

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 17/2/22		Prepared by: T.D. Muneer		Serial no. 2105	
Supplier name: Summit Sales Lp		Project: NPL		HO inward no.	
Firm/Company: NPL		PO/WO No. 85303		HO received date	
PO/WO date: 8/2/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22126	16/2/22	5,233-00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,233-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103815	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,233-00
Amount E – PO / WO value:			7,476-00
Amount F – Difference (A – E):			-2,243-00
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other	
Payment – due date		21/2/22	
Remarks: Part bill received.			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muneer				
Sign:					
Date	17/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22126	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM							

Rupees : Five Thousand Two Hundred Thirty Three and Paise Twenty Six Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

08-02-2022 16:17:53



85303

31.01.22 4:53:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85303	178372
Doc Date	08-02-2022	
Quote No	nil	
Quote Date	08-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	24.00	21.00	0.00	18.00	594.72
2 4098 - Consumables - Dust pan - NA - nos	6.00	35.00	0.00	18.00	247.80
3 4041 - Consumables - Mopping stick - NA - nos	10.00	128.00	0.00	18.00	1,510.40
4 4071 - Consumables - Wiper - Other - nos	6.00	84.00	0.00	18.00	594.72
5 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
6 4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
7 4022 - Consumables - Dettol - NA - nos liquid	6.00	86.00	0.00	18.00	608.88
8 4008 - Consumables - Cleaning Cloth - other - nos yellow	20.00	16.80	0.00	5.00	352.80
9 4008 - Consumables - Cleaning Cloth - other - nos white	20.00	16.80	0.00	5.00	352.80
10 4022 - Consumables - Dettol - NA - nos handwash	6.00	86.00	0.00	18.00	608.88
11 4006 - Consumables - Bucket - other - nos with mug	6.00	231.00	0.00	18.00	1,635.48
12 9585 - Tools - Plastic mugs - Other - nos	6.00	30.00	0.00	18.00	212.40
Total Order Value . . .					7,476.44
Rupees : Seven Thousand Four Hundred Seventy Six and Paise Forty Four Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.
For **Modi Properties Pvt.Ltd.**

Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Contact :-

Purchase Order

Page(s) 2 Of 2

08-02-2022 16:17:53

Original / Office Copy / Purchase Div.Copy

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS			
S.no	QTY	UNIT	Amount
1.	22/26	16/2/22	5,233-00
2.			
3.			
4.			
5.			

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Contact :-

Accepted the above Terms And Conditions

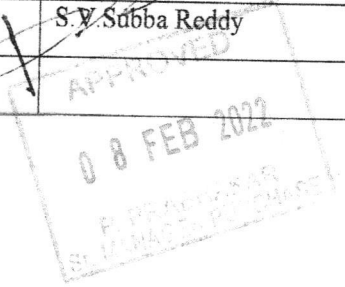
For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		07.02.2022	
Site & Phase :		May Flower Platinum		Time:		12:30	
Supplier				Req.No.		178372	
Material required before date:		10.02.2022		ID No.		73611	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Acid	Std	24	Nos			
2	Plastic bucket	Std	06	Nos			
3	Plastic mug	Std	06	Nos			
4	Dust pad	Std	06	Nos			
5	Moping stick	Std	10	Nos			
6	Viper stick	Std	06	Nos			
7	Harpic	Std	06	Nos			
8	Phenyl	Std	06	Nos			
9	Hand wash	Std	06	Nos			
10	Dettol liquid	Std	06	Nos			
11	Yellow cloth	Std	20	Nos			
12	White cloth	Std	20	Nos			
Remarks: Towards site use purpose							
Prepared By		B.Nandini		Approved by		S.V. Subba Reddy	
Sign. & Date		07.02.2022		Sign. & Date			



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-02-2022

Customer Details

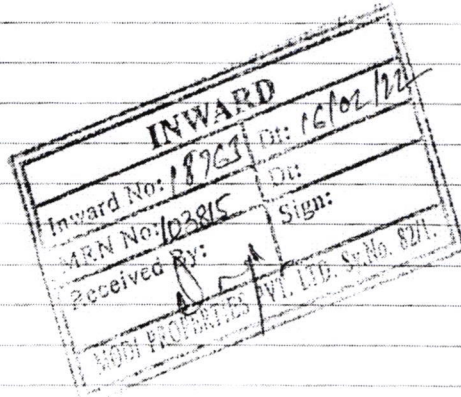
Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	18931
DC Date.	16-02-2022
PO No.	85303
PO Date.	08-02-2022
Req ID	73611
Req Date	07-02-2022
Loc Req No	178372

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	12
2	4098 - Consumables - Dust pan - NA - nos		6
3	4071 - Consumables - Wiper - Other - nos	9603	6
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
5	4022 - Consumables - Dettol - NA - nos	3401	6
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
8	4022 - Consumables - Dettol - NA - nos	3401	6
9	4006 - Consumables - Bucket - other - nos	7310	3
10	9585 - Tools - Plastic mugs - Other - nos		6
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory