PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/2/22	Prepared by	Hemda	Serial no.	.. 2083
Supplier name	Jin Krupa Agency			HO inward no.	
Firm/Company	SSLCP	Project	SRUP	HO received date	
PO/WO date	7/2/22	PO/WO No.	85248	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	44	9/2/22	21,240/-	☑ Yes □ No
2.			–	□ Yes □ No
3.			–	□ Yes □ No
4.			–	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,240/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103794	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,240/-
Amount E – PO / WO value:	21,240/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemda				
Sign:		APPROVED 17 FEB 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	17/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

JIN KRUPA AGENCY Plot No 56,Ground Floor.Sarva Sukhi Colony, West Marredpally,Secundrabad,Hyderabad GSTIN/UIN: 36AEMPM4587N1ZL State Name : Telangana, Code : 36	Invoice No. **44**	Dated **9-Feb-22**
	Delivery Note **85248**	Mode/Terms of Payment
	Dispatch Doc No.	Delivery Note Date **9-Feb-22**
Consignee (Ship to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatched through	Destination
Buyer (Bill to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	900.00	NOS	**18,000.00**
	CGST							**1,620.00**
	SGST							**1,620.00**
	Total				**20 NOS**			**₹ 21,240.00**

INWARD
Inward No: 17703 Dt: 15/2/22
MRN No: 103794 Dt: 16/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91140
Date: 16/2
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Twenty One Thousand Two Hundred Forty Only

	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total:	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

Company's Bank Details
Bank Name : **Central Bank of India**
A/c No. : **3461168140**
Branch & IFS Code : **Hill Street, Ranigunj & CBIN0281365**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

JIN KRUPA AGENCY
Plot No.56, H.No: 4-03-059,
Ground Floor, Sarva Sukhi Colony,
West Marredpally, Secunderabad - 500026

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

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85248
31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jinkrupa Agency
4-3-75/3, Hill Street, Sec-Bad -500 003

GSTIN 36AEMPM4587N1ZL
2771-0119 98496-06725

Doc No	85248	169435
Doc Date	07-02-2022	
Quote No	Nil	
Quote Date	07-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *20 bundles*	600.00	30.00	0.00	18.00	21,240.00
					Total Order Value . . .	**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Name : 08/02/2022

Accepted the above Terms And Conditions
For ***Jinkrupa Agency***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	02.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169435
Material required before date:	10.01.2022	ID No.	73539

No	Description	Size	Quantity	Units	Inward No	Date
1	White cement Ganesh tube	25kg	10	Bags		
2	Janatha paste " 85162	500grms	20	Nos		
3	Araldite "	1kg	60	Nos		
4	Green hose pipe 85248	3/4"	20	Bundles		

Remarks: For stock Replenishing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	02.02..2022	Sign. & Date	03 FEB 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.