5.00	14,700.00
10	6155 - Miscellaneous - Safety Shoe - NA - pair *Female-6*	X	20.00	700.00	0.00	5.00	14,700.00
11	9592 - Tools - Labour helmet female - NA - nos		300.00	50.00	0.00	18.00	17,700.00
12	9593 - Tools - Labour helmet male - NA - Nos		200.00	50.00	0.00	18.00	11,800.00
						Total Order Value . . .	**196,975.00**

Rupees : One Lakh(s) Ninty Six Thousand Nine Hundred Seventy Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
02 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Date : __/__/____

Purchase Order

01-02-2022 10:56:33

Original / Office Copy / Purchase Div.Copy

Phone. 9618244433, Hamendra

... For Delay	Nil
...ansportation	Transportation Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

TPT
15341-

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	1836	8/2/22	1,68,115/-
2.			
3.			
4.			

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

:[illegible]	SSLLP	Date:	28.01.2022
:[illegible]	SSHLP	Time:	10:00
[illegible]r		Req.No.	169421
Material required before date: 10.01.2022		ID No.	73427

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Shoe(male)	9	40	Nos		
2	Safety Shoe(male)	8	40	Nos		
3	Safety Shoe(male)	7	40	Nos		
4	Safety Shoe(male) 85045	6	40	Nos		
5	Safety Shoe(male)	10	20	Nos		
6	Safety Jackets (orange)		300	Nos		
7	Safety shoe (female)	7	20	Nos		
8	Safety shoe (female)	8	20	Nos		
9	Safety shoe (female)	9	20	Nos		
10	Safety shoe (female)	6	20	Nos		
11	Helemets male Labour		300	Nos		
12	Helemets female Labour		200	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	28.01..2022	Sign. & Date	

APPROVED BY
31 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.