PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Manu	Serial no.	2835
Supplier name	Anisha Associates			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	8/2/22	PO/WO No.	85274	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	308	9/2/22	32451/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	32451/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103581	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32451/-
Amount E – PO / WO value:	32451/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu	Prabhakar			
Sign:	Manu	APPROVED			
Date	15/2/22	15 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

<u>TAX INVOICE</u>

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/To M/s G.V Reserch Center Pvt ltd, Innopolis
GSTNo: 36AAHCG4562D1ZP

No. 308 Date : 09/02/2022
Your order No. 85274 Date 08/02/2022
Our D.C. No. 274 Date : 09/02/2022
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Polyglaze Jointing Mortar HSN Code: 3824	40kg	05	550.00	2750	00
	material Received by Krishnam Raju					
		Total Taxable			2750	00
		CGST @		9%	247	50
		SGTS @		9%	247	50
		IGST @			/	
		TOTAL			3245	00

SUMMIT SALES LLP
INWARD
No: 9/070
Date: 15/2
Sign:
R.R. DIST.

Rupees Three Thousand Two Hundred and fourty five Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashive
For Anisha Associates

Purchase Order

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85274
31.01.22 4:53:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5(
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Anisha Associates		**Doc No**	85274	164510
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.		**Doc Date**	08-02-2022	
		Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8	NA	**Quote Date**	08-02-2022	
66209804	9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs *40kg (Poly glaze block jointing Mortar)*	5.00	550.00	0.00	18.00	3,245.00
				Total Order Value . . .		**3,245.00**

Rupees : Three Thousand Two Hundred Fourty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date	05.02.2022
Site & Phase:	Innopolis	Time	10.50
Supplier		Req No	164510
Material required before date		ID No.	73599

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tile adhesive chemical (Regular TA30)	-	50	No's		
2.						
3.						
4.						
5.	85274					
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards site use purpose.

Prepared By	S.Nagamani	Approved by	Mr.Ramesh redyy
Sign. & Date	05.02.2022	Sign. & Date	05.02.2022

Note:

APPROVED
08 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s G.V Reserch Center Pvt ltd, Innopolis GSTNO: 36AAHCG 4562 D1ZP	No. 308 Date: 09/02/2022
	Your order No. 85274 Date 08/02/2022
	Our D.C. No. 274 Date: 09/02/2022
	Documents Sent through 164510

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Polyglaze Jointing Mortar HSN Code: 3824	40kg	05	550.00	2750	00
			Total Taxable		2750	00
			CGST @	9%	247	50
			SGTS @	9%	247	50
			IGST @		/	
			TOTAL		3245	00

SUMMIT SALES LLP R.R. DIST. INWARD No: 91070 Date: 15/2 Sign:

INWARD	
Inward No: 8226	Dt: 10/2/22
MRN No: 103581	Dt: 12/2/22
Received By:	Sign:
Genome Valley Research Center Pvt. Ltd.	

Rupees Three Thousand Two Hundred and forty five Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashive
For Anisha Associates