## Remarks from site on the 'Requisition by Site Report' of purchase division

Site:	Company:		Aedis D	Developers LLP		Date:				2-2022			
Report From   To   12-02-2021 to 18-02-2022   Approved by:   Sarwar			MGA				Prepared by:			Pushpalatha			
Report   Date   19-02-2022   List of requisitions where PO/WO not prepared 3 working days after requisition:   Req No.   Req Date   Serial no of item in Req.   Luminous Logo   MGA,MPPL   MGA,MPPL   PO to be issue   PO to be i	Report From	/To	12-02-2	021 to 18-02-20	)22				Sarwar				
List of requisitions umbers missing in the report:   List of requisitions where PO/WO not prepared 3   working days after requisition:   Req No.   Req Date   Serial no of item in Req.   Luminous Logo   MGA,MPPL   PO to be issue			19-02-2	.022									
List of requisitions where PO/WO not prepared 3 working days after requisition:   Req No.   Req Date   Serial no of item in Req.		itions nur	nbers mi	ssing in the repo	rt:								
Req No.   Req Date   Serial no of item in Req.	List of requis	itions wh	ere PO/V	VO not prepared	3 working	days	after requis	ition:					
100571				Serial no of	Item	Item Description		Reason for not preparing PO/WO#					
100579	rieq 1.01	2004				-							
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:   Req No.   Req Date   Serial no of item in Req.   Item Description   Details of discussion with supplier. Not responding to Call	100571	20-12	2-2021						PO to be issue				
Req No.   Req Date   Serial no of item in Req.   Item Description   Details of discussion with supplier.	100579 17-01-2022		1-2022	1-6			erial	PO to be issue					
Req No.   Req Date   Serial no of item in Req.   Item Description   Details of discussion with supplier. Not responding to Call			DO /I	VO is a second of	nd items he	ve no	t heen rece	ived at	t site he	vond the	lead time:		
100578					Ttom	Desc	rintion	, cu ai	Detai	ils of disc	ussion with s	upplier <sup>8</sup>	
100580	Req No.   Req Date		Date		Item Descri		прион	Details of discussion with			иррис.		
100582	100578	19.0	1-2022	l Aer		Aerocon Bricks		Delay with supplier.Not responding to Call					
100584   29-01-2022   4,5,8,912,14,2   17,19   Matress   Spoken with Supplier, we will get material three working days.	100580	17-0	17-01-2022 1-2		SS Nam	SS Name Plates			next week.				
17,19	100582	24-01-2022		1,2,3,6,7,15,18	Cp fittings.								
No. of gate passes issued this week:   Nil   From No.   -   To No.   -	100584	29-01	-2022	, , , , , ,	CP Fitti	CP Fittings							
Delivery van site visit on:   14th 16th 18th	100587 14-02-2022			1	Matress	Matress			three working days.				
Delivery van site visit on:   14th 16th 18th	No. of gate passes issued this			week: Nil			rom No		-	To No	.  -		
Items not ordered but received:   Other corrections & remarks:   Details of steel & cement stock					14th 16th	18th							
Other corrections & remarks:           Details of steel & cement stock           Sl. No         Tor size         Wt per mtr kgs         Wt. for 12 mtr rod - kgs         Stock at site in rod - kgs         Previous stock in Kgs           1.         8mm         .395         4.74         .395         4.74         .395         4.74         .395         4.74         .396         .395         4.74         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396	Inward report (MRN/other) &			stock report ema	iled in pdf	format to purchase?		e?	Yes / No				
Other corrections & remarks:           Details of steel & cement stock           Sl. No         Tor size         Wt per mtr kgs         Wt. for 12 mtr rod - kgs         Stock at site in rod - kgs         Previous stock in Kgs           1.         8mm         .395         4.74         .395         4.74         .395         4.74         .395         4.74         .396         .395         4.74         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396         .396	Items not ord	lered but	received										
Details of steel & cement stock   Sl. No													
Sl. No         Tor size         Wt per mtr kgs         Wt. for 12 mtr rod - kgs         Stock at site - no of rods         Stock at site in Kgs         Previous stock in Kgs           1.         8mm         .395         4.74         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39         .39	Details of ste	eel & cem	ent stock	(									
1.     8mm     .395     4.74       2.     10mm     .617     7.404       3.     12mm     .89     10.68       4.     16mm     1.58     18.96       5.     20mm     2.47     29.64       6.     25mm     3.86     46.32       7.     32mm     6.32     75.84       8.     Binding wire     PPC/PSC stock     PPC/PSC stock       OPC stock     Project/Manager     Admin Officer/Manager     Admin Audit				Wt per mtr	0						Previous stock in Kgs		
2.       10mm       .617       7.404         3.       12mm       .89       10.68         4.       16mm       1.58       18.96         5.       20mm       2.47       29.64         6.       25mm       3.86       46.32         7.       32mm       6.32       75.84         8.       Binding wire       PPC/PSC stock       PPC/PSC last weeks stock         OPC stock       Project/Manager       Admin Officer/Manager       Admin Audit	1,	8mm				4.74							
3. 12mm				.617									
4.       16mm       1.58       18.96         5.       20mm       2.47       29.64         6.       25mm       3.86       46.32         7.       32mm       6.32       75.84         8.       Binding wire       PPC/PSC stock       PPC/PSC last weeks stock         Potesile       Project Manager       Admin Officer/Manager       Admin Audit		-		.89		10.68							
5.         20mm         2.47         29.64           6.         25mm         3.86         46.32           7.         32mm         6.32         75.84           8.         Binding wire         OPC stock         PPC/PSC stock         PPC/PSC last weeks stock           Details         Project Manager         A A Mmin Officer/Manager         Admin Audit													
6.         25mm         3.86         46.32           7.         32mm         6.32         75.84           8.         Binding wire         OPC stock         PPC/PSC stock         PPC/PSC last weeks stock           Details         Project Manager         A dmin Officer/Manager         Admin Audit		20mm		2.47									
7. 32mm 6.32 75.84  8. Binding wire  OPC stock  OPC last weeks stock  Project Manager A A Admin Officer/Manager Admin Audit													
8. Binding wire  OPC stock  OPC stock  OPC last				6.32	,	75.84							
OPC stock  OPC stock		Binding	g wire										
Details Project Manager Admin Officer/Manager Admin Audit	OPC stock			Weeks StOWED BY			stock				weeks stock		
Sion New March 12 Rule 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Details			ProjectiManager a 1			Admin O	Admin Officer/Man		nger Admin Audit			
21811	Sign			1 A FEN	אראון	/	(My)	المحالم	8				
Sign  Date  17-02-2022  17-02-2022  Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.	2			19-02-2022	.022		19-02-20	22					

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> of purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> of purchase and purchase and purchase and filed at site. 3. \*\*Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!