PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Hemda	Serial no.	2863
Supplier name	Patel Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	Shup MPL	HO received date	
PO/WO date	6/1/21	PO/WO No.	83328	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	786	9/12/21	1,95,000/-	☑ Yes ☐ No
2.			—	☐ Yes ☐ No
3.			—	☐ Yes ☐ No
4.			—	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,95,000/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	100388	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,95,000/-
Amount E – PO / WO value:	1,95,000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	Paid 1,95,000/-
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemda	APPROVED			
Sign:	[signature]	17 FEB 2022			
Date	15/2/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Shri Ganeshaya Namaha

TAX INVOICE

PATEL ENTERPRISES

"Wholesale dealers in major brands of cement since 25 years !"

Brands: Ultratech, Anjani, Birla Shakti, Birla A1, Maha Shakti, Ramco, Parashakti, Chettinad, Penna, Jaypee & Other Brands

Address : 3-6-369/1, No.302, Sanatana Ecastacy, Steet No. 3, Himayatnagar, Hyd - 5000 029.

Ph : 040-66669511 8886195195, patelcements@gmail.com

GSTIN No. : 36AKJPP6623M1ZL State Code & Name : 36 Telangana

Invoice No.	786	Vehicle No.	: TS08UG5265
		DC No	: 1659
Date	09/12/2021	Brand	:

Details of Receiver (Billed to)

Name : SUMMIT SALES LLP

Address : 5-4-187/3&4, IInd FLOOR,
MG ROAD, SECUNDERABAD

Narration : 32.5MT - PO#83328 MPL MALLAPUR

State Code & Name : 36 Telangana

GSTIN No. : 36ACQFS2044C1Z7

S No	Particulars	HSN Code	Qty	Units	Rate	Taxable Value	CGST %	CGST Amount	SGST %	SGST Amount	IGST %	IGST Amount
1	PPC CEMENT	25232930	650.00	Nos	300.00	152343.75	14	21328.13	14	21328.13	0	0
				Total		152343.75		21328.13		21328.13		

INWARD
Inward No: 17424 Dt: 23/12/2
MRN No: 100388 Dt: 8/1/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 96229
Date: 29/01
Sign:
R.R. DIST.

Invoice Value (In Words): **One Lakh Ninety Five Thousand Only**

Sub Total	152343.75
CGST	21328.13
SGST	21328.13
IGST	0.00
Hamali	0.00
Freight	0.00
TCS 0.075 %	0.00
Invoice Total	195000.00

Terms & Conditions :

1. Goods once sold will not be taken back.
2. Dishonour of Cheques may lead to criminal proceeding.
3. If the Amount of Invoice is not paid within 15 days Interest @ 24% P.A will be charged
4. RTGS : ICICI BANK A/C.NO.630505500220 IFSC: ICIC0006305, Himayathnagar Branch.

All disputes subject to Hyderabad Jurisdiction.

For PATEL ENTERPRISES

PATEL ENTERPRISES HYDERABAD

Deepa

Authorised Signatory

Receiver's Signature

GSTIN : 36AKJPP6623M1ZL

Shri Ganeshaya Namaha

Delivery Challan / Invoice

Cell : 9391003261, 8886195195, 8885195195, Off : 040-65949511

PATEL ENTERPRISES

3-6-369/1, S.No. 302, Sanathana Ecstasy, Street No. 1, Himayathnagar, Hyderabad - 29.

Distributors in : **Major Brands of Cement Since 25 years**

Dealers In : ANJANI GOLD, RAMCO, JAYPEE, BIRLA SHAKTI, PENNA, CHETTINAD, PANYAM CEMENT AND OTHER ALL BRANDS

M/s. Summit Sales LLP

MPL MALKAPUR

7674808777

Dealers TIN No. PO II - 83328

No. 1659 Date 8/12/2021

PARTICULARS	Qty.	Unit Price	Total Amount
PPC Bag Cement	650	300	195000 —
TOTAL	650 -		195000 —

Lorry No. TS08UG5265

INWARD
Inward No: 18148 Dt: 8/12/21
MRN No: 100388 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

INWARD
Inward No: 17424 Dt: 23/12/21
MRN No: 100388 Dt: 8/12/21
Received By: Sign:
SUMMIT SALES LLP

For PATEL ENTERPRISES

Receiver's Signature

Purchase Order

 10-02-2022 10:45:02 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel Enterprises	**Doc No**	83328	169234
#3-6-369, Himayat Nagar, Hyderabad -500 029.	**Doc Date**	06-12-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-12-2021	
040 - 65949511.. 8886195195/93910-03261	**SupplyType**	Supply	

Kind Attn : Mr. Tushar Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3002 - Cement - PPC - 50kgs - bags	650.00	234.38	0.00	28.00	195,000.00
					Total Order Value . . .	**195,000.00**

Rupees : One Lakh(s) Ninty Five Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Sri Chakra___ brand/company
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Rs 1,95,000/-Cheque Dt----13/12/2021.
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra Rs:5/- bag.Above order is for GMR purspose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	FOR DELIVERY AT Mallapur MPL Contact Person Mr Subba Reddy-7674808777.

Sir,

Bill not received.

Lavanya.
10/2/22

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Patel Enterprises*

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04-12-21
Site & Phase :	SHLLP	Time:	16:20
Supplier		Req. No.	169234
Material required before date: URGENT		ID No.	77781

No	Description	Size	Quantity	Units	Inward No	Date
1	CEMENT PPC		650	BAGS		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: DELIVERY AT MPL

Prepared By	mounika	Approved by	
Sign.& Date	04-12-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.