PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Handa	Serial no.	- 2865
Supplier name	Patel Enterprises			HO inward no.	
Firm/Company	SSUP	Project	SHUP Sa	HO received date	
PO/WO date	11/2/21	PO/WO No.	74728	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1519	18/2/21	28,050/-	☑ Yes □ No
2.	1504	13/2/21	1,02,000/-	□ Yes □ No
3.			—	□ Yes □ No
4.			—	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,30,050/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	103719 103717	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,30,050/-
Amount E – PO / WO value:			1,32,620/-
Amount F – Difference (A – E):			2,570/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	Paid 1,32,620/-		
Remarks:	Billed for 510 Bags, Received at Site 500 Bags		

Edit Period Locked

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Handa				
Sign:					
Date	15/2/22	17 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Shri Ganeshaya Namaha

TAX INVOICE

PATEL ENTERPRISES

"Wholesale dealers in major brands of cement since 25 years !"

Brands: Ultratech, Anjani, Birla Shakti, Birla A1, Maha Shakti, Ramco, Parashakti, Chettinad, Penna, Jaypee & Other Brands

Address : 3-6-369/1, No.302, Sanatana Ecastacy, Steet No. 3, Himayatnagar, Hyd - 5000 029.

Ph : 040-66669511 8886195195, patelcements@gmail.com

GSTIN No. : 36AKJPP6623M1ZL

State Code & Name : 36 Telangana

Invoice No. : 1519

Date : 18/02/2021

Vehicle No. : AP31TA9887

DC No :

Brand :

Details of Receiver (Billed to)

Name : SUMMIT SALES LLP

Address : 5-4-187/3&4, IInd FLOOR, MG ROAD, SECUNDERABAD

Narration : 5.5MT - CHERLAPALLY, PO#74728

State Code & Name : 36 Telangana

GSTIN No. : 36ACQFS2044C1Z7

S No	Particulars	HSN Code	Qty	Units	Rate	Taxable Value	CGST		SGST		IGST	
							%	Amount	%	Amount	%	Amount
1	PPC CEMENT	25232930	110.00	Nos	255.00	21914.06	14	3067.97	14	3067.97	0	0
				Total		21914.06		3067.97		3067.97		

INWARD
Inward No: 17698 Dt: 15/2/22
MRN No: 103719 Dt: 15/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 91667 Date: 15/2 Sign:

Invoice Value (In Words) : Twenty Eight Thousand And Fifty Only

Sub Total	21914.06
CGST	3067.97
SGST	3067.97
IGST	0.00
Hamali	0.00
Freight	0.00
TCS 0.075 %	0.00
Invoice Total	28050.00

Terms & Conditions :

1. Goods once sold will not be taken back.
2. Dishonour of Cheques may lead to criminal proceeding.
3. If the Amount of Invoice is not paid within 15 days Interest @ 24% P.A will be charged
4. RTGS : ICICI BANK A/C.NO.630505500220 IFSC: ICIC0006305, Himayathnagar Branch.

All disputes subject to Hyderabad Jurisdiction.

For PATEL ENTERPRISES

Receiver's Signature

Authorised Signatory

Shri Ganeshaya Namaha

TAX INVOICE

PATEL ENTERPRISES

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Brands: Ultratech, Anjani, Birla Shakti, Birla A1, Maha Shakti, Ramco, Parashakti, Chettinad, Penna, Jaypee & Other Brands

Address: 3-6-369/1, No.302, Sanatana Ecastacy, Steet No. 3, Himayatnagar, Hyd - 5000 029.
Ph : 040-66669511 8886195195, patelcements@gmail.com

GSTIN No. : 36AKJPP6623M1ZL **State Code & Name** : 36 Telangana

Invoice No.	1504	**Vehicle No.**	: AP24TD4969
		DC No	:
Date	13/02/2021	**Brand**	:

Details of Receiver (Billed to)

Name : SUMMIT SALES LLP
Address : 5-4-187/3&4, IInd FLOOR, MG ROAD, SECUNDERABAD

Narration : 20MT - SOV, CHERLAPALLY, PO#74728

State Code & Name : 36 Telangana
GSTIN No. : 36ACQFS2044C1Z7

S No	Particulars	HSN Code	Qty	Units	Rate	Taxable Value	CGST %	CGST Amount	SGST %	SGST Amount	IGST %	IGST Amount
1	PPC CEMENT	25232930	400.00	Nos	255.00	79687.50	14	11156.25	14	11156.25	0	0
					Total	79687.50		11156.25		11156.25		

INWARD
Inward No: 17697 Dt: 15/2/22
MRN No: 103717 Dt: 15/2/22
Received By: Sign: SY
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 91068
Date: 15/2
Sign:

Invoice Value (In Words): **One Lakh Two Thousand Only**

Sub Total	79687.50
CGST	11156.25
SGST	11156.25
IGST	0.00
Hamali	0.00
Freight	0.00
TCS 0.075 %	0.00
Invoice Total	102000.00

Terms & Conditions :

1. Goods once sold will not be taken back.
2. Dishonour of Cheques may lead to criminal proceeding.
3. If the Amount of Invoice is not paid within 15 days Interest @ 24% P.A will be charged
4. **RTGS : ICICI BANK A/C.NO.630505500220 IFSC: ICIC0006305, Himayathnagar Branch.**

All disputes subject to Hyderabad Jurisdiction.

13/2/21

Receiver's Signature

For PATEL ENTERPRISES

Authorised Signatory

74730

Purchase Order

 02-02-2022 10:12:20 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel Enterprises	**Doc No**	74728	168390
#3-6-369, Himayat Nagar, Hyderabad -500 029.	**Doc Date**	11-02-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-02-2021	
040 - 65949511.. 8886195195/93910-03261	**SupplyType**	Supply	

Kind Attn : Mr. Tushar Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3002 - Cement - PPC - 50kgs - bags	520.00	199.25	0.00	28.00	132,620.80
					Total Order Value . . .	**132,620.80**

Rupees : One Lakh(s) Thirty Two Thousand Six Hundred Twenty and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Sri Chakra___ brand/company
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	RS 1,36,281 /-
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra Rs 5/- bag.Above order is for site use purspose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	FOR DELIVERY AT SOV-Cherlapally-Contact Person-Mr Purshottam-9502177288.

Sir,
Bill not received.
Lavanya.D
10/2/22

For *Summit Sales LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *Patel Enterprises*

Name : ______

Date : __/__/____

Sovccp

PO 747730

Inward No:- 14032 - 26/2/24

MRN - 90637

27/2/24

Requisition Form

Company Name:	SSLLP	Date:	10-02-21
Site & Phase :	SHLLP	Time:	17:20
Supplier		Req. No.	168390
Material required before date:	URGENT	ID No.	63837

No	Description	Size	Quantity	Units	Inward No	Date
1	CEMENT PPC		520	BAGS		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: DELIVERY AT SOVLLP

Prepared By	mounika	Approved by	
Sign.& Date	10-02-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.