PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/2/22	Prepared by	T.D. [illegible]	Serial no.	- 2043
Supplier name	Mangilal			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	14/1/22	PO/WO No.	8457	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	159	17/2/22	35,930-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	35,930-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	

MRN nos.:	—	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	35,930-00
Amount E – PO / WO value:	29,736-00
Amount F – Difference (A – E):	6,194-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks: Installation report is attached.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. [illegible]				
Sign:	[signature]	16 FEB 2022			
Date	16/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125244729,7893726640.

M/s. MAHADEV STEEL

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

 # Main Office : 13, Vashant Nagar,High Tension Road, Kapra, Hyderabad.-500 062.

Buyer : M/s.: modi Properties pvt ltd	Invoice No. 159	Date : 12-02-2022
	Delivery Note :	Made of Payment :
	Buyers Order No. :84521	Date :
GST No. : 36AABCM4761E1ZM	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
	SS Railing staircase [C-5 opposite]		87	350	30,450.00

INWARD
Inward No: 18749 Dt: 14/2/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

GST No. : 36CLQPB2383E1Z4	Gross Value		30,450.00
Rupees in words: Thirty five thousand nine hundred and thirty rupees only/	Add CGST	9 %	2,740.00
	Add SGST	9 %	2.740.00
	Add IGST	%	
	GRAND TOTAL		35,930=00

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within..days.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 9100 3 Date: 14/2 Sign:

For MAHADEV STEEL

Proprietor

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	modi properties pvt ltd	Requisition nos.:	178313
Project:	may flower platinum	PO no.:	84521
Supplier:	mahadev steels railing	Material type:	SS Railing.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	14-02-2022	C-5 flat	SS Railing	87	87 Rft
2.		opposite			
3.		staircase			
4.		railing			
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	87Rft

Remarks:

Approved by	Project manager	Security	Admin (Audit)
	14/2/2022	NIZAM 14/2/2022	14/2/22.

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.

Purchase Order

84521
08.01.22 11:50:02

 14-01-2022 13:08:19

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Mr. Mangilal	**Doc No**	84521	178313
Shop no. 5-46/3/G1/G2, Srivani Apartments, Beside Saibaba Temple, Dammaiguda Main Road, Hyderabad - 83	**Doc Date**	14-01-2022	
	Quote No	Nil	
GSTIN 36CLQPB2383E1Z4	**Quote Date**	23-12-2021	
7893726640	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Mangilal

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6039 - Miscellaneous - SS Railing - NA - rft 3'	72.00	350.00	0.00	18.00	29,736.00
					Total Order Value . . .	**29,736.00**

Rupees : Twenty Nine Thousand Seven Hundred Thirty Six Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make .Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 3days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for C- 5 opposite staircase purpose. Fttg charges including in above price.
Completion Date	Work shall be completed within 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Mr. Mangilal*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	11.01.2022
Site & Phase :	May Flower Platinum	Time:	5:20
Supplier	Mangilal (mahadev steel& railing)	Req.No.	178313
Material required before date: 15.01.2022		ID No.	72878

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Railing		72'	Rft		
2						
3						
4						
5						
6	8454					
7						
8						
9						
10						

Remarks: Towards C-5 flat Opposite staircase use Purpose.

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	11.01.2022	Sign. & Date	

APPROVED
14 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.