PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/2/22	Prepared by	T.D.Mani	Serial no.	2101
Supplier name	Summit Sales Lap			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	8/2/22	PO/WO No.	85331	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22 1114	16/2/22	42,937-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	42,937-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	103809	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	42,937-00
Amount E – PO / WO value:	42,937-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.Mani	APPROVED			
Sign:	[signature]	17 FEB 2022			
Date	17/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Private Limited,.	Invoice No. 22114
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date. 16-02-2022
	PO No. 85331
	PO Date. 08-02-2022
	Req ID 73613
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date 07-02-2022
	Loc Req No 178371

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	200	9.00	1,800.00	18	324.00
2	4080 - Consumables - Bombay Brooms - Other - Nos small	9603	200	10.00	2,000.00	0	0.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	30	50.40	1,512.00	18	272.16
4	3134 - Chemicals - Tile Grout - 1kg - pkts ivory	3214	30	50.40	1,512.00	18	272.16
5	6548 - Paints - Janata Paste - NA - kgs 250grms		20	63.00	1,260.00	18	226.80
6	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	6	84.00	504.00	18	90.72
7	6517 - Paints - Black oxide powder - NA - kgs	3102	6	80.00	480.00	18	86.40
8	6023 - Miscellaneous - GI- Bucket - other - nos	8431	12	125.00	1,500.00	18	270.00
9	2148 - Carpentry - hardware - Plastic gampa - other -	3926	12	126.00	1,512.00	18	272.16
10	9570 - Tools - Spade with handle - NA - nos	7301	12	126.00	1,512.00	18	272.16
11	7109 - Plumbing - other - Araldite - other - gms 500gms	3506	20	1155.00	23,100.00	18	4,158.00
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	36,692.00	6,244.56
	3,122.28	3,122.28	Total Invoice Amount	42,936.56	

Rupees : Fourty Two Thousand Nine Hundred Thirty Six and Paise Fifty Six Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9142 Date: 16/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-02-2022 17:34:59

85331
31.01.22 4:53:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85331	178371
	Doc Date	08-02-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	9.00	0.00	18.00	2,124.00
2	4080 - Consumables - Bombay Brooms - Other - Nos *small*	200.00	10.00	0.00	0.00	2,000.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	30.00	50.40	0.00	18.00	1,784.16
4	3134 - Chemicals - Tile Grout - 1kg - pkts *ivory*	30.00	50.40	0.00	18.00	1,784.16
5	6548 - Paints - Janata Paste - NA - kgs *250grms*	20.00	63.00	0.00	18.00	1,486.80
6	6613 - Paints - Red Oxide Powder - NA - Kgs	6.00	84.00	0.00	18.00	594.72
7	6517 - Paints - Black oxide powder - NA - kgs	6.00	80.00	0.00	18.00	566.40
8	6023 - Miscellaneous - GI- Bucket - other - nos	12.00	125.00	0.00	18.00	1,770.00
9	2148 - Carpentry - hardware - Plastic gampa - other - nos	12.00	126.00	0.00	18.00	1,784.16
10	9570 - Tools - Spade with handle - NA - nos	12.00	126.00	0.00	18.00	1,784.16
11	7109 - Plumbing - other - Araldite - other - gms *500gms*	20.00	1,155.00	0.00	18.00	27,258.00
				Total Order Value . . .		**42,936.56**

Rupees : Fourty Two Thousand Nine Hundred Thirty Six and Paise Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

09/02/2022

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 08-02-2022 17:34:59 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 09/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	07.02.2022
Site & Phase :	May Flower Platinum	Time:	12:30
Supplier		Req.No.	178371
Material required before date:	10.02.2022	ID No.	73613

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	200	Nos		
2	Bombay brooms	Small	200	Nos		
3	Tile grout white	Std	30	Nos		
4	Tile grout ivory	Std	30	Nos		
5	Jantha paste	250 grms	20	Nos		
6	Aradilite	500 grms	20	Nos		
7	Red oxide powder	Std	06	Nos		
8	Black oxide powder	Std	06	Nos		
9	G.I.Bucket	Std	12	Nos		
10	Plastic gampa	Std	12	Nos		
11	Spade with handle	Std	12	Nos		

85331

Remarks: Towards site use purpose

Prepared By	B.Nandini	Approved by	S.V.Subba Reddy
Sign.& Date	07.02.2022	Sign. & Date	

MANAGER PROCUREMENT
MINISH PARIKH
09 FEB 2022
APPROVED

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Properties Private Limited.,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	18920
DC Date.	16-02-2022
PO No.	85331
PO Date.	08-02-2022
Req ID	73613
Req Date	07-02-2022
Loc Req No	178371

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	200
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	200
3	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	30
4	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	30
5	6548 - Paints - Janata Paste - NA - kgs		20
6	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	6
7	6517 - Paints - Black oxide powder - NA - kgs	3102	6
8	6023 - Miscellaneous - GI- Bucket - other - nos	8431	12
9	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	12
10	9570 - Tools - Spade with handle - NA - nos	7301	12
11	7109 - Plumbing - other - Araldite - other - gms	3506	20
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 18759 Dt: 16/02/22
MRN No: 103809 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77866
Date: 17/2
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory