PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/02/22	Prepared by	Kavitha	Serial no.	2119
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modi properties Pvt ltd	Project	MPL	HO received date	
PO/WO date	25/01/22	PO/WO No.	84876	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22097	15/02/22	10,425/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,425/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	103748	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,425/-
Amount E – PO / WO value:	31,816/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/02/22
Remarks:	- Final Bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	17/02/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22097
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	15-02-2022
	PO No.	84876
	PO Date.	25-01-2022
	Req ID	73183
	Req Date	22-01-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178337

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	7	1155.00	8,085.00	18	1,455.30
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	6	125.00	750.00	18	135.00
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IGST	CGST	SGST			
			Total Taxable Amount	8,835.00	1,590.30
	795.15	795.15	Total Invoice Amount	10,425.30	

Rupees : Ten Thousand Four Hundred Twenty Five and Paise Thirty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91038 Date: 15/2 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-01-2022 12:17:39

py

84876
08.01.22 12:01:48

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84876	178337
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	9.00	0.00	18.00	2,124.00
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	30.00	50.40	0.00	18.00	1,784.16
3	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	30.00	50.40	0.00	18.00	1,784.16
4	6548 - Paints - Janata Paste - NA - kgs	10.00	63.00	0.00	18.00	743.40
5	7109 - Plumbing - other - Araldite - other - gms	12.00	1,155.00	0.00	18.00	16,354.80
6	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	126.00	0.00	18.00	1,486.80
7	9570 - Tools - Spade with handle - NA - nos	10.00	126.00	0.00	18.00	1,486.80
8	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	2,592.00	1.40	0.00	18.00	4,281.98
9	6023 - Miscellaneous - GI- Bucket - other - nos	12.00	125.00	0.00	18.00	1,770.00
				Total Order Value . . .		**31,816.10**

Rupees : Thirty One Thousand Eight Hundred Sixteen and Paise Ten Only.

Part Bill

Bill NO: 21725
Amount: 21,391/-
Bal Amount: 10,425.1/-

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Contact - -

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Purchase Order

 27-01-2022 12:17:39 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	22.01.2022
Site & Phase :	May Flower Platinum	Time:	12:52
Supplier		Req.No.	178337
Material required before date:	24.01.2022	ID No.	73183

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges		200	No's		
2	Tile Grout-White		30	No's		
3	Tile Grout-Silk		30	No's		
4	Janatha Paste		10	No's		
5	Araldite		12	No's		
6	Luppam Patti	Big	20	No's		
7	Luppam Patti	Small	20	No's		
8	Plastic Gumpa		10	No's		
9	Spade		10	No's		
10	Blue Sheet	24' X 18'	06	No's		
11	GI Bucket		12	No's		

84877

Remarks: Towards Site use Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	22.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

24 JAN 2022

84876

Ganesh. Lappam

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	18907
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	15-02-2022
	PO No.	84876
	PO Date.	25-01-2022
	Req ID	73183
GSTIN : 36AABCM4761E1ZM	Req Date	22-01-2022
	Loc Req No	178337

	Description of Goods	HSN/SAC	Qty
1	7109 - Plumbing - other - Araldite - other - gms	3506	7
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	6
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SUMMIT SALES LLP
IN WARD
No. 77872
Date: 12/2
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	18907
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	15-02-2022
	PO No.	84876
	PO Date.	25-01-2022
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 8751	Dt: 15/2/22
MRN No: 103748	Dt:
Received By:	Sign: Nijam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 22872
Date: 17/2
Sign:
R.R. DIST.